

BERTHOUD TREE ADVISORY COMMITTEE

September 2022 Meeting Minutes

1. Call to order:

Toni Baker called the meeting to order at 5:05 P.M. on Monday, September 19th, 2022.

2. Roll Call:

1. Toni Baker – Chair – present
 2. Amy Lentz – Vice Chair – absent
 3. Randy Niece – Secretary – absent
 4. Joe Nesvara – present
 5. Lynn Larsen – present and acting secretary
 6. Dale Freund – absent
 7. Hannah Daniels – present
- Quorum 4/7 in attendance
- Sean Murphy – Town Liaison – present
 - Paul Furnas – Forester – present

3. Approval of Minutes from August 2022 Meeting:

- Motion for approval by Hannah; seconded by Joe. No changes; approved as-is.

4. Public Comment – Non agenda items:

1. In-Person: Linda Wilson
 - The water bill enclosure still contains notice of TAC meeting at 6pm. Change needed.
 - Colorado Legislature changed the law regarding HOA rules and ability to issue fines.
 - Is the street tree lawn area considered “Right of Way”? Answer: Yes.

5. Staff Report:

- Paul gave update:
 - EAB treatments completed on 300 Ash Trees at Fickel, Roberts and RR Parks; north part of town this year.
 - Construction ongoing at Bein Park. Forestry department is watching the trees nearby that are stressed by this activity.
 - Warranty walkthroughs at new developments and Waggener Farm Park.
 - Russian Olive cleanup conducted. Trees cut down previously are starting to grow back.
 - Branch cleanup done at 5th and Mountain to improve sight lines at intersection.
 - Forestry Dept. is getting bids for Fickel Park tree pruning; long overdue.
 - Tree City USA applications have opened. Thirteenth year city is going for a “growth” award.
 - Communication Plan - town has hired a person out of the water department to manage all aspects of the Town’s “face” to the community.

6. Berthoud Tree Advisory Committee History Presentation:

- Toni gave a presentation that included Standard 2 of the Tree City USA requirements.
 - Ordinances reviewed: 1181 and 1266
 - Extended discussion on developer responsibility and quality assurance.
- Toni also referred to the Town Code 30-2-112 on landscape design for developments.
- Citizen comment: Linda Wilson expressed concern over lack of enforcement of ordinances.
 - Suggestion made to extend tree warranty from 1 to 3 years.
 - Include a landscaping sign-off on the Certificate of Occupancy card.

7. Communications Plan-Approve posts for upcoming quarter:

- May request new Berthoud Communication person attend this meeting next month.
 - Action: Paul will request her attendance.
- Amy had shared information via September 15th email containing tree planting tips and tree watering tips.
 - Paul suggested summarizing with 2-3 bullet points and including a link to the original document.

8. Discussing booth at Berthoud Oktoberfest

- Saturday October 1st from 11am – 5pm.
 - Paul will attend booth from 11-3, attendance by committee members is voluntary.
 - Hannah suggested “swag” for handout next year.

9. Other Business:

- Sean asked for volunteer to attend new committee member interviews next Monday at 6pm
 - Toni will attend to represent this committee.
- Clarification was made with regard to the Sunshine Laws and of sub-committee/interaction restrictions being 2 people.
- Paul presented example of the town of Windsor tree program as a possible guide for our own.
- The new Berthoud Community Outreach Specialist hired is Stephanie Horvath.

10. Adjourn:

- Toni Baker adjourned the meeting at 6:35 P.M. on the 19th day of September 2022.

Next meeting is scheduled for **Monday, October 17th, 2022, at 5:00pm.**

Signature: