

BERTHOUD TREE ADVISORY COMMITTEE  
September 2022 Meeting Minutes

**1. Call to order:**

Toni Baker called the meeting to order at 5:05 P.M. on Monday, September 19<sup>th</sup>, 2022.

**2. Roll Call:**

1. Toni Baker – Chair – present
2. Amy Lentz – Vice Chair – absent
3. Randy Niece – Secretary – absent
4. Joe Nesvara - present
5. Lynn Larsen – present and acting secretary
6. Dale Freund – absent
7. Hannah Daniels – present

Quorum 4/7 in attendance

- Sean Murphy – Town Liaison – present
- Paul Furnas – Forester – present

**3. Approval of Minutes from August 2022 Meeting:**

- Motion for approval by Hannah; seconded by Joe. No changes; approved as-is.

**4. Public Comment – Non agenda items:**

1. In-Person: Linda Wilson
  - The water bill enclosure still contains notice of TAC meeting at 6pm. Change needed.
  - Colorado Legislature changed the law regarding HOA rules and ability to issue fines.
  - Is the street tree lawn area considered “Right of Way”? Answer: Yes.

**5. Staff Report:**

- Paul gave update:
  - EAB treatments completed on 300 Ash Trees at Fickel, Roberts and RR Parks; north part of town this year.
  - Construction ongoing at Bein Park. Forestry department is watching the trees nearby that are stressed by this activity.
  - Warranty walkthroughs at new developments and Waggener Farm Park.
  - Russian Olive cleanup conducted. Trees cut down previously are starting to grow back.
  - Branch cleanup done at 5<sup>th</sup> and Mountain to improve sight lines at intersection.
  - Forestry Dept. is getting bids for Fickel Park tree pruning; long overdue.
  - Tree City USA applications have opened. Thirteenth year city is going for a “growth” award.
  - Communication Plan - town has hired a person out of the water department to manage all aspects of the Town’s “face” to the community.

**6. Berthoud Tree Advisory Committee History Presentation:**

- Toni gave a presentation that included Standard 2 of the Tree City USA requirements.
  - Ordinances reviewed: 1181 and 1266
  - Extended discussion on developer responsibility and quality assurance.
- Toni also referred to the Town Code 30-2-112 on landscape design for developments.
- Citizen comment: Linda Wilson expressed concern over lack of enforcement of ordinances.
  - Suggestion made to extend tree warranty from 1 to 3 years.
  - Include a landscaping sign-off on the Certificate of Occupancy card.

**7. Communications Plan-Approve posts for upcoming quarter:**

- May request new Berthoud Communication person attend this meeting next month.
  - Action: Paul will request her attendance.
- Amy had shared information via September 15<sup>th</sup> email containing tree planting tips and tree watering tips.
  - Paul suggested summarizing with 2-3 bullet points and including a link to the original document.

**8. Discussing booth at Berthoud Oktoberfest**

- Saturday October 1<sup>st</sup> from 11am – 5pm.
  - Paul will attend booth from 11-3, attendance by committee members is voluntary.
  - Hannah suggested “swag” for handout next year.

**9. Other Business:**

- Sean asked for volunteer to attend new committee member interviews next Monday at 6pm
  - Toni will attend to represent this committee.
- Clarification was made with regard to the Sunshine Laws and of sub-committee/interaction restrictions being 2 people.
- Paul presented example of the town of Windsor tree program as a possible guide for our own.
- The new Berthoud Community Outreach Specialist hired is Stephanie Horvath.

**10. Adjourn:**

- Toni Baker adjourned the meeting at 6:35 P.M. on the 19<sup>th</sup> day of September 2022.

Next meeting is scheduled for **Monday, October 17<sup>th</sup>, 2022, at 5:00pm.**

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Signature: