

Berthoud Board Update

October 2021



Forestry & Open Space in Review

The primary focus for Forestry & Open Space were to finalize fall tree plantings, begin preparing for tree winterization, coordinate signage and electrical service installation at the Berthoud Reservoir Park & Open Space, and complete budgetary figures for the 2022 fiscal year.

During the month of October, staff conducted 72 consultations to the public regarding tree/pest management and maintenance needs, and open space/natural area inquires.

Additional Forestry objectives included: reviewing Street Tree Work Permit applications and recording for Town records; removing dead/hazardous branches from Town owned and maintained trees; and updating the online tree inventory to reflect biodiversity.

In addition, Open Space objectives included: overseeing contracted weed mitigation; performing general pond maintenance at Roberts Lake (e.g., bacterial applications and aeration pump upkeep); and continued Russian olive mitigation.



Planting for the future



Autumn abscission





Finalized Fall Tree Plantings

With appropriate planting conditions coming to an end, staff finalized fall tree installments before unfavorable conditions set as winter approaches. Due to limited staffing, the Forestry Department was only able to plant 32 trees for the 2021 year.

Stump Removal at the Greenlawn Cemetery

Due to the unfortunate event of IPS beetle outbreak, several infested spruce trees were removed leaving behind stumps. Removing stumps allows staff to replace removed trees with new species contributing to a more diverse urban forest.

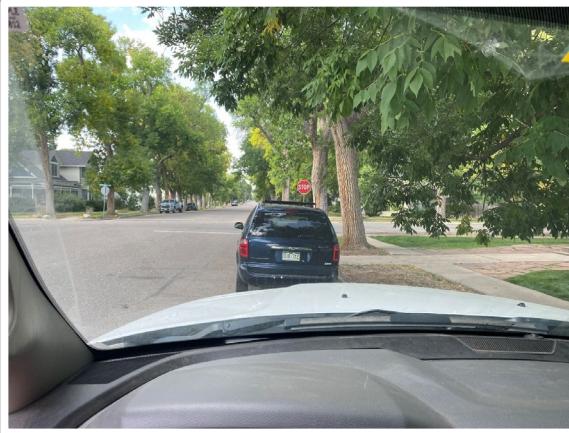


Hazardous Tree Removal

Staff coordinated with Code Enforcement regarding high risk and hazardous trees. These four trees, located on Town property, were removed to mitigate the potential for failure and property damage and/or bodily injury.

Tree Advisory Committee Meeting

The October Tree Advisory Committee was held, and the Committee discussed future Town owned and maintained tree nursery proposals and locations. The Committee was in favor of restocking the Hillsdale nursery and developing a second nursery at Roberts Lake Park (on the East side).

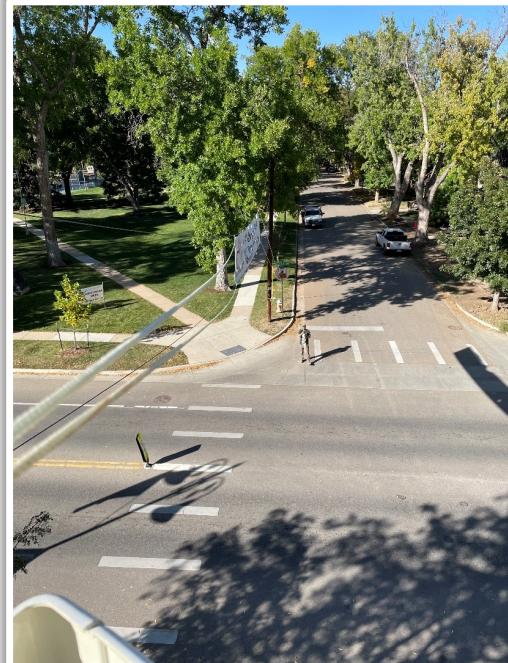


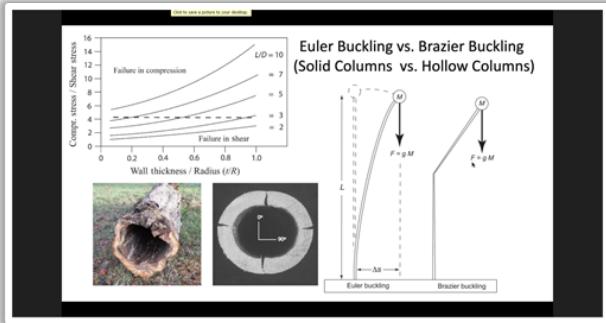
Sight View Clearance

Staff pruned trees located within the public rights-of-way for adequate clearance for newly installed stop signs.

Banner Installation

Staff hung/removed banners (e.g., Oktoberfest) over Mountain Avenue.



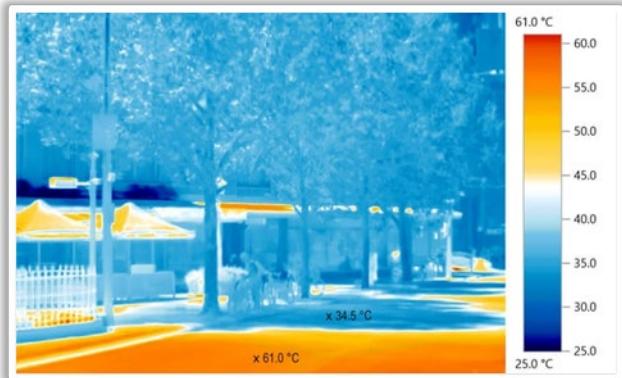


Online Urban Forestry Webinar

Staff attended “Urban Forestry Today” online webinar and discussed wood decay, bending, and holding strength; ISA CEUs were earned for attendance and participation.

Front Range Urban Forestry Council Meeting

Staff attended the Front Range Urban Forestry Council meeting (via Zoom) and discussed heat stress on trees in the urban environment; ISA CEUs were earned for attendance and participation.

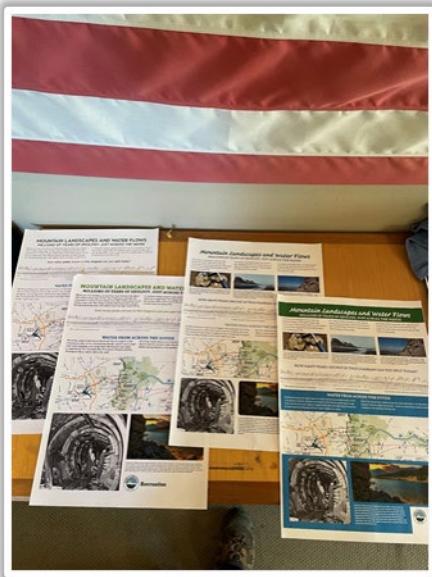


Berthoud Reservoir Park & Open Space Electricity

Electrical service installment at the Berthoud Reservoir Park & Open Space was initiated and expected to be finalized in the month of November.

Berthoud Reservoir Park & Open Space Signage – CR 17

Utility locates, design quotes, and installation fees were collected to add signage for the Berthoud Reservoir Park & Open Space along CR 17 (Berthoud Parkway).



Berthoud Reservoir Park & Open Space Interpretive Signage

Staff coordinated with NotchCode Creative regarding interpretive signage around the Berthoud Reservoir Park & Open Space. Interpretive material consists of Colorado landscape, water distribution, and ecology.

Roberts Lake Park Water Improvements

Four aeration diffusers were replaced at Roberts Lake to promote enhanced water quality.



Public Works in Review

October in Berthoud was full of incredible Fall weather, colors, and falling leaves.

All Public Works Departments are working through leaf clean-up throughout our streets, parks, and cemetery. The cooler weather also creates the need for irrigation and restroom blowouts in the town parks and cemetery. With winter weather approaching, crews began prepping equipment and trucks for winter weather.



Fall Bulb Planting

Look out for Daffodil's and Alium Globemaster bulbs sprouting in Spring 2022 at Railroad Park.

Highlighted Projects

1st Street Roundabout

- Demolition and construction have started and will last into December

S. Berthoud Parkway Trail Gap

- Grading work is taking place

Reservoir Road Paving

- Asphalt Paving and shoulderering completed



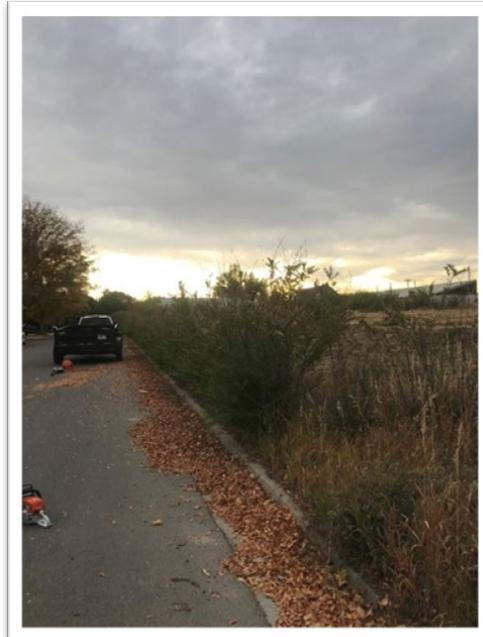


Irrigation Blowouts

For winter, staff has prepped Berthoud's parks and cemetery by blowing out our 15 irrigation systems and three restrooms.

201 1st Street Property Clean-up

Parks and Streets staff cleared shrubs and tall brush.





Painter Demo

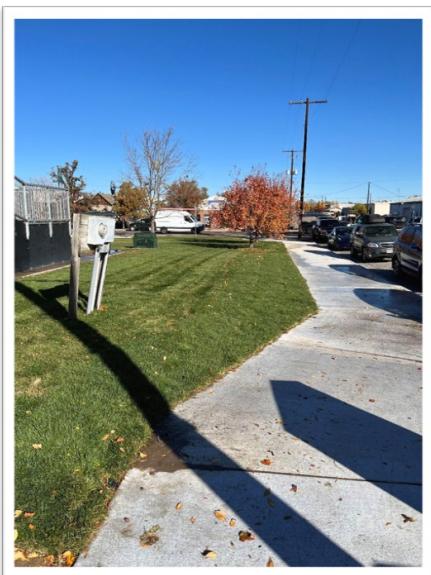
Staff received a demonstration for a new autonomous field painter. Using a "robot" painter will free up staff time for other maintenance activities to take place in parallel with the field painting.

Skatepark Sod Install

Parks staff installed sod to cover the ground damaged during the sidewalk install



Before



After

Oktoberfest Setup



Additional Highlights

- Derek, Coleton, and Sami took part in a four-day Pesticide Training
- Assisted in Berthoud High school Homecoming banners

Parks Usage

| Park | Games | Practices | Rentals |
|---------------------|-------|-----------|---------|
| Bein Park | 13 | 17 | - |
| Berthoud Park | - | 23 | 4 |
| Pioneer Park | 8 | 3 | 8 |
| Collins Park | 3 | - | - |
| Berthoud Elementary | - | - | - |
| Ivy Stockwell | - | - | - |
| Fickel Park | - | - | 8 |
| Pickleball Court | - | - | 1 |
| Hillsdale | - | - | 1 |

Community Concerns

| Date | Concerns | Resolution |
|-------|--|--|
| 10/20 | The resident was concerned about the trash at the bus stops on Mountain Ave. (Email) | Informed them that those trash cans are maintained by the bus company and forwarded the message to them. |
| 10/25 | The resident informed us about aerators not working at Robert's Lake. (Email) | We let the resident know we are aware of the situation, and we are waiting for the company to fix the problem. |

Greenlawn Cemetery Report

Highlights

- Cemetery staff assisted the Parks Department throughout October with irrigation and restroom blowouts.
- 5 Opening/Closings completed

Flashing STOP sign install

Flashing STOP signs were installed at the Berthoud Elementary School crossing on Bunyan Ave.



“STOP” Lettering Installed at 4th and Franklin





5th Street and Spartan Ave. 4-Way Crosswalk

Staff converted the intersection to a 4-way STOP crosswalk.

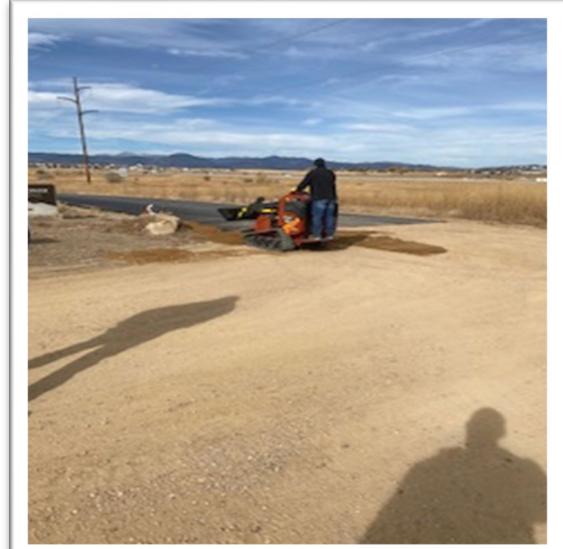


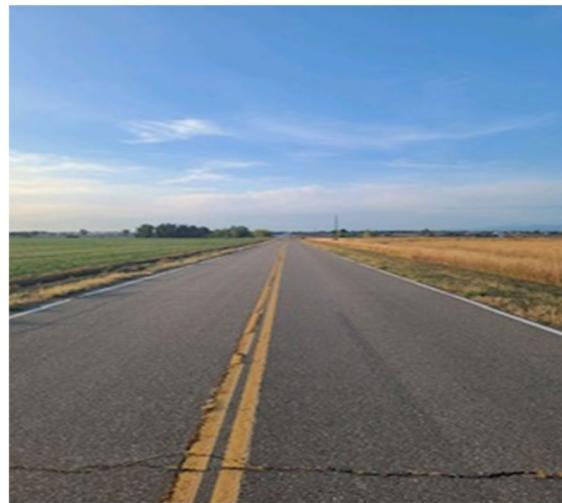
Berthoud Reservoir Road Paving

Staff utilized additional funds for paving to improve the road to Berthoud reservoir. This will improve guest experience, reduce dust, and reduce long-term maintenance.



Streets Staff Shouldering the New Road





Before

Meadowlark Drive

The dead-end cul-de-sac has had an issue with littering and loitering. No residents live on the road. Streets staff installed barricades to close the road.



After



Vac Truck Demo at Nielson Drainage

Streets Department October Report

| Citizen Concerns | Date | Follow-up |
|---|----------|--|
| Citizen concerned about sunken and cracked curb | 10-4-21 | It is on the list of improvements in Collins's park |
| Citizen emailed asking when we are going to pave county road 19 north of Berthoud peak drive | 10-6-21 | Brandon emailed them back and said we just graded the road and put a dust suppressant on it. I have no information about paving in the future. |
| Citizen emailed that there is water ponding at the intersection of Canyonlands and Kansas Ave | 10-12-21 | Brandon emailed the citizen back and let them know that it was added to our list of improvements |
| A citizen called and said the neighbor washed epoxy down the driveway in Hammond farm. He said when we were street sweeping; we didn't get it cleaned up enough | 10-13-21 | Brandon went out there and assessed the situation. I had the street sweeper make multiple passes to get it cleaned up |
| Tipton Street Resident – Wanted to know the status of road repairs | 10-18-21 | Keith followed up to inform the resident that no repairs were scheduled, but it is on the list |
| A citizen called and asked how they could get a no outlet sign on Cuda court | 10-19-21 | Brandon called and told her that we would have to get locates first, then we could install a no outlet sign |
| A citizen called about a lane in peak view starting to sink | 10-21-21 | Brandon called the citizen back and said we would put it on our list of repairs |

| Sign/Post replacement |
|---|
| 2- Stop signs and 2 posts installed on 5 th street and Spartan |
| 1-Stop sign and post replaced on Bunyan and 3 rd street |
| 2-Stop signs replaced with led lights on Bunyan avenue in front on the elementary |
| 1-Post Installed at Berthoud Reservoir next to dock for Open space |
| 1- Stop sign replacement Bunyan and 6 th street court |
| 1- Chevron and post replacement on County road 11 and county road 42 |

| Potholes repaired for the month of September | |
|--|-------------------------|
| Number of Potholes | Bags of cold patch used |
| 11 | 8 |

Recreation Department in Review

Overall Recreation has been busy during the month of October. Memberships went on sale

October 4th, recreation has completed the implementation of the new recreation software called Dash, and there has been a large focus on marketing, interviews, hiring and training of incoming part-time staff. Below is a snapshot and highlights of each recreational area.

Although the labor market has been challenging, the recreation sports team thought outside the box and hosted their first job fair.

There were several folks that attended, and recreation was able to fill many positions associated with sports and the recreation center.



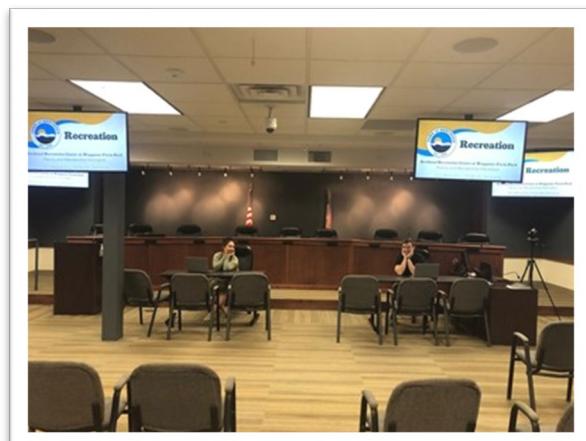
Recreation's first job fair

Operations, Memberships & Marketing

Recreation Memberships went on sale October 4th and as of November 1st recreation has sold 272 recreation center memberships, equaling over \$100,000 in revenue.

Operations has hired and begun training for 12 Guest Service Representatives and Child Watch Attendants. Marketing has been a high priority in getting the word out.

Marketing mailed 8,000 recreation brochures to every household that neighbors Berthoud introducing the town to the staff and showing off the number amenities the recreation center will have to offer as well as informing them of the grand opening on November 20th.



Sports & Programs



Sports continues to offer a variety of sports programming to the Berthoud community. Some highlights this month were continuing with registration for the following programs;

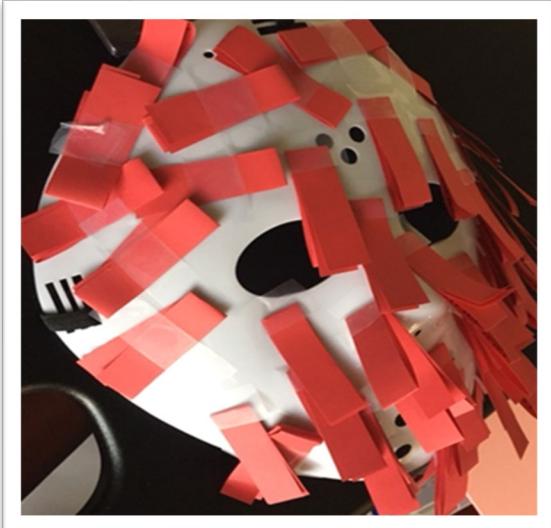
- 1st/2nd grade boys basketball: 38
- 1st/2nd grade girls basketball: 17
- Martial Arts – Session 2: 12

Scarecrow Workshop: 8 Groups registered – open until 11/2

Customer Comments

Little Striker's: Some requests were made to move to meeting twice a week as opposed to meeting once a week for 60 minutes at this age.

Customer quote: "My son went from having me hold his hand and stand on the field with him the first day, to jumping out of the car and not needing me until after practice as over by the end of the season. My son also made friends with the coaches and really looked forward to seeing them each week



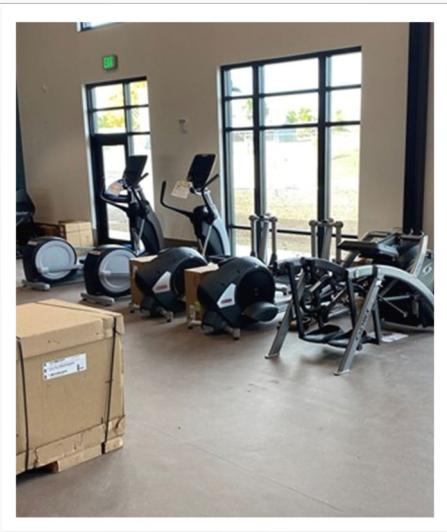
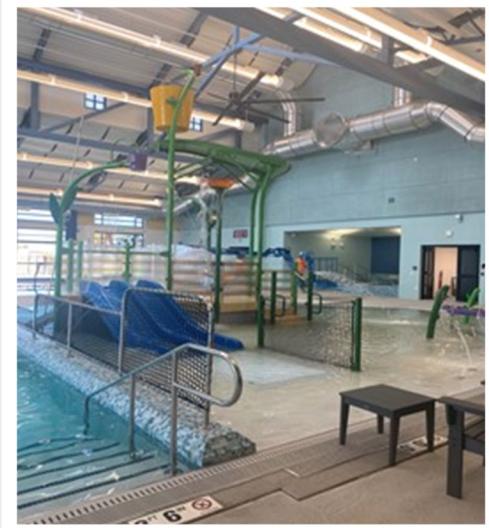
Halloween Park Hunt

35 groups attended. Group member totals: 86 participants. Best turn out yet!

"The clues were hard this year but we had a blast and learned so much about Berthoud"

Aquatics

Recreation aquatics has been busy learning pool pumps, training 21 people through the lifeguard training, training 4 people through the WSI training to be a swim instructor and organizing supplies.



Fitness

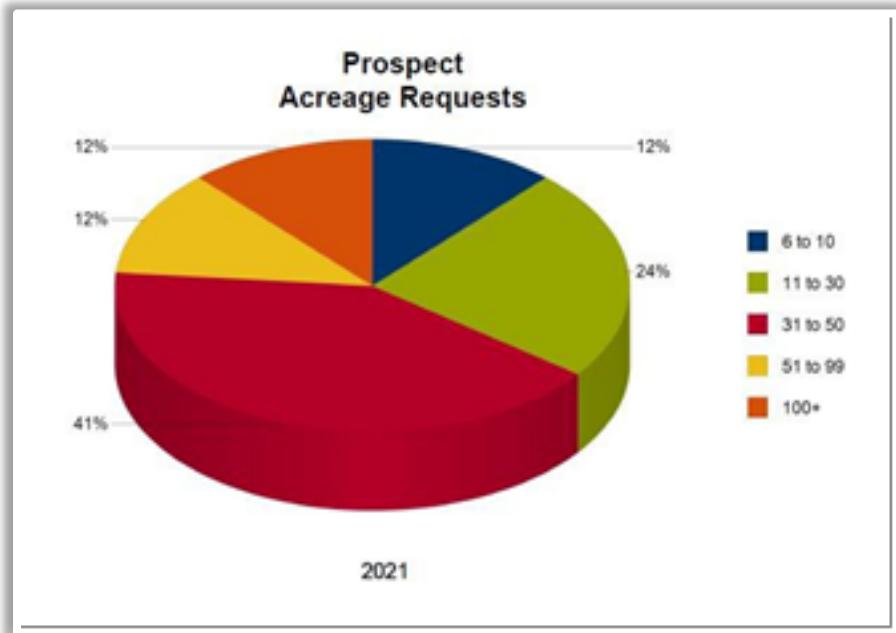
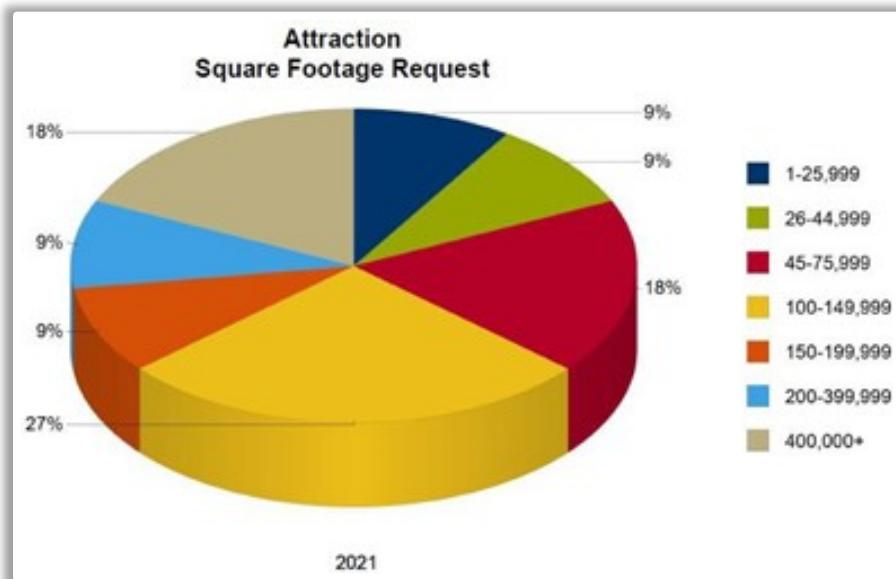
Recreation fitness completed fitness instructor/personal trainer interviews and auditions. Fitness staff continues to be flexible as they work through the fitness schedule, inventory equipment, and get ready for additional equipment to be delivered.

