

Board of Trustees
Regular Meeting
October 25, 2016

1. CALL TO ORDER

Mayor Steve Mulvihill called the regular October 25, 2016 Board of Trustees meeting to order at 6:30 PM in the Board Room.

2. ROLL CALL

Town Clerk Alisa Darrow called the roll, those present were: Mayor Steve Mulvihill, Mayor Pro Tem Buckridge, Trustee Baker, Trustee Dunkelberger, Trustee Hindman, Trustee Karspeck, and Trustee Laak.

3. PLEDGE OF ALLEGIANCE

Mayor Mulvihill led the Pledge of Allegiance.

4. CITIZEN PARTICIPATION

- a. David Shipley – Spoke about his experience as a police officer and civil service. He expressed concern about pedestrian safety in Berthoud.
- b. Lynnette Ludwig – Spoke about the need for other solutions to mosquito control than spraying pesticides.
- c. Emily Mahen – Spoke as a civil and environmental engineer concerned about spraying as a means of mosquito control.

5. CONSENT AGENDA

The Consent Agenda consisted of the October 11, 2016 minutes.

Trustee Karspeck moved, seconded by Trustee Laak, to approve the Consent Agenda with the minutes amended. The motion carried 7:0.

6. TOWN HALL CONSTRUCTION CONTRACT

Town Administrator Mike Hart presented on this item. Sandy Wilson with Starwood Construction and Dawn Oglesby with Oglesby Design were available to answer questions.

Mayor Pro Tem Buckridge moved, seconded by Mayor Mulvihill, to approve the "Construction Agreement between Owner and Contractor." The motion carried 4:3, with Trustees Hindman, Karspeck and Laak opposed.

Trustees Hindman, Karspeck, and Laak expressed that they were opposed to the purchase of the building and were therefore opposed to spending public funds on the renovations.

Mayor Pro Tem Chris Buckridge moved, seconded by Mayor Mulvihill, to authorize staff to proceed with the cost to relocate audio/visual equipment, the add-on to the Board dais and monitors, and other associated miscellaneous costs. The motion carried 4:3, with Trustees Hindman, Karspeck and Laak opposed.

Trustee Laak moved, seconded by Trustee Dunkelberger, to authorize the Town Administrator to sign the revised form lease. The motion carried 6:1, with Trustee Hindman opposed.

7. SET PUBLIC HEARING DATES – FIRE AND ELECTRICAL CODES

Town Administrator Mike Hart presented on this item.

Trustee Hindman pointed out that the Town was on the 2006 Energy Conservation Code and he hoped the Board would consider adopting that update on a future agenda.

Trustee Dunkelberger moved, seconded by Trustee Karspeck, to set the public hearing for the National Electric Code and Fire Code for November 29, 2016. The motion carried 7:0.

8. ADOPT EMERGENCY OPERATIONS PLAN

Sergeant Jim Anderson presented on this item.

The Board thanked Sergeant Anderson for his work on the Emergency Operations Plan.

Trustee Laak moved, seconded by Trustee Baker, to approve the Emergency Operations Plan as presented and authorizing the Mayor and Town Administrator to sign the plan. The motion carried 7:0.

Trustee Laak moved, seconded by Trustee Dunkelberger, to approve Resolution No. 22-16 adopting the National Incident Management System. The motion carried 7:0.

Trustee Laak moved, seconded by Trustee Dunkelberger, to approve Resolution No. 23-16 adopting the NIMS Standard for Incident Management. The motion carried 7:0.

9. BUDGET – GENERAL FUND

Senior Accountant Cindy Leach presented on this item and Directors were available to answer questions on individual budget requests.

The Board wished to have additional in-depth discussion about the budget and line items. The Board decided to discuss priorities at the upcoming retreat and align those with the budget prior to voting to adopt it.

No action was taken on this item.

10. DISCUSSION – USE OF CURRENT TOWN HALL

Town Administrator Mike Hart presented on this item.

Trustee Laak was interested in potential uses beyond selling or leasing such as a maker's space, affordable housing, and multi-use housing. He was in favor of removing any listings associated with the building. He was looking for options that would benefit the community as a whole.

Trustee Dunkelberger agreed there should be more discussion on options for the building. She was thinking about the local robotics club and other school related clubs that were meeting in other spaces in Town.

Trustee Karspeck was interested in further discussion of other options for the building, but would entertain a short-term lease.

Mayor Pro Tem Buckridge noted that the space could be a source of revenue and the Board was accountable to the citizens. He was interested in leasing the building and reconsidering its use in the future if there was an option to make the space available to community groups.

Trustee Baker agreed that there were other options for the space and also noted that the parcel could become more valuable as the Town grows and the downtown expands. She was interested in a short-term lease and was not interested in selling the building.

Trustee Hindman was not in favor of selling the building, he was interested in short-term leases for no more than one year. He was interested in a public process to help prioritize the use of the space or a public-private partnership to redevelop the site.

Mayor Mulvihill was in agreement with Trustee Hindman, but was willing to lease the building for up to three years as a term. He suggested the Town have the building appraised so the Board could understand the value of the asset.

The Board directed staff to actively list the building and market it to be leased.

11. LEGISLATIVE UPDATE

Town Clerk Alisa Darrow presented on this item.

12. REPORTS

Town Clerk Alisa Darrow informed the Board that she would be a guest at the County Election Office to observe the ballot processing for the November 8 election.

Trustee Laak commented he was continuing to meet with the citizens working on mosquito mitigation. He was happy to hear that the Town's Wiki page would be updated and he suggested the Town also have a presence on TripAdvisor. He wondered if it was appropriate for the Board to respond to the public when they spoke at meetings.

Mayor Mulvihill responded that for him, it depended on the topic and whether it was on the agenda for discussion.

Trustee Dunkelberger noted that there was a meeting for the Youth Advisory Commission applicants on Wednesday evening.

Trustee Karspeck did not have a report.

Trustee Hindman attended a Getting to Zero presentation that was looking at reducing the carbon footprint of buildings. He commented that older buildings had the largest impact on the environment. He also attended the Green Summit put on by BizWest in Longmont.

Trustee Baker was also hearing from citizens interested in mosquito mitigation. She also attended an affordable housing event in Loveland and was very interested in the difference between how communities were working with Habitat for Humanity.

Mayor Pro Tem Buckridge did not have a report.

Mayor Mulvihill attended the CML Policy Committee meeting with Town Clerk Darrow and attended a Mayor's meeting hosted by CML. He was continuing to meet with the community through various engagements and felt they were going very well.

Attorney Greg Bell noted that the Board would need to go into a short Executive Session.

Administrator Hart reminded the Board of the retreat on Friday and Saturday, he noted that staff would only attend on Friday. He suggested the Board discuss their training budget at the retreat. He recommended the Board read an article on Economic Development in the Johnstown Breeze. Mr. Hart reviewed some additional changes that would be put into the 2017 budget prior to its adoption. He mentioned that staff would be putting together a package of all the minutes and agenda items related to mosquito control for the Board to start getting up to speed prior to another policy discussion on the subject. He believed it would take more than one meeting to educate the Board and provide options for the Board to consider. He reminded the Board there was a dinner for elected officials in Weld County on Thursday.

13. EXECUTIVE SESSION

Mayor Pro Tem Buckridge moved, seconded by Trustee Karspeck, to go into Executive Session under C.R.S. 24-6-402 and to immediately adjourn the meeting following the Executive Session. The motion carried 7:0.

The Board went into Executive Session at 9:45 p.m.

14. ADJOURN

There being no further business to come before the Board at this time, the meeting was adjourned at 10:10 PM.

Approved this 15 day of November, 2016

APPROVED BY:

ATTEST:



Alisa R. Darrow, Town Clerk
Town Clerk


Mayor Steve Mulvihill