



## MEETING MINUTES OF THE TOWN BOARD

Town Board Room  
807 Mountain Avenue  
Town of Berthoud, Colorado  
Tuesday, November 5 2019 6:30 p.m.

### I. REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck

### II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

### III. ROLL CALL – Mayor William Karspeck

All members of the Town Board were present, with exception of Trustee Pete Tomassi. Town Clerk Samora, Administrator Kirk and Attorney Bell were also present.

### IV. YOUTH ADVISORY PRESENTATION

Cara Courtright, Eric Godfrey, Louis Torres and Maggie Langer presented information regarding the newly organized Matthew Yannutz Fund. The fund would allow students to have access to programs that they may not be able to afford otherwise. The Town Board was supportive of the Commission's efforts.

**Mayor Pro-Tem Hindman motioned to approve the establishment of the Matthew Yannutz Fund with the condition that the Youth Advisory Commission will also contribute to the fund using fundraisers. Trustee Laak seconded the motion. With all in favor, THE MOTION CARRIED.**

### V. CITIZEN PARTICIPATION

Lyn Larsen of Berthoud stated that it is hard to hear the conversation when Trustees do not use their microphones. He stated that he wanted to respectfully request that the Board be more diligent in using the microphones when speaking.

### VI. SCHEDULED ITEMS

#### 1. Consent Agenda

(Christian Samora)

*Consent Agenda items are considered to be routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.*

- a) Approval of November 5, 2019 Agenda
- b) Approval of October 8 & 22, 2019 Meeting Minutes
- c) September 2019 Financial Information

**Trustee Dower motioned to combine and approve the items on the Consent Agenda. Trustee Hardy seconded. With all in favor, THE MOTION CARRIED.**

#### 2. Comcast Franchise Agreement

Kirk requested that the item be removed from the agenda due to some FCC requirement changes.

#### 3. Oil and Gas Moratorium

Kirk gave a presentation and provided background information.

Kirk stated that the oil and gas sub-committee has met twice. Because there are not pending applications, they felt it was appropriate to extend the moratorium for another 6 months. Director Freese will be working to schedule another committee meeting for December 2019.

Trustee Alaback stated that it seemed sensible and that Larimer County was also working on additional regulations. Trustee Alaback also referenced mapping old gas lines. Kirk stated that likely outside consultants could assist with that sort of a project.

Kyle Roth and Dawna Burton of Berthoud spoke in favor of the moratorium.

Christiaan van Woudenburg, a Town of Erie Trustee, agreed with the previous speakers and urged the Board to wait for the state agency to complete their studies before allowing oil and gas in Berthoud.

Mayor Karspeck was in support of extending the moratorium and expanding the oil and gas sub-committee.

**Trustee Laak motioned to approve Resolution 2019-20, a resolution of the Town Board, Town of Berthoud, imposing a temporary suspension of consideration of Oil and Gas Permit applications. Trustee Hardy seconded the motion, with all in favor, THE MOTION CARRIED.**

#### 4. Town Hall Remodel Bid Award

(Christian Samora)

Samora presented the item and provided background information. After the Board asked several clarifying questions, the following motion was made:

**Mayor Pro-Tem Hindman motioned to award the 2019 Berthoud Town Hall Remodel Project to DS Constructors and authorize the Town Administrator to execute a construction services contract between the Town of Berthoud and DS Constructors, LLC in the amount of \$169,987.00 with a 5% allowance for any necessary change orders. Trustee Laak seconded the motion. With all in favor, THE MOTION CARRIED.**

### VII. ELECTED OFFICIAL REPORTS

1. Town Board – Jeff Hindman, Brian Laak, Maureen Dower, Pete Tomassi, Tim Hardy and Paul Alaback.
2. Mayor Pro Tem Hindman
3. Mayor – William Karspeck

Kirk reminded the Board that the next meeting will be on November 19<sup>th</sup>. The 2020 Budget will be back for review, and an agreement for the comp plan will also be prepared. Staff is also in the process of hiring a public information specialist.

Roberts Lake dock is being rebuilt and will be open again soon. The old piers were wood and were not well supported. Kirk stated the dock will be opening soon.

Fred Long assembled a list of items that the legal team has been working on.

Trustee Laak stated that he was proud of the Youth Advisory Commission. Laak stated that the committee was responsible for doing everything. He asked when the Town would be getting a leaf vacuum truck.

Hardy stated that the Berthoud Mainstreet Program is now a non-profit and tax-exempt organization. Mayor Karspeck stated that there is the ability to apply for tax credits that can be used for the façade of the buildings.

Pro-Tem Hindman Referenced the Nielsen Greenway and was pleased to see that educational materials were being provided for the requirement to clear sidewalks.

Mayor Karspeck stated that he was pleased to see that there was a tree lawn in front of 7-Eleven. Kirk stated that it will be confirmed that the species are small enough to be in the tree lawn. The trees may be moved back into the area south of the sidewalk if the space is too narrow.

Mayor Karspeck attended the air quality control commission and was invited to participate on the North End Commuter Rail committee. Karspeck stated that other Trustees may attend or become alternates.

This weekend Congressman Neguse will be at Ivy Stockwell Elementary School from 10:30AM to 11:30AM on 11/09/2019 for a general open house.

Mayor Karspeck concluded by reporting that he was invited to tour the Aims Greeley campus.

**VIII. ADJOURN**



Michelle Adams  
Town Clerk or Deputy Town Clerk



William Karspeck  
William Karspeck, Mayor