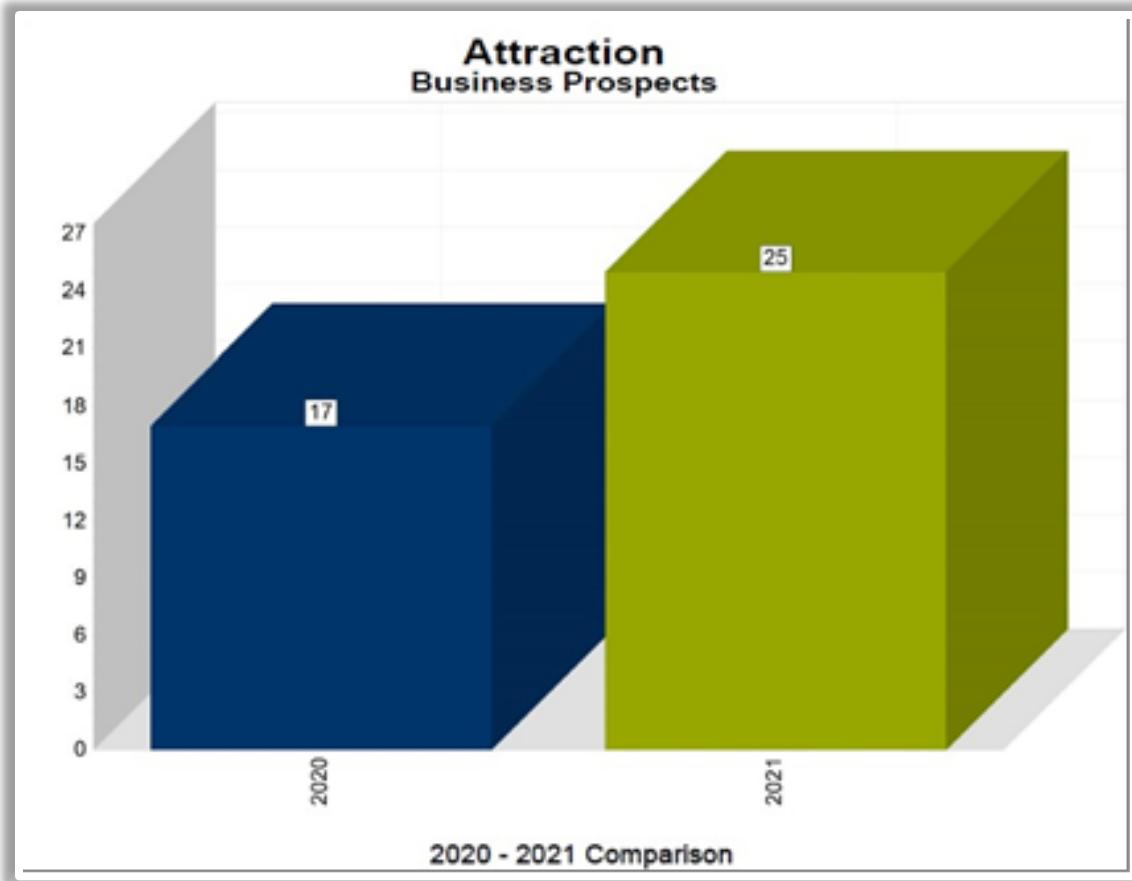
Maintenance Report

Highlights

- Staff has been working on installing dispensers, organizing supplies, scheduling the new cleaning contractor, and installing TV's and other devices.

