



MEETING MINUTES OF THE TOWN BOARD

Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, June 25, 2019 6:30 p.m.

- I. **REGULAR MEETING CALLED TO ORDER** – Mayor William Karspeck Called into session 6:30 p.m.
- II. **PLEDGE OF ALLEGIANCE** – Mayor William Karspeck
- III. **ROLL CALL** – Trustee Tomassi was not present
- IV. **CITIZEN PARTICIPATION** –

Julia Magee of Berthoud spoke about how she would like there to be a bigger swimming pool that is indoors for the seniors of the community to enjoy. In addition, she would like to see more activities for adults year-round and have a recreation district.

V. **SCHEDULED ITEMS**

1. **Consent Agenda**
 - a) Approval of June 25, 2019 Agenda
 - b) Approval of Minutes – June 11, 2019

Trustee Laak Motioned to combine and approve the items on the Consent Agenda. Trustee Dower Seconded the Motion. **WITH ALL IN FAVOR THE MOTION CARRIED.**

2. **Ban of Puppy Mills in Town Limits, 2nd Reading**

Mayor Karspeck introduced the item. He also mentioned that volunteers with Harley's Dream were in attendance.

Trustee Laak Motioned to approve Ordinance 1267, an ordinance of the Town Board, Town of Berthoud, to prohibit pet shops from bartering, auctioning, or otherwise disposing of animals born or raised in inhumane commercial breeding facilities and to promote the adoption of rescue animals and to include revisions made by the Humane Society. Mayor Pro Tem Hindman Seconded the Motion. **WITH ALL IN FAVOR THE MOTION CARRIED.**

3. **Amending Weed and Brush Code, 1st Reading**

Town Clerk Samora introduced this item.

The Board wanted the definitions to be clearer. They wanted clarification for weeds, ornamental grasses and plants. They suggested that we follow the Larimer County Noxious Weed Management Plan.

The Board Directed Staff to bring this back July 9, 2019 with the recommended Board changes.

4. **Modification of Water Regulations, 1st Reading**

Town Administrator Kirk introduced Ordinance 1270 an Ordinance concerning water rights dedication requirements and adopting new water right dedication requirements. He also introduced Pete Johnson from Vranesh and Raisch the Town of Berthoud's water attorney. He was there to answer any questions.

The Board directed that there be continuing discussion about our Water Rights and that a study session be schedule.

Trustee Laak Motioned to approve Ordinance 1270 an ordinance of the Town Board Town of Berthoud an ordinance concerning water rights dedication requirements and adopting new water rights dedication requirements. Trustee Dower Seconded the Motion. **WITH ALL IN FAVOR THE MOTION CARRIED.**

5. Berthoud Reservoir Phase One Bid Award

Public Works Directory Brothers introduced this agenda item. The Town received bids for this project on June 19, 2019. The Town Staff reviewed the bids for completeness and accuracy for all firms who submitted a bid. The project also includes stormwater improvements that are part of the Town's responsibility for the Berthoud Parkway widening. The Three lowest bids were from Gerrad Excavating, DeFalco Construction, and Sage Design Build. This project is currently budgeted within the Parks Development Fund along with the Stormwater Capital fund. Town Staff recommends Gerrad Excavating. They have been working on projects with the Town for the past five years. Gerrad also has years of experience in grading, utility projects and have recently finished a similar project near Marianna Butte.

Trustee Dower Motioned to authorize the Town Administrator to award the 2019 Berthoud Reservoir Phase One project to Gerrad Excavating. Trustee Laak Seconded the Motion. WITH ALL IN FAVOR THE MOTION CARRIED.

VI. ELECTED OFFICIAL REPORTS

Town Administrator: Thought the CML was beneficial to hear what other communities were doing. Next Wednesday, July 3, 2019 Inaugural Fireworks. Parks and Recreation have been working diligently to put together things for families to do prior to the event. Mountain Overlay Project should be coming in rough draft form within the month. July 11 and July 12, 2019 is the Board Retreat that will be off-site.

Attorney Bell: In regard to CORA, it is becoming normal practice to subpoena records of personal cell phones and cell phone histories. He wanted the board to be aware. Offered to do a summary once a month with the board what was happening in the background.

Trustee Dower: CML was more than just a session it was networking with other people and getting ideas. What stood out to in her mind the most that she took extensive notes on and will share with the Board was a session on the Last Mile and how to get from various bus stops or other areas around town and how to get to your home or to get to where you parked your vehicle. She stayed and spoke with the presenters afterwards and it got really specific actionable information. The other session she found valuable and that was interesting, and she got a lot of additional information was on how to fund major Parks and Recreation initiatives. She got a list of organizations and foundations that have supported other small town and she also spoke to the rec district of our Town recreation director similar size to ours and how they applied for their grants. She discussed what time frame they applied for them and what she understood is that when they hit between 30 and 60% of their construction drawings that's an excellent time to apply. We are coming across that point and would be fantastic for the town to know or the citizens to know how hard we worked to try to lessen the overall cost of our recreational improvements in town.

Trustee Alaback went to the Tree Board on June 17, 2019 EAB has been extended to July 5. They also discussed better ways to communicate to the public, especially new residents. He will be attending an Open Space meeting on Thursday.

Trustee Laak Sent an E-mail about Metro district question that he had when he went to the CML session. Happy to see the pedestrian markers up. He stated he receives a lot of positive feedback and people love them. He asked Town Administrator Kirk about the sign code and when we could see that updated specifically to the Mountain View corridor project. Town Administrator Kirk replied that they are looking at the language and ensuring it is applicable. They will be bringing it back to the Board.

Trustee Hardy stated CML was great. He talked to a vendor about live streaming and the technology that could be brought to the board room. He felt it was something we could look at and sent an email regarding what he had learned. He also talked to some people about getting funding for Main Street and preserving our downtown. There are things like DOLA Grants and Tiff financing that he found interesting. He also enjoyed being able to hang out with the board socially.

Mayor Pro Tem Hindman stated CML is always fantastic it has lots of ideas and lot of energy to get inspired. It was a great refresher for him. Six out of Seven board members attended and feels that the commitment is why we have been able to get things done. His take away was grants and that we should be pursuing them for everything we are doing to leverage our money. One of the sessions was Parks and Recreation as an economic development and how it changes communities. Fruita being an example of how they have turned into a destination. He also went to sessions about Water and Water Supply, Climate Change and looking forward to continuing that conversation. He has volunteered to be the Historic Preservation Liaison. He felt that there was a huge opportunity with public works building a put large solar panel. There is a way the Town could do that with little to know cost to the town. He also felt we needed the pedestrian markers at 2nd and 3rd at Subway and

the Museum.

Mayor Karspeck stated that he sent email to CDOT about commuter rail. They will be having a commuter rail meeting July 12. He attended sessions having to do with walkability. They brought up the benefits of citizens walking downtown or biking. What stood out in his mind was the 8% to 23% sales increase. He was also a panelist for the session about Millennials that turn out to be a lot of fun. He also stated that the Mayor from Fort Collins told him that he had been watching the Board of Berthoud and was impressed and said to keep up the good work. He stated that Town Administrator contacted CIRSA about the parklets and that they are able to insure the town. He looks forward to work with staff to go forward with this. He also will be working on the Grant for Colorado Clean Cities. That grant deadline is September.

VII. ADJOURN Meeting adjourned at 8:37 p.m.



Town Clerk or Deputy Town Clerk





Mayor Karspeck