TOWN OF BERTHOUD
RESOLUTION NO. 13


WHEREAS, the board of trustees, of the Town of Berthoud, Colorado has appointed Michael Hart Town Administrator, to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Michael Hart has submitted a proposed budget to this governing body on November 14, 2017, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 14, 2017, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BERTHOUD, COLORADO:

1. That estimated expenditures for each fund are as follows:

   General Fund $ 6,387,437
   Water Fund 2,630,337
   Water Fund Capital Improvements 3,203,360
   Source of Supply 1,260,900
   Wastewater Fund 2,798,061
   Wastewater Fund Capital Improvements 950,360
   Storm Water Fund 394,364
   Storm Water Fund Capital Improvements 1,040,360
   Park Development Fund 875,360
   Park Dedication Fund 1,360
Public Facilities Fund 915,360
Conservation Trust Fund 149,554
Larimer County Open Space Fund 558,360
Cemetery Endowment Fund 53,142
Berthoud Area Transportation Fund 176,646
Road Impact Fund 2,732,366
1998 1% Sales Tax Fund 572,460

2. That estimated revenues for each fund are as follows:

**General Fund**
- Reserve from prior years 2,198,253
- Property Tax 931,675
- Sources other than Property Tax 4,680,207
- **Total General Fund** $7,810,135

**Water Fund**
- Reserve from prior years 1,118,519
- Water Sales 2,259,000
- Other Sources 298,600
- **Total Water Fund** $3,676,119

**Water Fund Capital Improvements**
- Reserve from prior years 2,337,233
- System Investment Fees 2,057,250
- Other Sources 5,500
- **Total Water Capital Improvements** $4,399,983

**Source of Supply**
- Reserve from prior years 9,199,666
- Water Dedication 2,708,225
- Other Sources 219,625
- **Total Source of Supply** $12,127,516

**Wastewater Fund**
- Reserve from prior years 1,618,704
- Wastewater Sales 2,288,395
- Other Sources 31,900
- **Total Wastewater Fund** $3,938,999
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<thead>
<tr>
<th>Fund</th>
<th>Source</th>
<th>Amount</th>
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<tr>
<td>Wastewater Fund Capital Improvements</td>
<td>Reserve from prior years</td>
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<td>System Investment Fees</td>
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<td>Other Sources</td>
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<td>Storm Water Fund</td>
<td>Reserve from prior years</td>
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<td>Drainage Fees</td>
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<td>Other Sources</td>
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<tr>
<td>Storm Water Fund Capital Improvements</td>
<td>Reserve from prior years</td>
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<td>System Investment Fees</td>
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<td>Other Sources</td>
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<td>Total SW Capital Improvements</td>
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<td>Park Development Fund</td>
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<td>Reserve from prior years</td>
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<td>Park Dedication Fees</td>
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<td>Public Facilities Fund</td>
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<td>Conservation Trust Fund</td>
<td>Reserve from prior years</td>
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<td>Lottery</td>
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<td>Larimer County Open Space</td>
<td>Reserve from prior years</td>
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<td>Other Sources</td>
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<td></td>
<td>Total Larimer County Open Space</td>
<td>$1,548,863</td>
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</table>
Cemetery Endowment Fund
Reserve from prior years 27,182
Lot Sales 22,530
Other Sources 31,937
Total Cemetery Endowment $81,649

Berthoud Area Transportation Fund (BATS)
Reserve from prior years 201,017
Other Sources 148,700
Total BATS $349,717

Road Impact Fund
Reserve from prior years 1,512,837
Impact Fees 733,525
Other Sources 1,509,000
Total Road Impact $3,755,362

1998 1% Sales Tax Fund
Reserve from prior years 3,106,082
Sales Tax 1,190,412
Other Sources 12,000
Total 1% Sales Tax $4,308,494

3. That after a properly noticed hearing at a public meeting, as required by law, the budget as submitted, amended and summarized by fund, hereby is approved and adopted as the budget of the Town of Berthoud for 2018.

4. That the budget hereby approved and adopted shall be signed by Steve Mulvihill, Mayor, and Christian Samora, Clerk, and made a part of the public records of the Town of Berthoud.

PASSED, ADOPTED AND APPROVED THIS November 14, 2017.

TOWN OF BERTHOUD

BY: __________________________
Steve Mulvihill, Mayor

ATTEST:

____________________________
Christian Samora, Town Clerk
## General Fund Totals

<table>
<thead>
<tr>
<th>Description</th>
<th>Actuals 2016</th>
<th>Budget 2017</th>
<th>Estimated Budget 2017</th>
<th>Budget 2018</th>
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<tbody>
<tr>
<td>BEGINNING FUND BALANCE</td>
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<td>2,325,715</td>
<td>2,325,715</td>
<td>2,198,253</td>
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<tr>
<td><strong>Revenues</strong></td>
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<tr>
<td>1 Total Taxes</td>
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<td>2,238,017</td>
<td>3,365,651</td>
<td>3,528,668</td>
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<tr>
<td>2 Total Licenses and Permits</td>
<td>263,471</td>
<td>276,042</td>
<td>291,142</td>
<td>281,442</td>
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<td>3 Total Intergovernmental Rev.</td>
<td>271,329</td>
<td>734,710</td>
<td>738,204</td>
<td>280,424</td>
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<tr>
<td>4 Total Charges for Services(Rec,Pool,Pks)</td>
<td>146,027</td>
<td>145,300</td>
<td>138,300</td>
<td>139,800</td>
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<tr>
<td>5 Total Fines and Forfeits</td>
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<td>33,900</td>
<td>14,400</td>
<td>14,400</td>
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<tr>
<td>6 Total Interest &amp; Fee Revenue</td>
<td>268,599</td>
<td>288,272</td>
<td>293,272</td>
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<td>7 Total Transfers In</td>
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<td>308,301</td>
<td>316,000</td>
<td>317,006</td>
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<td>900,000</td>
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<td>9 Total Miscellaneous Revenue</td>
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<td>11 Total Planning Fees</td>
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<td>95,000</td>
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<td><strong>Total Operating Revenues</strong></td>
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<td>4,622,942</td>
<td>6,260,846</td>
<td>5,611,882</td>
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<tr>
<td><strong>Total Revenues</strong></td>
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<td>5,122,942</td>
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<tr>
<td><strong>Expenses</strong></td>
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<td><strong>Total Expenses</strong></td>
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<td>Franchise Taxes</td>
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<td>Lodging Tax</td>
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<td>Licenses &amp; Permits</td>
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<td>Permits &amp; Liquor Licenses</td>
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<td>Highway User Tax Fund</td>
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<td>School Resource Officer</td>
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<td>4320</td>
<td>Right of Way</td>
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<td>Charges For Services</td>
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<td>4401</td>
<td>Recreation (see page 4)</td>
<td>98,137</td>
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<td>Swimming Pool Fees (see page 4)</td>
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<td>Park Fees (see page 4)</td>
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<td>Total Charges for Services</td>
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<td>BUDGET</td>
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<tr>
<td><strong>Fines</strong></td>
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<td>4501 0 Court Costs</td>
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<td>4502 0 Surcharges</td>
<td>2,948</td>
<td>3,200</td>
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<td><strong>Total Fines &amp; Forfeits</strong></td>
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<td><strong>Interest &amp; Fees</strong></td>
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<td>279,472</td>
<td>279,472</td>
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<td><strong>Total Interest &amp; Fees</strong></td>
<td>268,599</td>
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<td>293,272</td>
<td>311,800</td>
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<tr>
<td><strong>Building Department</strong></td>
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<tr>
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## GENERAL FUND REVENUES (CHARGES FOR SERVICES)

### 11-04

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### 11-05

| Total Recreation Revenue | 98,137 85,250 | 86,300 87,950 |

### 11-07

| Total Swimming Pool Revenue | 44,273 53,850 | 47,400 47,450 |

### TOTAL GENERAL FUND REVENUES

<p>| 4,483,844 5,049,542 | 6,182,645 5,524,790 |</p>
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## WATER FUND-SOURCE OF SUPPLY

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### REVENUES

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**TOTAL REVENUE**

|                | 5,785,102 | 1,544,400 | 4,640,000 | 2,927,850 |

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**TOTAL EXPENSES**

|                | 1,779,016 | 2,232,790 | 2,302,790 | 1,260,900 |

**SOURCE OF SUPPLY FUND BALANCE**

<p>|                | 6,862,456 | 6,174,066 | 9,199,666 | 10,866,616 |</p>
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<tr>
<th>WATER FUND-OPERATIONS &amp; MAINTENANCE</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
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<tr>
<td>2016</td>
<td>2017</td>
<td>2017</td>
<td>2018</td>
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<td>WATER OPERATIONS CAPITAL EXPENSES</td>
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<td>Filter Plant (Media, valves)</td>
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<td>Plant Improvements (SCADA rebuild)</td>
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<td>6</td>
<td>Pretreatment Building (addition to building)</td>
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## WATER FUND-CAPITAL IMPROVEMENTS

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<th>BUDGET</th>
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<tbody>
<tr>
<td>2016</td>
<td>2017</td>
<td>2017</td>
<td>2018</td>
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### BEGINNING FUND BALANCE
- 1,378,263
- 857,812
- 857,812
- 2,337,233

### WATER CAPITAL REVENUES

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<th>Description</th>
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<td>47,635</td>
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<td>Love's for I-25</td>
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<td>28,091</td>
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**TOTAL CAPITAL REVENUE**
- 1,463,659
- 766,026
- 2,036,226
- 2,062,750

### WATER CAPITAL EXPENSES

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**CAPITAL EXPENSES**
- 1,984,110
- 551,250
- 556,805
- 3,203,360

### ENDING CAPITAL FUND BALANCE
- 857,812
- 1,072,588
- 2,337,233
- 1,196,623
## WASTEWATER FUND

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<td>2018</td>
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<tr>
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<td>5431 6 Collection Replacement Projects</td>
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**WASTEWATER CAPITAL FUND**

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<td>2018</td>
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<td>5278 4 Plant Improvements</td>
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<td>360</td>
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### STORM WATER CAPITAL FUND

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<td>4999</td>
<td>BEGINNING FUND BALANCE</td>
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#### REVENUES

| 4410  | 0 | Storm Water Impact Fees | - | - | - | 491,400 |
| 4601  | 0 | Interest | - | - | - | 200 |

**TOTAL REVENUE** | - | - | - | 1,334,000 |

#### STORM WATER CAPITAL EXPENSES

| 5300  | 5 | Administrative Costs | - | - | - | 360 |

**TOTAL CAPITAL EXPENSES** | - | - | - | 1,040,360 |

| 5058  | 0 | Street Sweeper (40% GF & 60% Drainage) | 120,000 |
| 5172  | 0 | Excavator (50% streets, 50% storm water) | 60,000 | 60,000 |
| 5401  | 6 | Culverts-drain pans-gutters | 69,466 | 80,000 | 80,000 | 85,000 |

**TOTAL CAPITAL EXPENSES** | 189,466 | 140,000 | 140,000 | 257,000 |

**TOTAL STORM DRAINAGE EXPENSES** | 287,414 | 330,360 | 331,750 | 394,364 |

| 5999  | ENDING STORM WATER FUND BALANCE | 284,716 | 171,356 | 181,946 | 137,382 |

### STORM WATER OPERATIONS FUND

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<td>2018</td>
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<tr>
<td>4999</td>
<td>BEGINNING FUND BALANCE</td>
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<td>284,716</td>
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#### REVENUES

| 4410  | 0 | Storm Water Fees | 216,537 | 215,000 | 227,180 | 348,000 |
| 4601  | 0 | Interest | 1,821 | 2,000 | 1,800 | 1,800 |

**TOTAL REVENUE** | 218,358 | 217,000 | 228,980 | 349,800 |

#### EXPENSES

| 5001  | | Salaries | 34,814 | 41,221 | 40,200 | 46,872 |
| 5002  | | Employer Contributions | 8,283 | 15,674 | 15,600 | 14,289 |
| 5003  | | Pension | 988 | 1,715 | 1,700 | 2,343 |
| 5009  | 5 | Travel, Training | 10,078 | 5,000 | 1,500 | 1,500 |
| 5020  | 4 | Professional Fees | 10,078 | 5,000 | 7,500 | 10,000 |
| 5022  | 4 | GIS Data Mapping | 1,500 | 5,000 | 5,000 | 500 |
| 5042  | 1 | Snow & Ice Removal | 5,388 | 7,500 | 7,500 | 7,500 |
| 5057  | 3 | Repair & Maint | 17,710 | 25,000 | 25,000 | 25,000 |
| 5059  | 5 | Computer Maint/Replacement/Software | 403 | 8,000 | 8,000 | 500 |
| 5060  | 3 | Drainage Parts | 592 | 2,500 | 2,500 | 2,500 |
| 5107  | 5 | Transfer to General Fund | 10,000 | 10,000 | 10,000 | 10,000 |
| 5110  | 4 | Permit | 364 | 1,000 | 1,000 | 1,000 |
| 5190  | 0 | Master Drainage Plan | 429 | 20,000 | 20,000 | - |
| 5207  | 3 | Pioneer Park | - | 2,000 | 2,000 | - |
| 5261  | 2 | Sweeper Parts | 6,033 | 12,000 | 12,000 | 15,000 |
| 5269  | 0 | Rate Study | 2,623 | 32,000 | 32,000 | - |
| 5300  | 5 | Administrative Costs | 243 | 250 | 250 | 360 |

