

**BOARD OF TRUSTEES
SPECIAL MEETING
AUGUST 29th, 2017
BOARD ROOM, 5:00 P.M.**

1. CALL TO ORDER

Mayor Mulvihill called the regular August 29th, 2017 Board of Trustees meeting to order at 5:04 p.m. in the Board Room

2. ROLL CALL

Danielle Kravig, Acting Town Clerk, called the roll. Those present were: Mayor Mulvihill, Mayor Pro Tem Buckridge, Trustee Hindman, Trustee Baker, Trustee Dunkelberger, and Trustee Laak. Trustee Karspeck arrived at 6:30 p.m.

3. PLEDGE OF ALLEGIANCE

Mayor Mulvihill led the Pledge of Allegiance.

4. CITIZEN PARTICIPATION

No Citizen Participation.

5. CONSENT AGENDA

No Consent Agenda.

6. FINALISTS TOWN ADMINISTRATOR POSITION, INTERVIEW PROCESS AND DATES

Community Development Director Curt Freese presented on this item.

Mayor Pro Tem Buckridge moved to nominate Mary Beth Miles, Phillip Hill, and Anthony Tolstedt as finalists for the Town Administrator Position, seconded by Trustee Hindman. Motion passes 4:0 with Trustee Karspeck absent.

The Board discussed the next part of the process involving Trustee, staff, and community involvement. Trustee Hindman drafted an agenda for the events and steps of this part of the interview process. There is discussion for the finalists to travel to Berthoud and the possible dates, which will also be discussed with the finalists. The Board also realizes the importance of contract terms and negotiations.

7. BOARD RETREAT WITH HEIDI BRINKMAN

Heidi Brinkman from Executive Development a senior leadership consultant and facilitator is here to work with the Board. The Board moves to the training room with handheld recorder.

8. ADJOURN

There being no further business to come before the Board at this time, the meeting was adjourned at 8:15 p.m.

Approved this 12th day of September, 2017.

APPROVED BY:

ATTEST:

Danielle Kravig, Acting Town Clerk



Mayor Steve Mulvihill