2018 YEAR IN REVIEW

Happy New Year from the Town of Berthoud. With the New Year here, it is tempting to begin focusing on the goals that we have for ourselves but I’d like to take a moment to recognize our accomplishments of 2018.

During 2018 we saw many successes as a Town. From record engagement with our Parks & Recreation Department programs to our successful expansion of the water treatment plan, Berthoud has a lot to celebrate. We’ve highlighted a more complete list by department below.

Moving forward into 2019, we have lofty goals including a new Fourth of July Town event, adding an additional Sheriff to the Berthoud squad and making our records available online. This year promises to be a big one for our Town. We look forward to seeing what 2019 holds and making this the best year to date.

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HIGHLIGHTS FROM 2018

- Processed more than 1,300 passports.
- Processed more than 240 cases in municipal court.
- Electronically indexed more than 10,500 files into an electronic filing structure.
- 81 pet licenses processed.
- Berthoud staff volunteered at several community events including Berthoud Days, Oktoberfest, Berthoud Spartan Classic and Walk to End Alzheimer’s.
- Processed 14 event applications.
- Worked to make it easier to obtain information in Town Hall and on the website.

THINGS TO LOOK FORWARD TO IN 2019

- The Berthoud Municipal Court became a Court of Record in 2018, giving the Court more authority and flexibility on municipal cases, sentencing and the appeals process.
- There will be a republication of the Berthoud Municipal Code into an online format making it more user-friendly and easier to search.
- Berthoud will move toward electronic records management, allowing staff and the public to access records using a central management system.
**COMMUNITY DEVELOPMENT**

Curt Freese, Community Development Director

- Streamline permitting processes, including the implementation of a new development review and tracking software.
- Create a Complete Streets policy that establishes development standards for better pedestrian and bicycle connectivity.
- The continued work on projects and code updates to stay ahead of development.

**HIGHLIGHTS FROM 2018**

- Processed and permitted a record number of development proposals—the highest by percentage in Northern Colorado.
- Completed two major innovative development code updates, including a new public involvement process, dark sky regulations and energy code requirements.

**THINGS TO LOOK FORWARD TO IN 2019**

- The finalization of the Mountain Avenue Plan.

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**PUBLIC WORKS**

Stephanie Brothers, Director of Public Works

- Improvements to County Road 7.
- The expansion of Berthoud Parkway from CR 14 to Highway 287.
- Utilizing the sidewalk improvement plan to begin more sidewalk improvement projects.
- The continued design work and property acquisition for the extension of Spartan Avenue across the railroad tracks.
- Continuing to serve the community through the management and maintenance of the transportation, facility and utility services provided by the Town.

**HIGHLIGHTS FROM 2018**

- The Town’s growth provided additional resources to plan new road improvement projects.
- The water plant was expanded from 2 MGD (million gallons per day) to 4 MGD, to meet current and future growth needs.
- Several pavement improvement projects were completed, improving sidewalk safety and bringing them up to current ADA standards.
- The County 44 bridge over the Little Thompson River was replaced with the help of federal funding after it was damaged due to flooding.
- Maintained the quickest permit turnaround times on the Front Range.

**THINGS TO LOOK FORWARD TO IN 2019**

- Processed a total of 1,124 permits.
- Completed a Bicycle Master Plan.
- The water plant was expanded from 2 MGD (million gallons per day) to 4 MGD, to meet current and future growth needs.
- Completed two major innovative development code updates, including a new public involvement process, dark sky regulations and energy code requirements.
**ECONOMIC DEVELOPMENT**

Walt Elish,
Economic Development Director

**HIGHLIGHTS FROM 2018**

- Assisted the company Waste-Not Recycling in purchasing 70 acres at the Berthoud Tech Center. They plan to locate their new headquarters on the site.
- Additional interest at the Berthoud Commons site with two new businesses coming in 2019.
- 13 new businesses moved into Berthoud creating about 60 new jobs.
- Updated and refreshed the Business Development web site.
- The completion of an incentive policy that will facilitate the development of new sites and increase employment opportunities for Berthoud residents.
- Hosting three business appreciation breakfasts for our existing businesses.
- Assisting Wilson Ranch in establishing itself as a significant site location opportunity for all types of businesses.
- The TPC Golf Course development—the state’s first ground-up golf course in nearly 10 years.
- Worked with the Wilson Ranch ownership to have their site designated as “certified” by Xcel Energy.
- Attracted four new businesses to Berthoud’s Old Town Hall.

