



APPLICATION FOR SIDEWALK REPLACEMENT COST SHARE PROGRAM

Town of Berthoud
807 Mountain Ave.
P.O. Box 1229
Berthoud, CO 80513
970.532.2643

Name: _____

Address: _____

Phone Number: _____

E-mail Address: _____

Description of Sidewalk: _____

Eligibility/Conditions:

- Per Town ordinance, property owners are responsible for the repair and maintenance of the sidewalks adjacent to their properties. This program is intended to assist with the cost of the repairs related to safety issues.
- The damage must be a drainage or safety issue, such as a tripping hazard or settled curb and gutter. Aesthetic issues do not qualify for these repairs.
- The Concrete Sidewalk Cost Share is open to single family property homeowners and non-profit property owners. The Stone Sidewalk Cost Share is open to all property owners.
- Funding for this program is limited, claims are paid on a first-come, first-served basis.
- If work is completed prior to the City's approval, the applicant will not be reimbursed.
- Current flagstone sidewalks can be replaced with concrete or re-leveled according to the town's requirements. If the homeowner replaces flagstone with concrete and would like to keep the existing flagstone, they may request it to be set aside. Due to the high percentage of flagstone damaged during the removal process, the Town does not guarantee the condition of the removed flagstone.

Program Process:

1. Submit Application.
2. Town staff will inspect the sidewalk to determine eligibility.
3. Submit three bids from contractors to the Town prior to beginning the work. Contractors must meet the Town's insurance requirements and all work must meet the standards outlined in Chapters 7 & 16 of the Larimer County Urban Area Street Standards. Flagstone requirements are found on the program flyer.
4. The contractor is required to obtain a free Right-of-Way permit from the Town in order to perform the concrete repairs.
5. The Town will reimburse the property owner for 50% of the lowest bid received. Aspects of the project involving ADA compliance for ramps will be fully covered by the Town. Sidewalk repairs may earn a maximum reimbursement of \$3,000.00 per property frontage.
6. Upon completion, Town staff will inspect the work to ensure it is up to code.
7. Invoices must be submitted to the Town within four weeks after completion of the project for reimbursement.

By signing below, I certify that I understand and acknowledge the conditions and process outlined above. I further understand, as the property owner, that I retain full liability for the condition of the sidewalk. By inspecting, the Town of Berthoud in no way takes over liability for sidewalk conditions.

Signature: _____

Date: _____

For Town Use:

Eligibility Determination:

Inspector Name: _____

Approved: ☐ Yes ☐ No

Signature: _____

Date: _____

Project Notes/Requirements:

Contractor Bid Details:

Contractor Name	Total Cost of Repairs	Notes	Selected
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>

Total Amount to be Reimbursed: _____

Final Inspection:

Inspector Name: _____

Passed: ☐ Yes ☐ No

Signature: _____

Date: _____

Notes:

Date Reimbursement Issued: _____ Check #: _____