

RESOLUTION NO. 24

**A RESOLUTION OF THE TOWN OF BERTHOUD, COLORADO,
ADOPTING THE COLORADO MUNICIPAL RECORDS
RETENTION SCHEDULE**

WHEREAS, the Town of Berthoud has maintained a comprehensive Records Retention Schedule which has been on file with the Colorado State Archives; and

WHEREAS, the schedule currently being used by the Town was last adopted by the Town was last updated in 2005; and

WHEREAS, the Colorado State Archives has periodically updated said schedule, most recently in 2018;

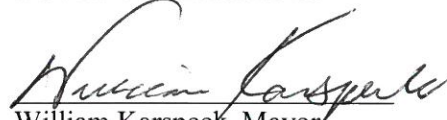
NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF BERTHOUD, COLORADO:

Section 1. The Colorado Municipal Records Retention Schedule as attached to this resolution is hereby formally adopted.

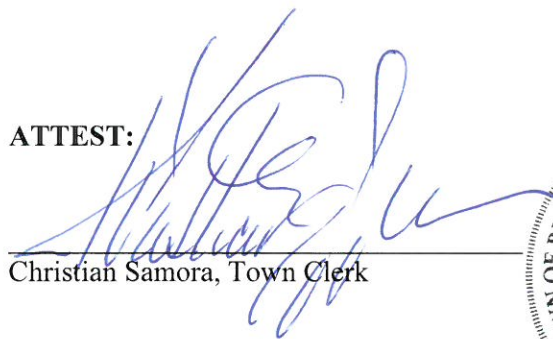
Section 2. This resolution shall be effective upon its approval by the Town Board.

APPROVED AND ADOPTED this 24th day of July 2018.

TOWN OF BERTHOUD


William Karspeck, Mayor

ATTEST:


Christian Samora, Town Clerk

