



MEETING MINUTES OF THE TOWN BOARD

Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, November 10, 2020 6:30 p.m.

This was a VIRTUAL MEETING hosted by Zoom

REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck at 6:30 p.m.

I. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

II. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor
Jeff Hindman, Trustee
Tim Hardy, Trustee
Lonnie Stevens, Trustee
Mike Grace, Trustee
May Soricelli, Trustee
Maureen Dower, Mayor Pro-Tem

The following were absent:

The following were also present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Erin Smith, Town Attorney

III. CITIZEN PARTICIPATION

Melissa Feldbush of Berthoud

IV. SCHEDULED ITEMS

1. Consent Agenda

(Christian Samora)

Consent Agenda items are routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.

- a) November 10, 2020 Meeting Agenda
- b) October 27, 2020 Meeting Minutes
- c) September 20 Financial Information

Trustee Grace moved to combine and approve the items on the Consent Agenda. Trustee Hardy seconded the motion. In a 6-0 roll call vote, **THE MOTION CARRIED.**

2. Appointment to Planning Commission

(Town Board)

Trustee Hindman moved to appoint Abigail Smith to the Planning Commission for a 3-year term. Trustee Hardy seconded the motion. In a 6-0 roll call vote, **THE MOTION CARRIED.**

3. Larimer County Community Update

(Commissioner Donnelly)

Commissioner Donnelly: The road work being done on County Road 17 also known as Berthoud Parkway is a collaborative project between the Town and Larimer County. It is a \$5 million dollar project. About \$2.8 million of that came from grants and through a competitive process of the North Front Range Metropolitan Planning Organization. Mayor Karspeck and Commissioner Donnelly both serve on that body together. This project will be nice for the regional travel in the area and will enhance a lot of what is happening on the North side of Berthoud.

He feels that this shows the great relationship Larimer County and Berthoud have shared over the years. Larimer County works on Public Health responses to the pandemic, wildfire suppression, elections and other pressing issues that face our communities today. The Community Report Breaks things down into smaller bits of information and shows what County Government does.

The report can be found at

<https://www.larimer.org/public-affairs/community-report/2020-2019-community-report>

The Mayor opened it up for Public Comment and the following spoke:

Brian Laak of Berthoud

Glorie Magrum of House of Neighborly Service

4. House of Neighborly Service Presentation

(Jinger Tomassi)

Jinger Tomassi introduced Glorie Magrum Executive Director to speak. House of Neighborly Service has been serving Berthoud for thirty-years. They are there to help the community receive a hand up. A Life Center (Also known as House of Neighborly Service or HNS) allows more resources to be readily accessible to all who live in Berthoud. They have volunteers contribute their time and talents to helping others. They are asking for the donation of the Old Town Hall property for the Life Center and House of Neighborly Service as the steward.

The Mayor opened it up for Public Comment and the following spoke:

Tracy Briggs of Berthoud

Kevin Lemasters of Johnstown and Board Member for House of Neighborly Services

Rick Rupp of Berthoud

Brian Laak of Berthoud

Christine Torres of Larimer County

The Board would like staff to look at what other opportunities are out there and what the options are. They all agreed that the Town needs to support House of Neighborly Service and they are a great asset to our community. The Mayor suggested a committee to get public feedback and Trustee Hardy stated he would volunteer to be on that committee with the Mayor.

5. Draft 2021 Budget Presentation

(Chris Kirk)

On October 13, 2020, the first draft of the 2021 Town of Berthoud Budget was provided to the Board for review. Since that time, that draft has been refined by Staff. Additionally, revenue forecasts have been updated to reflect more recent data. The draft budget reflects what the Town Board's priorities are.

It is important to note that despite the impacts of the COVID-19 pandemic, the Town is in good fiscal health. With projected revenues and reserves, the Town can continue funding all our existing services while continuing increased services in our Parks, Community Development, Admin, Police and Public Works Departments. We can also perform needed road maintenance, replace and enhance sidewalks, and construct major new capital assets.

Town Administrator Kirk turned it over to Finance Director Leach to go over the Town's Revenue, then took it back to finish the presentation.

The Board reviewed the preliminary 2021 budget and directed staff to bring the budget back to the Board on December 8, 2020 with adding numbers for a restroom at Fickel Park, instead of having the porta potty.

6. Discussion of Possible Development Code Amendments

(Mayor Pro Tem Dower)

This item was taken off the agenda.

V. ELECTED OFFICIALS REPORTS

Town Administrator: No Reports.

Town Attorney Smith: No Reports.

Trustee Hardy: Mainstreet did get County approval for SnowFest is moving forward with guidelines. They have six Pro teams and two amateur teams signed up; they are looking for more amateur teams. They are also seeking sponsors for the event. They currently have \$2000.00 raised. The Town will be a sponsor as they have in previous years.

Trustee Grace: No Reports.

Trustee Stevens: No Reports.

Trustee Hindman: He had a PORT meeting last Wednesday. They went over the trail master plan. There was also discussion of the Dog Park material. He stated that he was happy staff is looking into that. He would like to see speed being enforced where the quality and safety of life matters, people's houses, pedestrians and bikers. He mentioned County Road 17 to the Round-a-bout and Mountain Avenue up to Water Avenue on North/South Streets.

Trustee Soricelli: No Reports.

Mayor Karspeck: No Reports.

VI. EXECUTIVE SESSION

Trustee Grace moved that the Town Board enter into executive session pursuant to C.R.S. § 24-6-402(4)(e)(I) to determine positions relative to matters that may be subject to negotiations, developing a strategy for negotiations, and instructing negotiators. And the following details are provided: Industrial Development Incentive Request. **Trustee Stevens** seconded the motion. In a 6-0 roll call vote, **THE MOTION CARRIED.**

VII. ADJOURN

The meeting adjourned at 10:30 p.m.


Town Clerk or Deputy Town Clerk




William Karspeck, Mayor