BERTHOUD TREE ADVISORY COMMITTEE
March 2024 Meeting Minutes

1. Call to order:
Kathy Mitchell called the meeting to order at 5:02 P.M. on Monday, March 18th, 2024.

2. Roll Call:
1. Kathy Mitchell – Chair – present
2. Lynn Larsen – Vice Chair – present
3. Randy Niece – Secretary – present
4. Toni Baker – attend via Zoom
5. Hannah Daniels – present
6. Richard (Rick) Kurcab – present
7. Amy Lentz – present
   Quorum - 7/7 either in attendance or via Zoom
   • Sean Murphy – Town Liaison – present
   • Paul Furnas – Town Forester & Open Space Supervisor – present

3. Approval of Minutes from February 2024 Meeting:
   • Motion for approval made by Randy; seconded by Amy. Approved by all.

4. Public Comment or Non agenda items:
   a. Arbor Day Poster Contest. Sean commented on coordination of a school presentation.
      1) He was in contact with Ivy Elem, on Monday, April 22 will attend 3rd-5th grades to present the Arbor Day poster contest.
      2) Posters will be due at the end of the day on Thursday, April 25th.
   b. Arbor Day Banner.
      1) Paul has been in contact with banner designer about ideas and costs.
      2) He plans to purchase one that can be used multiple years, so date won’t be on banner.
      3) Hoping to get a simple, easy to remember URL to direct people to website with Arbor Day information that will change each year.
   c. Amy announced she will be teaching class on April 11 from 6:00-7:30pm at Berthoud Library.

Note: below photos taken the day after the meeting and posted here for reference to Item 5.a below.
5. Discussion Items:
   a. Street Tree Carving Cost Sharing Program (No public comments).
      1) Paul pointed out that a dead ash tree was carved into sculpture. (See pictures above)
      2) Location is the NE corner of 5th Street and Massachusetts Ave.
      3) The property owner had not gotten a Street Tree Work Permit to do this.
      4) Forestry Department is considering a program to allow others to do similar work and is requesting input as to how this can be done.
         a) Cost sharing program with the city with a price cap.
         b) Requests must identify artist and submit topic or sketch of proposed sculpture.
         c) There is a known cure time before a tree is eligible for carving. Need to define.
         d) There was a suggestion to plant a tree alongside the carving to maintain the canopy.
         e) There should be guidelines about how many per street and how far apart. Also, themes such as Nature, Wildlife, etc. to prevent undesirable results.
         f) The committee was asking if several artists could be contacted to come talk to group with suggestions on how best to regulate this activity.
   
   b. Next Quarter Social Media Posts (No public comments)
      1) April – continue push for the Arbor Day celebration
      2) May – EAB along with map of where the treatments will occur
      3) June – Town code for tree clearance
      4) Suggestions were made for when to remove tree stakes, remove tree wrap (timed with shutdown and restoring of sprinkler systems), follow up on the fall pruning instructions.
   
   c. Continuing Plans for 2024 Arbor Day Celebrations. (No public comments)
      1) The town board approved the resolution at last week’s meeting for Bien Park on April 27.
      2) Paul plans to plant a Hackberry Tree, bailed and burlapped.
      3) Amy sent a suggested presentation to Paul for use in the school classroom or at the event.
      4) Paul hopes to get handouts such as tree stickers, pencils, crayons or colored pencils.
      5) There was a suggestion to include topics such as ice cream flavors coming from trees (vanilla, chocolate, root beer) to get and hold the interest of the younger attendees.
      6) Sean suggested pocket pamphlets on trees and wildflowers to handout to kids.
      7) Poster contest (see above 4.a comment)
      8) Ric asked if posters from contest could be placed in downtown business to generate interest.

6. Staff Report:
   a. Paul provided update:
      1) Showed pictures of tree removal at cemetery by professional tree service using ropes.
      2) The stump at removal location in Bien Park has been done to receive new tree.
      3) A new forestry tech has been hired. Samuel Bailey has a CSU degree in forestry, just got ISA certification.
      4) Crew busy with trimming trees at Berthoud Local Garden, cutting back landscaping, remove dead aspen at Railroad Park, remove a cottonwood near inlet structure at Berthoud Res.
      5) Forestry received a grant to purchase electric chain and pole saw, working out well.
      6) COOTree has a problem, 600+ trees listed as invalid. Have new tech correcting this information.
      7) Berthoud’s one State Champion tree has been cut down. Paul hopes to start the Berthoud Champion list.

7. Adjourn:
   • Kathy adjourned the meeting at 6:20 P.M. on the 18th day of March 2024.

Next meeting is scheduled for Monday, April 15th, 2024, at 5:00 pm

Signature:

[Signature]

for the BTAC 4/17/24