

**BOARD OF TRUSTEES  
REGULAR MEETING  
SEPTEMBER 13, 2016**

**1. CALL TO ORDER**

Mayor Mulvihill called the regular September 13, 2016 Board of Trustees meeting to order at 6:30 PM in the Board Room.

**2. ROLL CALL**

Town Clerk Alisa Darrow called the roll, those present were: Mayor Mulvihill, Mayor Pro Tem Buckridge, Trustee Baker, Trustee Dunkelberger, Trustee Karspeck, and Trustee Laak. Trustee Hindman was absent.

**3. PLEDGE OF ALLEGIANCE**

Mayor Mulvihill led the Pledge of Allegiance.

**4. CITIZEN PARTICIPATION**

- a. Stu Boyd, 717 6<sup>th</sup> Street, spoke about school funding in the State of Colorado and the current state of facilities in the district. He encouraged the Board to support the School District Bond issue and Mill Levy Increase that would be on the November ballot.
- b. Lynnette Ludwig, 1631 Glacier Avenue, spoke about West Nile Virus and the policy on when the Town sprays for mosquitos. She was not in favor of future spraying and urged the Board to consider other options to prevent the spread of West Nile Virus.
- c. Derek Ott, 785 Mount Massive Street, was concerned about speeding drivers in residential areas near his home and the safety of children. He suggested the Town set up a speed monitoring device to track the vehicles passing through his neighborhood.
- d. Al Wadleigh, 865 Bruce Drive, spoke in favor of the proposed upgrades to the Skate Park and thanked the Board for their unanimous vote to move forward on the project. He appreciated having a safe gathering place for local youth.
- e. Marita McDonough, 309 Bimson Avenue, spoke against spraying insecticides as a means of mosquito control. She preferred natural control models similar to those used by the City of Boulder.
- f. Anna Frisby, 338 Nebraska Avenue, thanked the Board and staff for listening and responding to the problem of construction noise recently. She also complimented Patty Tapia in the front office for being very understanding about the issue and getting it to the right people. She asked the Board to consider a noise ordinance that would be enforceable going forward.

- g. Richard Kenyan, 1240 Cedar Drive, spoke about trash issues at the north end of Town with people parking trailers and campers in the area. He was specifically concerned about trash on 4<sup>th</sup> Street and attributed the problem to rental homes.

Trustee Laak thanked the public for taking time to speak, he was also concerned about speeding drivers in Town and was in favor of better enforcement. He was supportive of comments made about the mosquito issue and was willing to have further discussion about the policy.

Trustee Dunkelberger thanked the public for their time and was also in favor of discussing options for mosquito control.

Trustee Karspeck thanked Mr. Boyd for speaking to the ballot issue the school district was bringing forward and recalled his time growing up in Berthoud schools. He was also interested in taking a close look at the mosquito control policy. He is in favor of better enforcement regarding trash and speeding.

Mayor Pro Tem Buckridge also thanked the public for their time and expressed support for discussing the issues that were raised. He suggested the Board look at the policy for mosquito control annually as new information and treatment methods were developed. He felt that a Code Enforcement Officer would be able to enforce some of the issues brought up related to noise and trash and hoped the position would be part of the budget discussion.

Trustee Baker thanked the public for attending the meeting and expressed interest in looking into a better noise ordinance for Berthoud.

Mayor Mulvihill thanked the public for speaking and sharing their thoughts on issues in Berthoud, he expressed agreement with the comments of fellow Trustees.

Administrator Hart suggested the Board pass a Resolution supporting the School District's ballot issues. By show of hands, the Board directed staff to bring back a Resolution.

## **5. CONSENT AGENDA**

The Consent Agenda consisted of the minutes from August 16 and 23, 2016, the July financial statements and the July bills allowed.

**Trustee Laak moved, seconded by Trustee Dunkelberger, to approve the Consent Agenda with the minutes amended. The motion carried 6:0, with Trustee Hindman absent.**

## **6. PROCLAMATION – COLORADO CITIES AND TOWNS WEEK**

Mayor Mulvihill read the proclamation declaring September 12-16, 2016 as Colorado Cities and Towns Week.

## **7. RESOLUTION – LEWIS EASEMENT**

Attorney Greg Bell presented on this item.

Mayor Pro Tem Buckridge moved, seconded by Mayor Mulvihill, to approve Resolution No. 17-16 as amended in the meeting, accepting dedication of the excluded parcel to the Town of Berthoud. The motion carried 6:0, with Trustee Hindman absent.

## **8. COMMUNICATIONS PLAN OVERVIEW**

Public Information Officer Claire Bouchard presented on this item.

Trustee Karspeck expressed interest in the cost of notification systems like Everbridge that can push text messages to those who have signed up.

Trustee Baker was supportive of signs in the community announcing when and where mosquito spraying would occur if the need were to arise again. She suggested considering the cost of Everbridge in tandem with the discussion of the mosquito spraying policy.

Trustee Laak mentioned a group in Town called Parents as Teachers as a resource for spreading information throughout the community.

