



## MEETING MINUTES OF THE TOWN BOARD

Town Board Room  
807 Mountain Avenue  
Town of Berthoud, Colorado  
Tuesday, August 25, 2020 6:30 p.m.

This was a VIRTUAL MEETING hosted by Zoom

**REGULAR MEETING CALLED TO ORDER** – Mayor William Karspeck at 6:32 p.m.

### I. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

### II. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor  
Maureen Dower, Mayor Pro-Tem  
Jeff Hindman, Trustee  
Tim Hardy, Trustee  
Lonnie Stevens, Trustee  
Mike Grace, Trustee  
May Soricelli, Trustee

The following were also present:

Chris Kirk, Town Administrator  
Christian Samora, Town Clerk  
Erin Smith, Town Attorney

### III. CITIZEN PARTICIPATION

John Vancil of Berthoud spoke about his concerns with the truck traffic.

### IV. SCHEDULED ITEMS

#### 1. Consent Agenda

(Christian Samora)

*Consent Agenda items are routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.*

- a) August 25, 2020 Meeting Agenda
- b) August 11, 2020 Meeting Minutes
- c) Contribution to Berthoud Bucks Program

Trustee Stevens moved to combine and approve the items on the Consent Agenda. Trustee Grace seconded the motion. In a 7-0 roll call vote, **THE MOTION CARRIED.**

#### 2. Supplemental Budget Appropriation for the 2020 Budget Year Public Hearing

(Chris Kirk)

Administrator Kirk introduced: Prior to the start of the calendar year we adopt our fiscal year budget for 2020 that runs from January 1 through December 31 of each year. We get most of our revenue from sales tax. When we look at places where we have overspent or where projects have exceeded what we originally thought they would cost, we come back to the Board and we ask the Board to make a supplemental appropriation to cover some of those overages so that as we get to the end of the year we are still within our budgeted amounts.

Mayor Pro Tem Dower moved to approve Resolution 2020-12, a resolution of the Town Board of the Town of Berthoud, Colorado, making a supplemental appropriation of funds and adopting budget amendments to account for roll over and supplemental items, and making a supplemental appropriation of funds.

Trustee Stevens seconded the motion. In a 7-0 roll call vote, **THE MOTION CARRIED.**

### V. ELECTED OFFICIAL REPORTS

**Trustee Hardy:** He is involved in the Historic Preservation Committee. Trustee Hindman planted the post for the Historic Home plaques. Then the Berthoud Main Street Committee is going to have their meeting this Thursday. They are moving forward with the Snow Fest plans. There are seven teams confirmed to participate this year.

**Trustee Hindman:** Stated no report.

**Trustee Grace:** Stated no report.

**Trustee Soricelli:** Stated no official report.

**Trustee Stevens:** Stated he is proud of what they have done as a Town Board. The updating the building codes, the comprehensive plan they are working on, gaining those water shares, working on the oil and all the big picture things parks and trails. Something happened in the last couple of days that he wanted to share. He stated at the Board Retreat that one of his goals was to continue and regain and maintain the trust of the citizens. In the last couple of days. He stated that it was directly towards Chris. He has one citizen that he knows personally that keeps calling him, and they have been talking about speed on Welch. His friend had emailed him. He sent it to Chris. Chris looked at it and sent it to Chief. This was yesterday and today they are moving the speed signs around. He stated he got a call from his friend saying they are already doing it. Trustee Stevens stated great job that he was surprised and the point behind all this is, he is proud of the people that he works with here. The staff, Chris, in particular, he thinks a lot of the board if not all of the board shares in the same sentiment, the small things are going to regain and maintain the trust of our citizens. He thanked Chris again.

**Mayor Pro Tem Dower:** Stated she attended the Larimer County Regional Elected Officials Meeting. They were talking about intergovernmental agreements. She wanted the Board to give thought to the intergovernmental agreement that Larimer County and Loveland have regarding waste. They are looking at garbage/waste and how they can reduce the amount going into landfills. For example, continuing with the recycling program and composting. She asked if other municipalities can join into this program. They stated they would be very interested in other municipalities joining. The other thing that was discussed at the meeting was the mental health facility that they shared the plans for. She stated it was a very nice design. That it was a design of space that helps people work through and heal, emotionally through lots of different senses and spaces and outdoor space. She encourages the Board to take a look at it. She also thanked Kelsey Byron for serving on the Planning Commission and for her brief service as a trustee on the Board.

**Mayor Karspeck:** Stated he also attended the Larimer County Regional Elected Officials Meeting and agreed with Mayor Pro Tem statements. He made a brief mention of the Berthoud Bucks and had met with Melissa from the Chamber last week. He felt what they have planned is great for the local businesses and community. He also has a Comp plan meeting that is Wednesday at 7:00 a.m. He also is attending CML and they are having their second iteration of the growing water smart class. He thought the first one was very productive and was thankful to see. They had about sixty participants.

**Administrator Kirk:** They will be advertising for the Planning Commission position, along with the current advertising for PORT and Tree Advisory. They also have sent out a Press release. The deadline for the PORT application is August 31 and for the Planning Commission application is September 14 and the Tree Advisory is open ended. There were some complaints about Construction Site Maintenance. Our Code Compliance and Planning Staff have been working with all the different subdivisions in town on site maintenance. For example: Weeds, Overgrown Grass, Trash, Dumpsters, Mud on Streets, Construction Materials and Other Issues. Another update is that they are waiting for approval from the Federal Highway Administration for the Downtown Enhancement Program. The

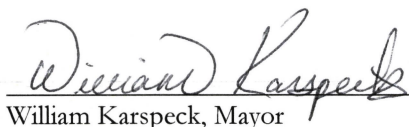
Berthoud Recovery Fund application will be going up on the website and should be live this week. This program is to help businesses to try and ease some of the burden that they are experiencing from COVID restrictions.

**Attorney Smith:** Stated she had nothing to report.

**VI. ADJOURN**

The meeting adjourned at 7:45 p.m.

  
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Town Clerk or Deputy Town Clerk

  
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William Karspeck, Mayor

