

RESOLUTION NO. 11-14

**A RESOLUTION OF THE TOWN OF BERTHOUD AUTHORIZING THE
CUSTODIAN OF RECORDS TO IMPOSE A FEE IN RESPONSE TO A
REQUEST FOR THE RESEARCH AND RETRIEVAL OF PUBLIC
RECORDS**

WHEREAS, the Custodian of Records for the Town of Berthoud has recently received numerous requests for public records that require a significant amount of time to be spent conducting research; and

WHEREAS, the Town's Custodian of Records also performs numerous other duties, and conducting research for public records prevents the Town Custodian from performing other necessary tasks, and imposes a cost on the town; and

WHEREAS, the Colorado legislature recently passed House Bill 14-1193, which authorizes towns to charge a fee of thirty dollars per hour for the Custodian of Record's time spent researching a public records request, so long as no fee is charged for the first hour of research and the fee is posted on the town's webpage; and

WHEREAS, The Town currently imposes a copying charge of twenty cents per page for black and white photocopies, and fifty cents per page for color copies in order to cover its actual costs, and desires to keep said charges in place and disclose them to the public in the same manner as the aforementioned research fee;

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF
THE TOWN OF BERTHOUD, COLORADO AS FOLLOWS:**

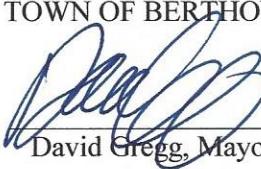
The Town Custodian is hereby authorized to charge a research fee of thirty dollars (\$30.00) per hour, and to adjust said fee from time to time in accordance with C.R.S. 24-72-205(6)(b), for all of his or her time spent researching and retrieving public records in response to a public records requests, so long as there is no fee imposed for the first hour of research and the fee is posted on the Town's webpage.

The Town Administrator or his designee is hereby directed to conspicuously place on the Town's webpage the aforementioned fee and copying charges.

PASSED, ADOPTED AND APPROVED THIS July 8, 2014.

TOWN OF BERTHOUD

BY:


David Gregg, Mayor

ATTEST:


Mary K. Cowdin, Town Clerk