Mayor Pro Tem Buckridge and Trustee Baker both spoke to the improvements in communication since the Town contracted with Slate Communications and Ms. Bouchard.

## **9. 2017 BUDGET – SPECIAL FUNDS**

Senior Accountant Cindy Leach presented on this item and Administrator Hart provided additional and background information.

Scenarios related to treatment of trees in relation to the potential Emerald Ash Borer problem were discussed. Administrator Hart noted that the Town had limited funds and the Board may have to figure out how much can be done with the resources on hand.

Town Forester Embrey explained the benefits of treatment, he noted that proactive treatment was a benefit to other communities because it would slow the spread of EAB from community to community. He suggested shadow planting for the larger trees that might not be a priority for treatment due to life expectancy.

Mayor Mulvihill wondered if residents could tag onto contract pricing with the Town to incentivize property owners to take care of trees on their property, he also asked the Board to consider an adopt a tree program to help fund the program.

Parks and Recreation Director Olinger explained the history of responsibility for maintenance of right-of-way property belonging to the homeowner, specifically tree lawns and sidewalks.

Administrator Hart suggested staff work with the Tree Committee to make a recommendation as to which treatment/replacement tactic to pursue and put hard numbers to the program before returning to the Board.

There was discussion regarding long-term financial planning for care of the cemetery and the need to address the fees being charged. Staff would be looking to the future and perpetual care of the cemetery once all lots have been sold. A plan would be developed in 2017.

#### **10. AWARD PAVING BID**

Public Works Director Stephanie Brothers presented on this item.

Trustee Baker was pleased that South 8<sup>th</sup> Avenue would be repaved and that ramps would be ADA compliant.

**Trustee Laak moved, seconded by Trustee Karspeck, to approve award of the 2016 Pavement Project to Coulson Excavating. The motion carried 6:0, with Trustee Hindman absent.**

#### **11. RESOLUTION – YOUTH ADVISORY COMMISSION**

Town Clerk Alisa Darrow presented on this item.

**Trustee Laak moved, seconded by Trustee Baker, to approve Resolution No. 18-16 establishing a Youth Advisory Commission. The motion carried 6:0, with Trustee Hindman absent.**

#### **12. CML POLICY COMMITTEE APPOINTMENT**

Town Clerk Alisa Darrow presented on this item.

**Mayor Pro Tem Buckridge moved, seconded by Trustee Karspeck, to appoint Mayor Mulvihill to the CML Policy Committee. The motion carried 6:0, with Trustee Hindman absent.**

#### **13. REPORTS**

Trustee Laak commented that he had been attending all PORT committee meetings to stay up to date on what each group was working on. He noted that the Facilities group was going to be touring the Milliken facility that would be on a scale Berthoud may be able to afford. He also met with Gabriel Ramirez, a local Boy Scout interested in an Eagle Scout project, he and Trustee Karspeck had met with him to discuss possibilities. He also met with a group concerned about mosquito abatement and tried to explain the importance of eliminating breeding areas. He attended the Larimer County dinner for elected officials as well.

Trustee Dunkelberger attended Flap Jack Day, but did not compete to be Flap Jack Queen. She was impressed at how well the event was attended. She attended the PORT meeting on Monday

and then attended the Thompson School District's presentation on Mental Health and Suicide Prevention. She was impressed with the response by Berthoud in times of crisis as it was much higher than other areas of the District.

Trustee Karspeck attended the I-25 Coalition meeting where they drafted a letter to the State regarding the need for expansion of the Interstate. He was interested in addressing the noise ordinance and suggested setting a decibel level as a measure. He had noticed a lot of discussion on Facebook about the need for better crossings on Mountain Avenue, he was interested in temporary signage.

Mayor Pro Tem Buckridge attended the elected official's dinner as well and felt it was very informative. He has been working with the Historic Preservation Commission and was excited there were enough applicants to fill the vacant seats on the committee. He noted that there were a lot of new people in town that were getting involved. He asked that the mosquito discussion be scheduled.

Trustee Baker attended the Larimer County dinner as well and was interested in the discussion on watersheds. She mentioned there would be closures on Highway 34 toward Estes Park, but Highway 36 would remain open as an alternate route. She asked for a discussion on affordable housing be scheduled.

Mayor Mulvihill recalled meetings he had with the public and he was hearing positive feedback about communication with the Town and Trustees. He encouraged everyone to remain open and available.

Administrator Hart commented that there would be a discussion at the next meeting about the history of crossings on Mountain Avenue and what was planned for the future. He was planning on the PORT Plan being presented at the last meeting in October along with committee recommendations. He also informed the Board that move-in for the new Town Hall was planned for December, 2016.

#### 14. ADJOURN

There being no further business to come before the Board at this time, the meeting was adjourned at 10:10 PM.

Approved this 27<sup>th</sup> day of September, 2016

ATTEST:

  
Alisa R. Darrow, Town Clerk  
Town Clerk



APPROVED BY:

  
Mayor Steve Mulvihill