



MEETING MINUTES OF THE TOWN BOARD

Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, July 28, 2020 6:30 p.m.

This was a **VIRTUAL MEETING** hosted by Zoom

REGULAR MEETING CALLED TO ORDER – Mayor Pro Tem Dower called to order the meeting at 6:32 p.m.

I. PLEDGE OF ALLEGIANCE – Mayor Pro Tem Dower

Mayor Pro Tem Dower led the Pledge of Allegiance.

II. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

Maureen Dower, Mayor Pro-Tem
Jeff Hindman, Trustee
Tim Hardy, Trustee
Lonnie Stevens, Trustee
Mike Grace, Trustee

The following Board Members were absent:

William Karspeck, Mayor
May Soricelli, Trustee

The following were also present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Erin Smith, Town Attorney

III. CITIZEN PARTICIPATION

Connor Collins from Longmont commented on their Black Lives Matter march on Sunday and their experience with the Town of Berthoud.

IV. SCHEDULED ITEMS

1. Consent Agenda

(Christian Samora)

Consent Agenda items are routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.

- a) July 28, 2020 Meeting Agenda
- b) July 9 and July 14, 2020 Meeting Minutes

Trustee Stevens moved to combine and approve the items on the Consent Agenda. Trustee Grace seconded the motion. In a 5-0 roll call vote, **THE MOTION CARRIED**.

2. Berthoud Tech Center Preliminary Plat – Public Hearing

(Curt Freese)

Community Development Director Freese: The Applicant is proposing a 10-lot industrial subdivision on 68.78 acres. The property is located off WCR 7, South of Summit Solutions/Ursa Major and where the road turns to gravel. The applicant has placed a recycling use at the Northeastern corner of the property, and the existing Biochar use at the Southeastern lot. The lots are accessed by a rural road section, which will remain private and be the responsibility of the applicant. Town water and sewer is located in between Serenity Ridge and the existing industrial uses to the North (Ursa Major and Summit Solutions) and will also be extended down WCR 7 at the applicant's cost.

Todd Loose Owner and Brian Shear Engineer were available to answer questions.

Mayor Pro Tem Dower opened it for public comment. There was none and Mayor Pro Tem Dower brought it back to the board.

Trustee Stevens moved to approve the Berthoud Tech Center Preliminary Plat, finding that it meets the requirements of Section 30-6-105 C of the Berthoud Municipal Code. Trustee Hindman seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

Trustee Hindman motioned to take an agenda item out of order and revisit the public comment. Trustee Stevens seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

3. **PrairieStar 5th Filing FDP and Preliminary Plat – Public Hearing** (Curt Freese)

Community Development Director Freese: This is the Final Development Plan for PrairieStar, and it is still a Plan Unit Development. (PUD). With every new phase is a final development plan that sets the uses, setbacks, and design to our development code. The final development plan is for 54.46 acres with 257 dwelling units and commercial lots. Their parks and open space exceed Town of Berthoud's requirements.

Scott Sarbaugh Developer gave some history. Richard McCabe, Stephen Sparn and Frank Romero Architect were introduced. Frank Romero gave the video presentation. Scott Sarbaugh and Frank Romero answered the Boards questions.

Mayor Pro Tem Dower opened it to public comment. David Gregg of Mission homes spoke about Mission homes and how they are waiting for the final plat to be approved to build their 36 lots. There were no other comments and Mayor Pro Tem Dower brought it back to the Board.

Trustee Hindman moved to approve the PrairieStar 5th Filing amended final development plan with the findings that it is consistent with the Comprehensive Plan and Development Code. Trustee Stevens seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

Trustee Hindman moved to approve the PrairieStar 5th Filing Preliminary Plat, finding it is consistent with Section 30-6-105 C of the Berthoud Municipal Code with the following conditions:

1. **Lots 12 and 19 in block 34, and lots 1 and 8 in block 37 must place their driveways at the furthest point from the roadway as possible to meet LCUASS driveway standards.**
2. **The shared entrance off Urban Place for the commercial/mixed use building and the apartments in block 41 must be revised.**

Trustee Stevens seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

V. ELECTED OFFICIAL REPORTS

Town Administrator Kirk: At Bein Park they connected the sidewalk from the park to Spartan. They also created a parallel soft surface that you can still stay on the soft surface loop. That creates one consistent loop of sidewalk that extends down 10th, 5th and Spartan and across the only greenway. They are also putting up shade structures at the dog park. Waggener Farm Park most of the rough grading is done. The pool is being dug. Things are going well at Town Hall and we have been doing our 4- 10's which is also going well. The downtown business support program that was discussed with the Board at the last meeting. We have a zoom call with the downtown business to review the concepts that we have put together. He will send out an e-mail for the Board to review and ask questions.

Trustee Hardy: He saw on the news that it was Parks and Recreation Professionals Month. He wanted to put kudos out the Parks and Recreation Staff and Berthoud for all the work they have been doing. That everything is looking great. He also stated that Mainstreet is still working on the Foursquare Church renovation and will bring back more information as they have it. Mainstreet is also taking on the SnowFest for December they are still in the early stages and trying to decide if that is going to proceed with the COVID restrictions. He will bring more information back on that as well.

Trustee Hindman: No report.

Trustee Stevens: With tonight's meeting a couple of items he would like to see looked at, the railroad setbacks/reverse setbacks and the oil and gas regulation. He also would like to see if the Board Packet could be put out sooner to review and research.

The Board agreed to review the railroad setback.

Attorney Smith explained that when it comes to quasi-judicial hearings on land use matters the Board of Trustees are limited to the packet. There is no legal additional research the Board is allowed.

Trustee Grace: No report.

Mayor Pro Tem Dower: The Youth Advisory Commission did their cleanup on the 11th, which she had mentioned before. The kids were great and did a really good job. If you notice that there is less garbage around Town, she encourages you to say thanks to the teams who took care of that.

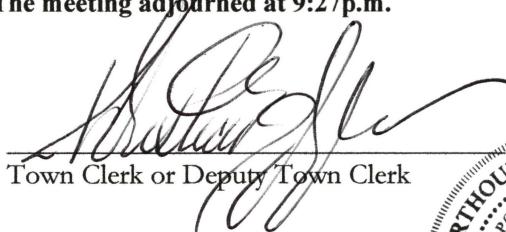
She also mentioned that there has been a lot of comments on the Berthoud Community Facebook page about the events in town. Specifically, with the rallies that were held in town. Unfortunately, there was vicious and unwarranted attacks on people. In her 18 years of living in Berthoud she has never seen this, and she is really disappointed that the people are celebrating what was not necessarily completely positive events the view of events of the weekend.

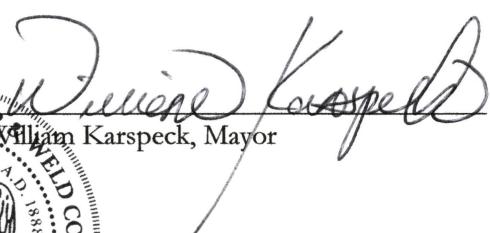
She quoted Mayor Karspeck... *"Here we pride ourselves on living in a small town, but it will always be big enough to accommodate different ideologies. There is, however, no room for intolerance. We are Berthoud and we are better."* She fully supports his sentiments on that.

The Board requested that they get a report on the incidents that happened over the weekend. They feel they are the elected officials that oversee the Town and Public Safety.

VI. ADJOURN

The meeting adjourned at 9:27p.m.


Town Clerk or Deputy Town Clerk


William Karspeck, Mayor