Business Development in Review





**Parklets being removed for 2021
after very well received program
season**

Agile RF Systems 10K SF Building

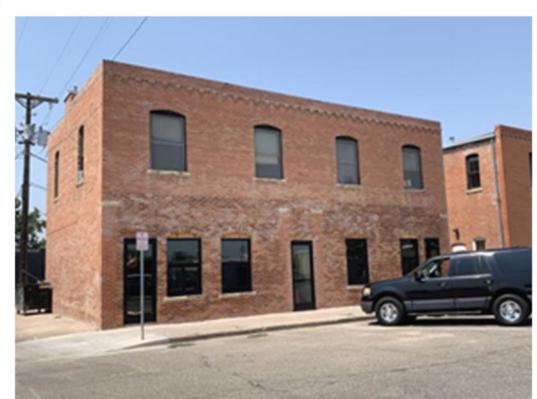
Located at 1st Street and Franklin Ave, Agile RF develops turn-key RF solutions for radar, communications, and direction finding.



Sherpa moves to Berthoud

Sherpa Equipment Co. makes racks and accessories for off-road vehicles.

Facade Grant Program utilized to restore this building on 3rd Street



Sign grant utilized to pay for sign on Mountain Ave.



Redevelopment of Old Town Hall

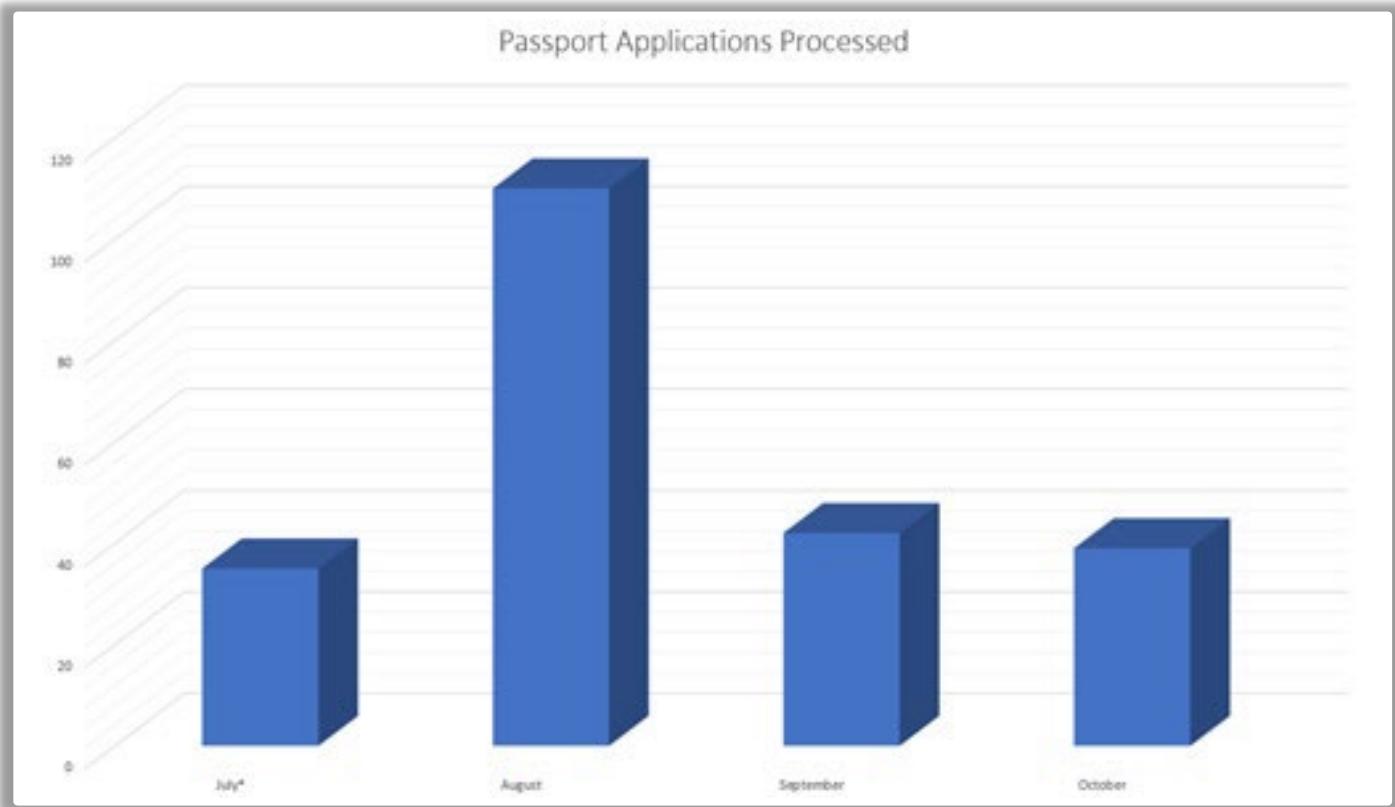
Following a board presentation by a prospective developer, Staff began working on a possible real estate opportunity to redevelop the Old Town Hall site into a mixed-use downtown destination.