**TOTAL EXPENSES** | 97,948 | 190,360 | 191,750 | 137,364 |

#### STORM WATER CAPITAL EXPENSES

| 5058  | 0 | Street Sweeper (40% GF & 60% Drainage) | 120,000 |
| 5172  | 0 | Excavator (50% streets, 50% storm water) | 60,000 | 60,000 |
| 5401  | 6 | Culverts-drain pans-gutters | 69,466 | 80,000 | 80,000 | 85,000 |

**TOTAL CAPITAL EXPENSES** | 189,466 | 140,000 | 140,000 | 257,000 |

**TOTAL STORM DRAINAGE EXPENSES** | 287,414 | 330,360 | 331,750 | 394,364 |

| 5999  | ENDING STORM WATER FUND BALANCE | 284,716 | 171,356 | 181,946 | 137,382 |
## PARK DEVELOPMENT

### 31-00

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## PARK LAND ACQUISITION AND DEDICATION

### 32-00

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# CEMETERY ENDOWMENT FUND

## 37-00

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### REVENUES

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**TOTAL REVENUES**

|            | 49,738 | 53,900 | 39,320 | 54,467 |

### EXPENSES

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**TOTAL EXPENSES**

|            | 58,697 | 70,457 | 69,160 | 53,142 |

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<td>5009 1 Travel, Training, Education</td>
<td>-</td>
<td>200</td>
</tr>
<tr>
<td>5010 1 Office Supplies</td>
<td>352</td>
<td>600</td>
</tr>
<tr>
<td>5011 2 Telephone</td>
<td>1,160</td>
<td>1,500</td>
</tr>
<tr>
<td>5013 2 Vehicle Maintenance</td>
<td>1,383</td>
<td>6,000</td>
</tr>
<tr>
<td>5017 2 Insurance Deductibles</td>
<td>-</td>
<td>5,000</td>
</tr>
<tr>
<td>5021 1 Admin. Expenses</td>
<td>31</td>
<td>500</td>
</tr>
<tr>
<td>5022 1 Flex Bus Service</td>
<td>10,000</td>
<td>10,000</td>
</tr>
<tr>
<td>5039 1 CASTA Dues</td>
<td>275</td>
<td>300</td>
</tr>
<tr>
<td>5040 1 Attorney</td>
<td>-</td>
<td>500</td>
</tr>
<tr>
<td>5044 1 Advertising</td>
<td>-</td>
<td>500</td>
</tr>
<tr>
<td>5045 2 Driver Drug Testing</td>
<td>187</td>
<td>500</td>
</tr>
<tr>
<td>5059 1 New Vehicle</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>5095 1 Computer Equipment Maintenance/Replacement</td>
<td>-</td>
<td>1,300</td>
</tr>
<tr>
<td>5107 1 Transfer to General Fund</td>
<td>5,000</td>
<td>5,000</td>
</tr>
<tr>
<td>5114 2 Gas &amp; Oil</td>
<td>3,019</td>
<td>5,500</td>
</tr>
<tr>
<td>5247 1 Software</td>
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<tr>
<td>5300 1 Administrative Costs</td>
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<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td>99,711</td>
<td>129,183</td>
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<td><strong>5998 EMERGENCY RESERVES</strong></td>
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<td>-</td>
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<tr>
<td><strong>5999 ENDING FUND BALANCE</strong></td>
<td>176,842</td>
<td>193,959</td>
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### ROAD IMPACT FEES

<table>
<thead>
<tr>
<th>40-00</th>
<th>ACTUALS</th>
<th>BUDGET</th>
<th>ESTIMATED</th>
<th>BUDGET</th>
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<tbody>
<tr>
<td></td>
<td>2016</td>
<td>2017</td>
<td>2017</td>
<td>2018</td>
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<tr>
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<td>1,052,457</td>
<td>1,456,687</td>
<td>1,456,687</td>
<td>1,512,837</td>
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**REVENUES**

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2017</th>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>4250</td>
<td>Flood Recovery</td>
<td>18,737</td>
<td>-</td>
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<tr>
<td>4401</td>
<td>Road Impact Fees</td>
<td>460,814</td>
<td>443,380</td>
<td>700,000</td>
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<tr>
<td>4402</td>
<td>MPO funding</td>
<td>-</td>
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<tr>
<td>4404</td>
<td>CDOT/FHWA Flood Recovery</td>
<td>-</td>
<td>1,217,400</td>
<td>1,217,400</td>
</tr>
<tr>
<td>4601</td>
<td>Interest</td>
<td>7,014</td>
<td>6,000</td>
<td>9,000</td>
</tr>
</tbody>
</table>

