



## PORT COMMITTEE MEETING

Town Board Room  
807 Mountain Avenue  
Town of Berthoud, Colorado  
Wednesday, August 4, 2021 6:00 p.m.

**This is an IN-PERSON meeting at the location and time noted above**

**You may also join virtually using Zoom**

**Phone: 1-346-248-7799 or 301-715-8592 Web: [www.zoom.us/join](https://www.zoom.us/join)**  
**this Meeting ID: 249 593 7954**

**Use**

1. Call to Order

2. Roll Call

- Jose Cabrera – Chair - present
- Phil Klein – Vice-Chair - absent
- Tim Grover - present
- Marc Millet - absent
- Jill LeGault - absent
- Carolyn Hobson - present
- Colleen Dodge - present
- Zoe Schoo – present via zoom
- Jeff Hindman, Trustee Liaison - present
- Keith Knoll, Staff Representative - present

New PORT members, Carolyn Hobson and Colleen Dodge were introduced.

Also introduced were the following members of staff that were also introduced:

- Josh Embry Town Forester, Open Space manager,
- Derrick Martin, Parks Supervisor,
- Amanda Gustafson, Rec Center Supervisor and Cultural Services director.

Tim Grover took minutes today, next month we will revisit status of secretary.

Approval of Minutes - Wednesday, June 2, 2021 No quorum to approve minutes

3. Public Comment - Dick Bailey was in attendance and just curious about what is going on.

Cindy from the public called in just to listen

It was announced that openings for the PORT committee slots were posted in the town newsletter.

#### 4. Discussion

- A. Open Space Master Plan - Josh Embrey, Town Forester and Open Space Manager:
  - Josh reviewed Open Space Master plan
  - Jeff discussed conservation easements
  - Jose moved to approve the Open Space Master Plan, Tim Seconded, the vote unanimous

Next Step: adoption of plan

- B. Berthoud Unified Trail Master Plan Discussion – Keith Knoll
  - Logan Simpson examining trail master plan
  - Streamlined approach to trail mapping and development
  - All neighborhoods need to have access to trail system
  - Logan Simpson will develop a new trail map
  - The need for a trail use policy was discussed
  - First responder access, signage, and the upcoming mobility hub were also mentioned with regard to trail planning.
- C. July 3 Event Discussion – Keith Knoll
  - 3<sup>rd</sup> year in a row
  - Festival was a huge success, 4-5000 people
  - there was discussion about whether the Richardson is site for launching and should that be changed moving forward

#### 5. Staff updates – Parks, Open Space, Recreation, Trails

- Batting cages are completed, well used
- Dock/launch site at Berthoud Reservoir, easy access from parking lot
- Improvement at Hillsdale to keep water off the trails
- New playground at rec center

#### 6. Committee updates

- Jeff – town board approved skate park contract, rfp for redesign of town park, Richardson Park rfp, board strategic planning session, infrastructure, manage growth, communication, one of milestones for infrastructure is completion of N-S spine trail.,

#### 7. Adjourn

**Next meeting: September 1, 2021 @ 6pm**

If you require a special accommodation, please contact the Town Clerk 24 hours in advance at (970) 532-2643.