



# YOUTH ADVISORY COMMISSION AGENDA

## 03.03.2022 Minutes

### 1. Call to Order/Roll Call

- a. Grazia
- b. Kenyan
- c. Daniel
- d. Scarlett- *absent*
- e. Maureen
- f. Angie

*The meeting of the Berthoud Youth Advisory Commission was called to order on Thursday, March 3rd, 2022 at 6:45 p.m. by the Chair, Grazia Novak.*

### 2. Review previous meetings minutes, vote to confirm

*The meeting minutes were read for the meeting of February 16th, 2022. With all in favor the minutes were approved.*

### 3. Public Input - *There was no public input.*

### 4. Event Plans

#### a. Contract updates

*For any progress to be made regarding a contract, the commission must do another presentation to the board about the event for the trustees to make a formal vote. This presentation was decided to take place during the March 8th town board meeting. The commission will present its overall plans, budget, and vision for the event.*

#### b. Update budget

##### i. Add: music, shade, meal vouchers

*It was decided that because it is unlikely that any money will be needed for food trucks, that money can instead go towards music. This would likely be enough money to afford some djs. An alternative to djs that was discussed was renting large speakers and having one of the commission members play a playlist from their phone. This choice would likely be cheaper, though it would require setting up the speakers ourselves. While discussing shade, it was generally agreed upon that a large tent would likely be too expensive and is not really needed. It was discussed that volunteers may supply their own smaller tents (i.e if the track team volunteered, they would bring their team's tents) and that the rec center may be able to provide tents that they have. Meal vouchers for volunteers to get food from the food trucks was also discussed. It was estimated that a five dollar voucher per volunteer may total to around \$175 in total. It was also established that security will likely be a part of the event permit. It was decided that the commission would contact the firefighters to see if they would provide a first aid station.*

#### c. Volunteer job lists -

*The job list for volunteers that was created is as follows: crowd and line management, set up/take down, someone to pick up trash, people selling tickets and people collecting tickets. It was decided that the first and last shift should be from 30 minutes before and 30 minutes after the event to set up and take down. It was discussed that two volunteers at a time selling tickets at the entrance with one volunteer at a time per each ride collecting tickets could work.*

### 5. Prep for Presentation - *The commission is presenting their plans for the event to the town board at the March 8th town board meeting. The members planned to meet at 6:15 on this day to review their presentation beforehand.*

#### a. Slideshow? *It was decided that the presentation will be an altered version of our past presentation with new information.*

##### i. Explanation, rides, timeline, activities, and updated budget

#### b. Who can come?

*All members present are currently able to be there.*

### 6. Agenda Planning



**a. Next meeting**

*The next meeting was planned for March 9th at 8:00 a.m. at the rec center with the rec staff.*

**7. Adjourn - The meeting was adjourned by Grazia Novak at 7:45 p.m.**