**TOTAL REVENUES**

|       | 486,565 | 2,666,780 | 1,956,400 | 2,242,525 |

**EXPENSES**

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2017</th>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>5020</td>
<td>Professional Fees</td>
<td>-</td>
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<tr>
<td>5087</td>
<td>Plow Truck/Steel V box</td>
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<tr>
<td>5087</td>
<td>Dump truck/Snowplow Tandem</td>
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<td>244,000</td>
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<tr>
<td>5088</td>
<td>Sand Storage Shed</td>
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<tr>
<td>5101</td>
<td>Transfer to General Fund (3%)</td>
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<td>13,301</td>
<td>21,000</td>
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<tr>
<td>5106</td>
<td>Transportation Master Plan Update</td>
<td>2,539</td>
<td>25,000</td>
<td>25,000</td>
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<tr>
<td>5107</td>
<td>Flood Repairs-CR 44 permanent repair</td>
<td>24,310</td>
<td>1,300,000</td>
<td>1,300,000</td>
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<tr>
<td>5110</td>
<td>LCR 17 Widening **</td>
<td>-</td>
<td>1,150,000</td>
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<tr>
<td>5111</td>
<td>CR 7 Project (30% for widening)</td>
<td>41,690</td>
<td>330,000</td>
<td>40,000</td>
</tr>
<tr>
<td>5112</td>
<td>CDOT-FASTLANE</td>
<td>-</td>
<td>250,000</td>
<td>250,000</td>
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<tr>
<td>5300</td>
<td>Admin Costs</td>
<td>243</td>
<td>250</td>
<td>250</td>
</tr>
</tbody>
</table>

**TOTAL EXPENSES**

|       | 82,335 | 3,328,551 | 1,900,250 | 2,732,366 |

**EMERGENCY RESERVES**

|       | - | - | - | 67,276 |

**ENDING ROAD IMPACT FUND BALANCE**

<p>|       | 1,456,687 | 794,916 | 1,512,837 | 955,721 |</p>
<table>
<thead>
<tr>
<th></th>
<th>ACTUALS 2016</th>
<th>ACTUALS 2017</th>
<th>ACTUALS 2017</th>
<th>ACTUALS 2018</th>
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<tr>
<td>BEGINNING FUND BALANCE</td>
<td>1,951,084</td>
<td>2,343,035</td>
<td>2,343,035</td>
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<tr>
<td>REVENUES</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4601 0 Interest</td>
<td>12,437</td>
<td>10,800</td>
<td>14,000</td>
<td>12,000</td>
</tr>
<tr>
<td>4611 0 Bats Bus</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>4612 0 Sales of Land (Berthoud Commons)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Density Fund</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>4500 0 Flood Relief</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>4610 0 Sales Tax</td>
<td>811,489</td>
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<td>1,190,412</td>
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<tr>
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<td>1,215,397</td>
<td>1,202,412</td>
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<tr>
<td>EXPENSES</td>
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</tr>
<tr>
<td>5171 0 Land Acquisition (Richardson-2013)</td>
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<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>5237 0 Transportation (BATS)-Transfer</td>
<td>72,100</td>
<td>72,100</td>
<td>72,100</td>
<td>72,100</td>
</tr>
<tr>
<td>5239 0 Street Improvements</td>
<td>357,383</td>
<td>380,000</td>
<td>380,000</td>
<td>400,000</td>
</tr>
<tr>
<td>Sidewalks/ADA</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>100,000</td>
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<tr>
<td>5240 0 Recreation Center</td>
<td>2,250</td>
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<td>-</td>
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<tr>
<td>5299 0 Flood Repairs</td>
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<td>250</td>
<td>360</td>
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<td>572,460</td>
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<td>36,072</td>
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<td>2,551,485</td>
<td>3,106,082</td>
<td>3,699,961</td>
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</tbody>
</table>

### Estimated Building Permits

<table>
<thead>
<tr>
<th>Estimated Building Permits</th>
<th>2016</th>
<th>2017</th>
<th>2017</th>
<th>2018</th>
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</thead>
<tbody>
<tr>
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<td>23024032</td>
<td>23024032</td>
<td>29116370</td>
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<td>REVENUE</td>
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<td>26543203</td>
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ESTIMATED BUILDING PERMITS

325