

## **Town of Berthoud Street Tree Replacement Program**

The Town of Berthoud Street Tree Replacement Program is intended to assist Berthoud property owners in replacing trees that have been removed within street rights-of-way (“tree lawns”). Tree lawns are the portion of property located between the street curb and the sidewalk, and in accordance to *Town Ordinance 1181* it is the abutting property owner’s responsibility for the maintenance of trees located in the right-of-way. Property owners, or the owner’s designee, may qualify and apply for this program which is intended only for trees located in tree lawns; trees that reside on private property do not qualify. Replacement trees and tree installation will be provided by the Forestry Department at no cost to the property owner. After tree installment, property owners become fully responsible for the maintenance and care of the tree(s). This program is a first come, first serve basis depending on Town staff and Town funding.

### **Replacement Requirements**

- Trees must be removed with good cause (e.g., dead/dying, hazardous, poor health, poor planting techniques, poor planting location, unrecommended/prohibited species) and trees are required to be replaced
- A permit must be acquired prior to the removal of tree(s)
  - i. Permits can be found online at [www.berthoud.org/forestry](http://www.berthoud.org/forestry), at the Parks and Recreation office (100 10<sup>th</sup> Street) or at Town Hall (807 Mountain Ave.)
  - ii. *\*Note:* Any tree work conducted within the street right-of-way, without an approved permit, is prohibited and both property owners and tree service contractors are subject to a fine of \$2,500 in addition to the responsibility for the replacement of the tree without Town assistance
- Trees must be removed by a Town of Berthoud licensed tree service, or the property owner, and will be at the property owner’s expense (the Forestry Department will not assist in the removal fee)
- After removal, stumps must be properly removed six-eight (6-8) inches below ground level prior to receiving a replacement tree (the Forestry Department will not assist in stump grinding costs)
- Property owners will have the option to choose replacement tree species from the Town’s approved street tree list; however, species will be restricted due to tree stock availability and Town Development Code diversity standards

### **How it Works:**

1. Property owner fills out Street Tree Work Permit Application for approval of proposed tree work and returns completed application to the Forestry Department
2. Town Staff will review and either approve or disapprove desired tree work and will contact the applicant with additional required information
3. If permit is approved, applicant will then fill out a Street Tree Replacement Program Application and return the completed application to the Forestry Department
4. Once received by the Forestry Department, Town Staff will conduct a site evaluation at the location
5. Once the application is approved, property owners will be contacted regarding removal protocol
6. Tree plantings will occur in spring and/or fall depending on Town staff and tree stock availability
7. Replacement trees provided by the Forestry Department will be planted by Forestry Staff; however, property owners will be responsible for calling in locates (Colorado 811) and the maintenance (e.g., adequate watering, pruning, etc.) of the tree(s)

*Street Tree Replacement Program Application*

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email: \_\_\_\_\_

**Conditions**

- Permits and applications are free and must be legible and completely filled out
- Property owners are responsible for contacting Utility Notification Center of Colorado (UNCC) at 811 and have all underground utilities located and marked at least three (3) days prior to application submittal
- Property owners are responsible for removing all rock, wire tree rings, weed barriers, or any other material that may inhibit the installment of a replacement tree; if such material is not removed, the Town will not provide a replacement tree
- New tree planting locations may not be in the exact location of previously removed tree(s) and will be planted per Town site recommendation
- *Note: the Town has the authority to deny assistance towards tree replacement(s) and is not responsible for any property damage (e.g., irrigation systems, utility lines, etc.) and repairs will be at the expense of the property owner*

\*Please sign and date to acknowledge the conditions of the Street Tree Replacement Program and to accept the responsibility for tree maintenance and care. In accordance with *Town Ordinance No. 1181*, tree maintenance and care for rights-of-way trees is the responsibility of the adjacent property owner.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please use the following space provided to sketch the approximate physical location of the removed tree(s):

