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Building Permits Reimbursement Policy

The Town of Berthoud will make reimbursements for permits issued under the following conditions:

1. The work for the permit will not be completed and has not been started; and
2. The permit is voided by the contractor or property owner, and no work is to be completed; and
3. Reimbursement is requested within 180 days from permit issuance; and
4. Permits issued from August 1st until December 31st will have until February 15th of the following year to request reimbursement as financial books for the Towns fiscal year prior close at the end of February. For example, a permit issued on November 1st will have until February 15th of the following year to request reimbursement if the work is not proceeding forward.

In no instance will the following fees be reimbursed after a permit has been issued: Administrative, Technology and Plan Review. The Town reserves the right to withhold additional fees from being reimbursed on a case-by-case basis.

If you have any questions, please call the Building Department at 970-532-2643, option 3