**THINGS TO LOOK FORWARD TO IN 2019**

- New arts, crafts and music day camps, in addition to the sports/athletic camps.
- Day trips to special area locations.
- Adult Wiffle Ball tournaments.
- Xeriscape projects at three different park locations for water conservation.
- New turf and weed maintenance programs and standards.
- Renovating Hillsdale Park to add an educational interpretive trail.
- Initiation of a Town-wide street tree replacement program.

**PARKS AND RECREATION**

Jeremy Olinger,
Parks and Recreation Director

**HIGHLIGHTS FROM 2018**

- Replaced Roberts Lake dock with the help of federal aid.
- Implemented the EAB Cost Share Pilot Program, which chemically treated 52 right-of-way ash trees to protect them from the Emerald Ash Borer beetle.
- Offered 15 youth sports, six adult sports and three special interest/community events.
- Great recreation engagement with more than 1,755 participants in adult team sports and youth activities.
- More than 7,000 daily pool admissions and 650 swim lessons.
- More than 25 diverse tree species were planted in the Town’s park systems as replacement trees and shadow planting trees.

**THINGS TO LOOK FORWARD TO IN 2019**

- 60 swim team participants.
- More than 1,755 participants in adult team sports and youth activities.
- New turf and weed maintenance programs and standards.
- Installation of a Town-owned nursery at Hillsdale Park.
**COMMUNITY CALENDAR**

All meetings take place in Berthoud Town Hall at 807 Mountain Ave. unless otherwise noted. View agendas and meeting minutes at berthoud.org/government/trustee-docs.

**JANUARY**

1. Town Hall Closed
2. Youth Advisory Commission 6:00 p.m.
3. Board of Trustees Meeting 6:30 p.m.
4. P.O.R.T. Committee Meeting 6:15 p.m.
5. Historic Preservation Committee Meeting 5:30 p.m.
6. Planning Committee Meeting 7:00 p.m.
7. Tree Advisory Committee 6:00 p.m.
8. Coffee with a Cop 2:00 p.m. at Da Bean
9. Town Hall Closed
10. Board of Trustees Meeting 6:30 p.m.
11. Planning Committee Meeting 7:00 p.m.

**COMMUNITY STATS**

**NOV 2018**

<table>
<thead>
<tr>
<th>SAFETY CALLS</th>
<th>NOV 2018: $369,488</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANIMAL CALLS</td>
<td>$3,357</td>
</tr>
<tr>
<td>CITIZEN ASSISTS</td>
<td>$3,298</td>
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<tr>
<td>CODE VIOLATION</td>
<td>$3,298</td>
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<tr>
<td>TRAFFIC STOPS</td>
<td>$3,298</td>
</tr>
<tr>
<td>VEHICLE CRASHES</td>
<td>$3,298</td>
</tr>
</tbody>
</table>

**PERMITS ISSUED**

- 67 permits issued
- 39 new single-family homes

**SALES TAX COLLECTED**

- Nov 2018: $369,488
- Nov 2017: $321,403
- Sales Tax YTD 2018: $3,292,011

**FINANCE**

Cindy Leach, Senior Accountant

- Completing an asset audit and identification—an ongoing project to identify and update the list of all Town-owned assets.
- Completing the land asset audit—an ongoing project to identify all the land and property owned by the Town of Berthoud, and its value.
- Successfully auditing 2018 financial records.
- Creating the 2020 budget with additional best practices from the Government Officers Finance Association.
- Completing the Long-Term Capital Improvement Plan, a plan that will determine items that need replacement at regular intervals.

**THINGS TO LOOK FORWARD TO IN 2019**

- School Zone Patrols were established by working with the school district, students and staff on response guides and protocols.
- Added a corporal position to the squad of deputies bringing additional supervision for evenings and weekends.

**THINGS TO LOOK FORWARD TO IN 2019**

- Traffic enforcement in new neighborhoods.
- Enhancing town coverage with the code enforcement and community service officer position.

- Adding additional Sheriff Department personnel to increase patrol and assist with code enforcement efforts in the Town.
- Additional special event coverage.

- Added a second traffic trailer to the unit to assist with monitoring traffic flow and volume.

**HIGHLIGHTS FROM 2018**

- Successfully audited 2017 financial records.
- Completed the 2019 budget.
- Updated the employee handbook and policies.
- Developed new employee hiring and interviewing procedures.
- Acquired Xpress Bill Pay for online and automatic payment for utility bills.

**HIGHLIGHTS FROM 2018**

-完成了2017年度财务记录的审计。
- 完成了2019年度预算的编制。
- 更新了员工手册和政策。
- 开发了新员工招聘和面试程序。
- 购买了Xpress Bill Pay进行在线和自动支付的公用事业账单。

**COMMUNITY CALENDAR**

所有会议都在Berthoud市镇厅举行，地址是807 Mountain Ave.，除非另行通知。查看会议议程和分钟可在berthoud.org/government/trustee-docs.

**JANUARY**

1. 市镇厅关闭
2. 青少年咨询委员会 6:00 p.m.
3. 市政委员会会议 6:30 p.m.
4. P.O.R.T. 委员会会议 6:15 p.m.
5. 历史保护委员会会议 5:30 p.m.
6. 规划委员会会议 7:00 p.m.
7. 树咨询委员会 6:00 p.m.
8. 与警察共进午餐 2:00 p.m. 在Da Bean
9. 市镇厅关闭
10. 市政委员会会议 6:30 p.m.
11. 规划委员会会议 7:00 p.m.

**COMMUNITY STATS**

**NOV 2018**

<table>
<thead>
<tr>
<th>安全紧急事件</th>
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<td>违约</td>
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<td>交通停车</td>
<td>$3,298</td>
</tr>
<tr>
<td>车辆碰撞</td>
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</tr>
</tbody>
</table>

| 许可证发放 | 67 |
| 新单户家庭 | 39 |

| 销售税收入 | |
| NOV 2018: $369,488 |
| NOV 2017: $281,403 |
| 销售税YTD 2018: $3,292,011 |

**FINANCE**

Cindy Leach, 高级会计师

- 完成了资产审计和识别—一个持续的项目，以识别和更新所有镇拥有资产的列表。
- 完成了土地资产审计—一个持续的项目，以识别所有镇拥有的土地和财产及其价值。
- 成功审计了2018年度财务记录。
- 创造了2020年度预算，并结合了政府官员财务协会的额外最佳实践。
- 完成了长期资本改善计划，一个将确定需要定期更换的项目。

**THINGS TO LOOK FORWARD TO IN 2019**

- 学区巡逻队被建立，与学校、学生和教职员工合作制定应急指南和程序。

- 添加了一个巡逻人员到警队，为晚上和周末提供额外的监督。

**THINGS TO LOOK FORWARD TO IN 2019**

- 交通在新社区的执行。
- 增加了镇覆盖，与代码执行和社区服务人员合作。

- 添加了额外的治安警察人员，以增加巡逻，并与代码执行人员合作。
- 补充了特别活动覆盖。

- 添加了第二个交通拖车到车辆，以帮助监控交通流量和流量。

**HIGHLIGHTS FROM 2018**

- 学校区巡逻队由与学校区、学生及教职员工合作建立，制定应急指南和程序。
- 添加了一名警官到警队，为晚上和周末提供额外的监管。

**HIGHLIGHTS FROM 2018**

- 成功审计了2017年度财务记录。
- 完成了2019年度预算。
- 更新了员工手册和政策。
- 开发了新的员工招聘和面试程序。
- 购买了Xpress Bill Pay进行在线和自动支付的公用事业账单。