Heron Lakes Commercial

Construction is underway with the first buildings expected to be constructed in early 2022.

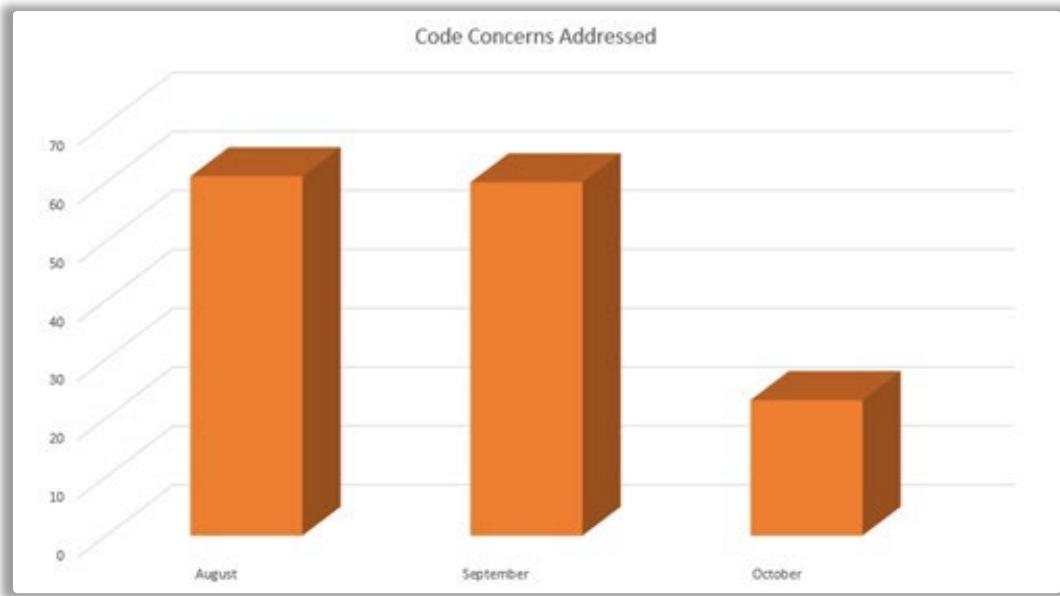
Administration in Review



Passport Acceptance

Passport Acceptance Services were resumed mid-July following an extended pause due to the COVID-19 pandemic. Demand was strong initially and tapered off as passport processing times extended past 16 weeks.

As processing times have decreased to 5-7 weeks, demand has picked up again. November is on track to be significantly higher than the prior two months.



Neighborhood Services

The Town's Neighborhood Services Officer, Theresa Morgan, completed the required courses in October to become certified through the Colorado Association of Code Enforcement Officers. Congratulations, Theresa!

Enforcement of the municipal code over summer 2021 was heavily focused on addressing overgrowth of vegetation that is not in compliance with the Municipal Code. The focus for fall and winter 2021 will shift to vehicle and property-related issues as the volume of weed-related issues has declined.



EV Charging Stations

Electric Vehicle charging stations have been installed at the Waggener Farm Park Recreation Center. The cost to install both the level 2 and level 3 EV chargers was \$53,622. It is expected that the Town will receive a grant reimbursement in the amount of \$42,897.

The stations will be available for the public to use at a reasonable cost. The 2022 Budget is expected to include additional funding to place more chargers downtown or at Town Hall.

Planning and Building in Review

Highlights

- Passed new Contractors Licensing
 - The Town of Berthoud now requires contractors to be licensed either with us or another community in Colorado. This brings the Town up to par with our neighboring communities in Northern Colorado, as well as helps ensure that only qualified individuals will be able to do work in Berthoud.
- Passed new Architecture and Design Guidelines
 - The Town of Berthoud recently approved new architectural and design guidelines to improve the exterior architecture of new residential, commercial, and industrial buildings throughout Town.
- Passed new Engineering and Infrastructure Standards
 - The Town established specific development and engineering standards for new development, which will create a more uniform process for new projects as well as bring us up to par with the larger communities in Colorado.
- Drafted new Development Code Revisions
 - Staff created new zoning districts to further the 2021 Comprehensive Plan update, as well as fixed minor errors and loopholes.
- 44 new homes were permitted to be built in Town

