

Board of Trustees
Regular Meeting
November 15, 2016

1. CALL TO ORDER

Mayor Steve Mulvihill called the regular November 15, 2016 Board of Trustees meeting to order at 6:30 PM in the Board Room.

2. ROLL CALL

Accounting Technician Carla Gustafson called the roll, those present were: Mayor Mulvihill, Mayor Pro Tem Buckridge, Trustee Baker, Trustee Dunkelberger, Trustee Hindman, Trustee Karspeck, and Trustee Laak.

3. PLEDGE OF ALLEGIANCE

Mayor Mulvihill led the Pledge of Allegiance.

4. CITIZEN PARTICIPATION

- a. Marianne Lent – spoke about development standards. She referred to a recent Wall Street Journal article discussing the latest trend and popularity of front porches and back alleys. She would like to see Berthoud continue towards this type of development.

5. CONSENT AGENDA

The Consent Agenda consisted of the October 25, 2016 minutes, September 2016 Bills Allowed and the September 2016 Financial Statements.

Trustee Laak requested his comments on page 2 be clarified in the October 25, 2016 minutes to reflect that he was never opposed to the purchase of the bank building.

Trustee Laak moved, seconded by Mayor Pro Tem Buckridge, to approve the Consent Agenda with the minutes amended. The motion carried 7:0.

6. PORT Plan

Community Development Director Curt Freese presented on this item. He provided a history of the planning process which involved extensive information gathering, public engagement as well as input from Staff. Mr. Freese recommended approval for the PORT Plan as a guide for future planning and development decisions. He introduced Dylan Packebush from GreenPlay who presented the Final PORT Plan. Mr. Packebush explained to the Board the data, information and recommendations for the Town's future Parks, Open Space, Recreation and Trails (PORT) Plan.

Trustee Baker asked why Berthoud High School was not included.

Parks and Recreation Director Jeremy Olinger replied that the high school is not typically used for parks and recreation. The facilities are owned by the school district and public use is very limited.

Mayor Mulvihill commented that the PORT Plan is a planning document with recommendations for the next 10 to 20 years in the future and is subject to alterations and changes as necessary.

Mr. Packebush replied that is correct and GreenPlay is expecting changes as input is received.

Mayor Mulvihill clarified that the three PORT Committees that were formed would use this as a base document that can be changed in the future with their recommendations.

Mr. Packebush responded GreenPlay provided the guidelines for planning and did take into consideration the committee's recommendations. They want to be the Towns advisors in the future and expect, and want to incorporate changes as they come up. At the end of the day it is up to the Town to implement and make the final decisions.

Mayor Mulvihill inquired about what looked like duplicate or conflicting uses listing a rec center at both the Waggener and Richardson properties.

Mr. Packebush explained due to grant and partnership opportunities the plan was for a smaller facility similar to a Boys and Girls Club as a short term possibility at the Waggener property. In the long term, GreenPlay is recommending a larger full recreation center at the Richardson property due to the Towns growth to the north.

Trustee Hindman questioned why the major rec center would be planned for the Richardson property when the focus survey showed people wanted the rec center closer in town at the Waggener property.

Mr. Packebush replied the survey was not the only information considered. Due to the Towns growth north, in their opinion the Richardson location will be a more central location in the future.

Trustee Laak commented that what he gathered from attending sub-committee meetings is that people want to attract business to the Town from the developments outside of Town.

Mr. Packebush responded they are considering what the Town will look like in the future from the information they received. It would be for the Board to determine if that is incorrect.

Mayor Mulvihill commented that there is no way we are going to do two recreation centers right now and it would seem like Waggener Farm would be a good place to put it based on survey information.

Mr. Freese added from a planning perspective that over the next five to ten years the Town will almost double in population with developments to the northwest.

Trustee Hindman commented he would like the plan to focus on the main recreation center being located at Waggener Farm.

Mayor Pro Tem Buckridge commented he views it more as a staged approach starting at Waggener and as we grow adding something more majestic to the north.

Mayor Mulvihill called for a five-minute recess at 7:53 PM.

Mayor Mulvihill reconvened the meeting at 8:00 PM.

Mr. Freese explained the frame work for the subcommittees. The three subcommittees were Active Recreation, Building and Trails, Open Space and Passive Recreation. Each committee came up with a set of values and goals, and prioritized their recommendations. All three committees then came together as a whole and agreed on five overall priorities. Mr. Freese presented an outline of their findings.

Maureen Dower, Building subcommittee chairman presented their recommendations and priorities. They recommend the \$500,000 Jones fund timeline not drive the decision on a future rec center. A recreation center with a pool (not a fieldhouse) should be pursued by the Town. For the walkability of current residents and benefits to local businesses in Town, the recreation center should be built at Waggener Farm Park. They would also recommend the Town not enter into any partnerships during the planning and construction phase for a rec center (Boys and Girls Club, etc). Ms. Dower added that time and use restrictions resulting from facility sharing would limit community access but did not rule out partnerships in the future. The committee also recommended it be built all at once and a recreation district be pursued as soon as possible to help fund it.

Mayor Mulvihill voiced trepidation in regards to support for a recreation district outside the Town of Berthoud.

Mayor Pro Tem Buckridge stated that if a recreation district was enacted they would create a board of governors and that rec district would run it, not the Town.

Administrator Hart mentioned there are other things to consider such as funding from impact fees. If the Town owns and is in charge, impact fees can be used. If there is a recreation district, impact fees cannot be used because the district would be responsible and it would become a property tax burden.

Trustee Hindman commented he believed there is support and would like voters to decide on a recreation district. He would like to decide on a plan for a recreation center and then figure out how to fund it.

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Ms. Dower provided information on some of the amenities and the costs of recreation centers such as Erie and Windsor.

