

Berthoud Town Administrator Report – September 7, 2018

The Town Administrator Report is intended to include work highlights from the week as reported by Department Heads. If you have any questions, please don't hesitate to contact me
-Chris Kirk, Town Administrator

Administration:

- 21 New Passports this week
- Attended the kick-off for Alzheimer's Awareness Month. The Walk is September 22 at Chapungu Sculpture Park Centerra 6105 Sky Pond Drive; Loveland. The Team that includes Cindy Leach and Michelle Adams from Town of Berthoud have raised \$950 out of there \$2000 goal.
- Posted Newsletter on Berthoud Web page about Passport Awareness Month that highlights what travelers can do before traveling out of the U.S.
- Finalizing Ballot Language and submitting necessary filings to the counties
- Met with a developer to discuss the non-potable water system in the Gateway Park development.
- Attended the monthly Chamber of Commerce luncheon. Enjoyed a good presentation regarding the importance of building positive workplace culture.
- Participated in a web hosted training for the Safe Routes to School grant program.

Business Development:

- Provided information to the PriaireStar developers to assist them in marketing their commercial sites
- Contacted a number of retail and commercial establishments to inform them of the activity and available sites at the Berthoud I-25 interchange
- Updated the web site with additional site information
- Arranged for the Weld County Transportation Manager to meet with the Town and CDOT regarding Weld County Road 9.5
- Attended the monthly Berthoud Chamber Board meeting
- Finalized arrangements for the Town to host and participate in the Experience Berthoud event
- Responded to an inquiry for available building information for a manufacturer
- Continue to communicate with a possible new tenant for the Old Town Hall

Community Development:

- The Town has issued more than 350 permits for new homes this year.
- O'Reilly has started preliminary work for their Berthoud Common Lot.
- Love's has opened as of Thursday September 6th.
- The Mountain Avenue Overlay Project tour is scheduled for next Friday Sept. 14th, with a special lunch afterward at One Point Six.
- Staff has been working with developers to mitigate trash, noise, dust, and other development concerns. A new construction site maintenance ordinance will be brought forward at the Sep. 27th PC meeting.

Parks, Recreation, and Forestry

- Staff working on 2019 recreation, pool budget
- Painted fields for BYAA tackle football, flag football, and soccer games

- Prepped ballfield for two high school softball games
- Supervised Drop-in Pickleball program
- September Activity Newsletter via email is out to community members
- Organized materials for game day (binders/equipment etc.)
- Equipment preparation (soccer goals) for games and maintenance of pickleball courts
- Adult volleyball fall session began at Turner Middle School. Supervised co-ed drop-in and women's league.
- Marketing for 1st/2nd grade basketball.
- Created field signs for game day and pictures
- Staff completed CIRSA bloodborne pathogens training
- Continued mowing operations throughout town
- Cleaned out drain box at proposed Dog Park at Welch Ave
- Irrigation repairs and maintenance at Roundabout, Town South, Parks Shop
- Several Parks trucks serviced, and tires replaced
- Performed walk through for event Berthoud Town Park (Fun Run/Walk)
- Extra maintenance at Fickel Park for Farmers Market
- Currently diagnosing irrigation issues at Bein North (ball field) and pioneer
- Staff is reviewing, discussing, and preparing the budget for 2018/2019
- PORT committee meeting agenda preparation- Dog park discussion
- Forestry Staff is out of office this week

Public Works:

Streets:

- Street sweeping weekly underway with warmer weather.
- Pothole patching.
- Roadside spraying for woody brush/saplings in problem areas along 1st Street and county roads.
- Delineation along Mountain Ave.
- Continued second round of roadside mowing.
- Mowing, watering, and weed trimming at Cemetery.
- One funeral.
- One stone set at Cemetery.
- Sidewalk inspections in Hammond and proof roll of curbs in Vantage.
- Work on 2019 budget.

Water:

- UMS (Town meter contractor) has been in Town these past three weeks helping to replace old meters (residential); Water Department busy helping UMS as needed for this work. Total changed out to date: 516 meters.
- Water plant Expansion Update: still awaiting final items left for the plant, such as the Generator installation and some final effluent piping to be placed both have been ordered and waiting on

delivery. Projecting plant shut down for 9/18 tentatively for Generator tie in to existing plant power supply systems.

- OCCT Pilot Program, Water Department preparing to begin the first chemical pilot with Soda Ash in early September. The purpose of this chemical is to add pH and Alkalinity to the finished water. It is possible there will be some water complaints of white residue or spots on dishes, as this is very common in systems with soda ash addition.
- Working on the 2019 budget.
- Will be posting for an open position resulting from a recently vacated water operator position.
- Water Department Staff busy with contractor assisting for the 1st and scheduling into 2nd week of September, new main filling, flushing, and water quality testing.
- Water Department planning for Comprehensive Inspection for the 3MG storage tank per CDPHE.
- Preparing for the 2nd round of Lead and Copper Sampling for 2018. This includes a new information request from CDHPE regarding the current sample pool of volunteers for the town, due September 15th. The state is collecting additional information re: plumbing materials