



**Garden
Spot of
Colorado**

807 Mountain Avenue | PO Box 1229 | Berthoud, CO 80513 | O: 970.532.2643 | F: 970.532.0640 | Berthoud.org

PUBLIC NOTICE SIGNAGE REQUIREMENTS FOR DEVELOPMENT APPLICATIONS

The Town of Berthoud Development Code stipulates posting of public notice signage for any Development Review Application; see Section 30-1-117

As a result, the Applicant is responsible for posting the required signage along each street frontage of the subject property (any portion fronting a public street). The signs are to be picked up from the Town Planning Department and posted on the subject property with the initial development submittal and remain posted until after the last public hearing for the project. The Applicant shall provide evidence (photos) that the sign has been placed on the subject property before a public hearing shall be scheduled.

The Applicant will also be required to submit a \$300 deposit for each sign, which may be refunded upon return of the sign.

Please note that signs not returned within five (5) business days after the public hearing, or final approval, forfeit their right to a refunded deposit.

Sign Posting Requirements Summary:

- A sign deposit must be submitted to the Planning Department prior to receiving the sign from the Town.
- Sign(s) must be posted at the start of the Development Review process and remain posted until after the last public hearing.
- Sign(s) must be visible from each street frontage of the subject property.
- Evidence of the placement of the sign(s), must be provided by the applicant prior to any scheduled public hearing.

The public notice signs can be picked up at the Community Development Office:

**807 Mountain Avenue
2nd Floor
Berthoud, CO**

Please contact with Community Development office with questions.