Paul Alaback presented the Trail subcommittee recommendations. They recommend 10' wide, ADA compliant paved trails with Waggener Farm Park as the hub. A trail to Heron Lakes linked to Loveland with a safe crossing from LCR 17, 10E and HWY 287. A trail around Berthoud Reservoir and a southern loop connecting Nielson Greenway with Hillsdale, Heritage Ridge, Rose Farm down to the Little Thompson River with safety concerns around 1st Street and the roundabout was addressed. Also, they would like to see a Little Thompson River Trail to I-25 with an eventual connection to Johnstown and Weld County trails.

Trustee Baker asked if they considered both hard and soft trials.

Mr. Alaback replied they envision starting with a main network of trails with feeder trails that may be soft trails.

Len Guldenpfenning presented the Park subcommittee recommendations. The committee considered what they felt could be accomplished within the current budget focusing on Waggener Farm Park and reinventing and updating Berthoud Town Park. Suggestions included a pump track, trails, open green space, updating playgrounds, community gardens, horse shoe pits, picnic shelters, a field house, ball parks and a dog park. The long range priorities would be trails connectivity, fishing/camping at Berthoud Reservoir and picnic area/fishing at the Richardson property.

Trustee Laak commented some of the recommendations seemed financially obtainable. It would be good to show the town progress that may gain further support in the future.

Administrator Hart asked for support from the Board and approval of the PORT Plan to give staff direction and a development plan to work with.

Mayor Mulvihill clarified that this is a template for the future that can be changed. He proposed a resolution to adopt the PORT plan and proceed based on the recommendations of the subcommittees.

Trustee Hindman remarked there is no rush, the plan should be finessed, cleaned up and committee recommendations incorporated before approving.

Mayor Mulvihill explained the resolution would be to direct staff to look at recommendations and see if they are practical and support the work the subcommittees have done.

Trustee Hindman commented that he has never seen something adopted that was not fully vetted. He does not believe the plan is what the people were asking for.

Mayor Mulvihill explained it is guideline and alterable by Committee and Board recommendations.

Trustee Baker commented there are some minor inaccuracies on some conceptual plans but they are not hard lines in the sand. She proposed to adopt it as a living document and taking input from the committee and giving staff direction.

Trustee Laak said as he understood it, the subcommittees agreed whatever could be built should be built at Waggener Farm Park.

Administrator Hart pointed out conflicting information recommending a recreation center being built at the Richardson property.

Trustee Hindman stated he would like the Board to decide on the location of the recreation center before approval of the PORT Plan.

A roll call vote was called to approve the adoption of the PORT Master Plan, and direction from the Board on future PORT priorities based on the PORT Committee recommendations and priorities. Motion passed 6:1 with Trustee Hindman opposed.

7. Library Board Appointment

Town Administrator Mike Hart presented on this item.

Trustee Laak moved, seconded by Trustee Dunkelberger, to approve the appointment of Marie Bernard, Emmy Ingham and Erin Coleman to the Library Board for terms beginning January 1, 2017 and ending December 31, 2020. The motion carried 7:0.

8. Larimer County Humane Society Contract

Chief of Police Sgt. Jim Anderson presented on this item and spoke about the need for animal control in Berthoud.

Trustee Laak moved, seconded by Trustee Baker, to approve the Larimer County Humane Society Contract. The motion carried 7:0.

9. Reports

Chief of Police Sgt. Jim Anderson presented a banner for crosswalk safety awareness donated to the Town of Berthoud by Alpha Graphics and Front Range Rally. He is also working on an emergency notification system. After set up and training, citizens will be able to register to receive notifications.

Trustee Laak passed out information prioritizing tree replacement to the Board. He contacted the library to post the information about the Emerald Ash Borer. He mentioned he felt too much responsibility was put on pedestrians concerning crosswalk safety in the November Focus Newsletter.

Trustee Karspeck went to the North I-25 Project meeting and was frustrated on the progress.

Trustee Buckridge reported attending the Historic Preservation Meeting. They are working on possibly helping a local church with improvements also, updating their Wiki page on the Towns website.

Trustee Baker reported attending an MPO meeting in Eaton, the Affordable Housing Summit at the Municipal League, a PORT Committee and a Planning and Zoning meeting.

Trustee Hindman reported attending a joint meeting of all the Open Space, land related boards for Larimer County where he gave an update on progress and accomplishments in Berthoud. He also attended a Boulder Valley Realestate Conference.

Administrator Hart reported great progress on the Berthoud Reservoir project which should be ready for water in April. The Parks and Rec Department put up lights in Fickel Park and the new Town Hall. There is no firm date for the move to the new building, but we are trying to be in before Christmas. Staff will put together a work plan to present at the meeting in January to help plan for next year. The November 29th meeting will include a budget study session starting at 5:30. As requested from the retreat there will now be a monthly management report along with the financial report.

10. Agenda Setting

Trustee Hindman requested a reevaluation of the Dark Sky Ordinance.

Trustee Baker requested a philosophical discussion about affordable housing and what nich in the market should be targeted.

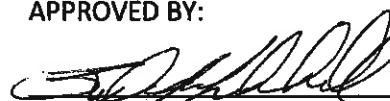
A vote was taken and passed 7:0 to direct staff to add both items to the next agenda.

11. ADJOURN

There being no further business to come before the Board at this time, the meeting was adjourned at 11:01 PM.

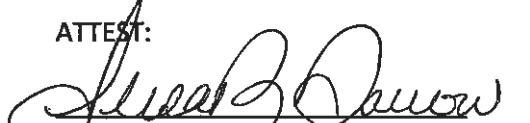
Approved this 29th day of November, 2016

APPROVED BY:



Mayor Steve Mulvihill

ATTEST:



Carla Gustafson, Accounting Technician

