

BERTHOUD TREE ADVISORY COMMITTEE

May 2025 Meeting Minutes

1. Call to order:

Kathy Mitchell called the meeting to order at 5:30 P.M. on Monday, May 19th, 2025.

2. Roll Call:

1. Kathy Mitchell – Chair – present
 2. Hannah Daniels – Vice Chair – present
 3. Randy Niece – Secretary – present
 4. Daniel (Danny) Buendia - present
 5. Lynn Larsen– present
 6. Richard (Rick) Kurcab – present
 7. Amy Lentz – absent
- Quorum – 6/7 in attendance
- Sean Murphy – Town Liaison – present
 - Paul Furnas – Town Forester & Open Space Supervisor – present

3. Approval of Minutes from April 2025 Meeting:

- Approved by all with no changes.

4. Public Comment or Non agenda items:

- a. Citizen introduced himself: Steven Day
 - 1) 1405 Sun River Rd, Berthoud
 - 2) He has a high level of experience in tree care and identification as a consultant.
 - 3) Volunteering to help assist with the town tree inventory.
- b. Danny suggested promoting a town tree or bird.
 - 1) This could be used to advertise at town events.

5. Discussion Items:

- a. Waggener Arboretum updates
 - 1) Public comment – none.
 - 2) Paul provided a map of the site from the 60% CD (Construction Documents)
 - 3) The town currently has about 1,600 trees in the inventory.
 - a) The arboretum design proposed to add about 800 more trees.
 - 4) It will be important to have the irrigation system installed and controls in place prior to planting.
 - a) Rick suggested that a 2-wire system be used as this has the most flexibility for adds and changes.
 - 5) Paul reviewed the tree list provided with the CD's and his comments so far.
 - a) There are several trees that he felt should be swapped out for others more suitable.
 - b) If the committee has suggestions to the tree list, they are to be forwarded to the secretary for collection and final distribution to the Forestry Dept.
 - 6) It was suggested that sponsorships be pursued to bolster the budget.

b. Berthoud Day

- 1) Public comment – none
- 2) To be held Saturday, June 7 from 11am – 7pm.
- 3) Paul will send out the volunteer schedule to the committee and staff to sign up.
- 4) The booth location will be closer to other town booths. Flags and banners were not able to be purchased before the event.
- 5) Swag for handout at the event: wildflower seed packets, tree lists, open to other suggestions.
- 6) Paul was reminded we will need a cart to carry the smaller items from the parking lot into the booth area.

c. Arbor Day 2025 Poster Contest

- 1) Public comment – none
- 2) The schools included 1st and 2nd grade posters which did not fit the criteria.
- 3) We had about 92 submissions this year, much smaller than last year.
- 4) The budget for this year's calendar will not have as much available.
- 5) Allison O'Conner was contacted about the Windsor calendar. May possibly hire their consultant to design and print the calendar for a cost savings.
- 6) We are looking for a sponsor this year to assist with budget deficit.
 - a) Could someone volunteer to contact nurseries, garden centers and arborists?
- 7) Paul's team has already sorted through the submissions and picked three winners, one from each grade.
- 8) Randy agreed to take the posters and set up a voting system for remainder of the calendar months and a distribution for review by committee members.
- 9) Sean said both elementary schools have new principals this year and he will visit them to introduce the Tree Advisory Committee and poster contest to them.

6. Staff Report:

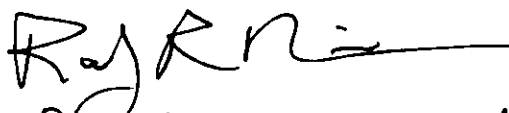
- a. Paul provided update on completed and ongoing work.
- 1) The forest crew planted roughly 17 trees in the dog park and placed mulch around trees.
 - 2) The main focus of this past month's effort was the repair of irrigation systems.
 - 3) There was one tree blown down during a recent storm at Railroad park.
 - 4) The forestry department is tasked with ornamental beds and irrigation systems.
 - 5) Danny noted that using white plastic (PVC) allows rapid degradation of the pipe.
 - a) He suggested using ABS or copper for locations exposed to sunlight.
 - 6) The Hillsdale nursery is receiving an upgrade to the irrigation system, and they are moving to a "bag" system for storage.

7. Adjourn:

- Kathy adjourned the meeting at 6:43 P.M. on the 19th day of May 2025.

Next meeting is scheduled for **Monday, June 16th, 2025, at 5:30 pm**

Signature:


for BTAC 6/19/25