

BERTHOUD TREE ADVISORY COMMITTEE

December 2022 Meeting Minutes

1. Call to order:

Toni Baker called the meeting to order at 6:03 P.M. on Monday, December 19th, 2022.

2. Roll Call:

1. Toni Baker – Chair – present
 2. Amy Lentz – Vice Chair – present
 3. Randy Niece – Secretary – present
 4. Joe Nesvara – attend via Zoom
 5. Lynn Larsen – present
 6. Kathy Mitchell – present
 7. Hannah Daniels – present
- Quorum 7/7 in attendance
- Sean Murphy – Town Liaison – present
 - Paul Furnas – Town Forester – present

3. Approval of Minutes from November 2022 Meeting:

- Minutes as amended - Motion for approval made by Amy; seconded by Hannah. Approved as amended.

4. Public Comment – Non agenda items:

- a. Amy made announcement that her email address will be changing as she moves from Boulder County to Weld County and it would be best to use only her Gmail account.
- b. Randy asked Paul if it would be beneficial to revisit the Berthoud Recommended Tree list and update for any additions or deletions that may be needed.
 - 1) Sean mentioned that new Landscaping Standards are coming out soon and should be coordinated with any changes to the tree list.

5. Discussion Items:

- a. Tree Die Off Issue
 - 1) Paul mentioned that Ordinance 1811 empowers City of Berthoud Forester on acceptance of trees in developments.
 - 2) He feels the wording is soft on the refusal of a Certificate of Occupancy (CO) and could be strengthened.
 - 3) Timing of initial and final inspections should be coordinated to spring or fall
 - 4) Paul has been on several acceptance walkthroughs lately and has been trying to get tougher on Contractors to follow best practices and guidelines.
 - 5) Sean commented that Planning Department is losing several key employees. More responsibilities will be placed on Baseline and new inspection agencies that are being brought on board to supplement staff.
 - 6) Discussion ensued on best way to perform inspections and provide enforcement.
 - 7) Hannah brought up examples at her new development where trees in street lawn have died. Warranty notice was given to builder/developer. Replacement should happen in Spring planting season. Also, trees in HOA have been installed after CO was granted, so other enforcement method is needed besides holding CO.
 - 8) Ideas were discussed.

b. Ideas for the next Arbor Day (Officially Friday, April 28, 2023)

- 1) Event could be held that Saturday, April 29, 2023
- 2) Paul is open to new ideas for Arbor Day events and location
- 3) Linda Wilson presented several ideas
 - a) Plant a tree in honor or memory of a person. A plaque is required for these.
 - b) Have a contest to “name a tree” like what was done for the buoy project.
 - c) Her husband could “turn” bowls as prizes, possibly using wood from downed trees.
- 4) There could be a design contest for the logo, using last year's winner as example. To be published on any notices or cards that are to be sent out announcing the event.
- 5) Paul favors Fickel Park for the event. The need is there; have new bathrooms; more central and protected than the Rec Center.

c. January 2023 meeting adjustment for holidays

- 1) January 3rd Monday is MLK holiday. Committee approved move to January 30th at 5pm.
- 2) February 3rd Monday is Presidents Day holiday. Moved to February 27th at 5pm. Toni may not be available this date but if quorum is present, meeting will go forward.
- 3) Similar situation for Juneteenth holiday. Moving date will be discussed at later meeting.

6. Staff Report:

a. Paul update:

- 1) Forestry department has been busy most of month with Christmas decorations
- 2) They have also been tasked with miscellaneous chores to assist other departments.
- 3) Picture shown of leaning tree in park. His team is taking baseline measurements to see if the trees continue to lean and would need support.
- 4) They have placed multiple Blue Spruce in pots along Main Street to decorate for Christmas. These can be moved to other locations afterward.
- 5) They have planted the city's first Larch on the Nielsen Greenway between 5th and 8th Streets.

b. Sean update:

- 1) Budget has been approved with a line item of \$1,500 for the tree committee.
 - a) To use these funds, the committee must prepare a presentation for the town board for consideration.
- 2) The library has a program called “Food for Thought”. Paul has received invitation and plans to attend in 2023, exact date unknown. Amy offered her assistance with any presentations.

7. Adjourn:

- Toni Baker adjourned the meeting at 7:28 P.M. on the 19th day of December 2022.

Next meeting is scheduled for **Monday, January 30th, 2023, at 5:00pm.**

Signature: