

# BERTHOUD TREE ADVISORY COMMITTEE

## January 2025 Meeting Minutes

### 1. Call to order:

Kathy Mitchell called the meeting to order at 5:30 P.M. on Monday, January 27<sup>th</sup>, 2025.

### 2. Roll Call:

1. Kathy Mitchell – Chair – present
2. Hannah Daniels – Vice Chair – present
3. Randy Niece – Secretary – present
4. [Vacant seat]
5. Lynn Larsen – absent
6. Richard (Rick) Kurcab – present
7. Amy Lentz – present

Quorum – 5/7 in attendance

- Sean Murphy – Town Liaison – present
- Paul Furnas – Town Forester & Open Space Supervisor – present

### 3. Approval of Minutes from December 2024 Meeting:

- Motion for approval was made by Randy, seconded by Amy. Approved by all.

### 4. Public Comment or Non agenda items:

- a. Arboretum status was asked about
  - 1) Sean said the design engineer has provided a Construction Document estimate.
- b. STEM for Ivy Stockwell. Paul is planning to participate in this event this Thursday.
  - 1) He will identify evergreens, seeds, rotted wood and why plants are green.
- c. Calendar for 2025
  - 1) Randy asked if the town web designer can handle the redesign of the calendar
  - 2) Option would be to hire the same graphic designer as Windsor uses.
- d. Paul provided update on the Tree Inventory program
  - 1) Purchase would cost \$5k and subscription of \$4k/year for Tree Plotter program.
  - 2) Town GIS technician might be able to create a Berthod specific tree inventory application.

### 5. Discussion Items:

- a. Revisit Tree Carving Cost Share Program
  - 1) Public comment – none.
  - 2) Forestry would approve certain types of carvings.
  - 3) Discuss carving vs. the 30' tree spacing. Paul is looking for guidance or whether variance is needed.
  - 4) Time frame for review and approval needs to be decided.
  - 5) Committee could bring in wood carvers to discuss options.
- b. Feedback on Monthly Tree Care Tips webpage
  - 1) Public comment – none
  - 2) The town website has January, February and March posted.
  - 3) Paul would like to receive recommendations on future months.

- c. Arbor Day 2025 Planning Kick Off
  - 1) Public comment – none
  - 2) The plan is to plant multiple trees during the event.
  - 3) PORT committee got Girl Scouts to volunteer for participation last year. Someone needs to approach them and the Boy Scouts for this year.
  - 4) Another group to participate could be the Honor Society. Someone would need to contact the high school.
  - 5) Stephanie could approach the Berthoud Surveyor for an article to publicize.
  - 6) The giveaway for the poster contest could be the 5-gal Spring Snow again.
  - 7) Conversation devolved into discussion of Berthoud Day and Octoberfest issues.
    - a) Suggestion was made to get a spin wheel or "Plinko" game
    - b) Prize giveaway could be a garden starter kit to include gloves, hand spade, etc.
    - c) We need a feather sign for the Forestry Department to advertise our location.
    - d) Paul will look into booth assignment this year closer to other public service booths.
    - e) Amy suggested we get a large tablecloth to improve the appearance of our booth.
    - f) Give aways could include tree wrap, rain meter for lawns...
    - g) Another giveaway idea would be bags of mulch from town disposal pile as it needs to be reduced in size to accommodate future debris.

**Staff Report:**

- a. Paul provided update
  - 1) Christmas light removal was completed. Main Street pole lights will be left up a while longer.
  - 2) Christmas tree recycling brought in 117 trees to add to mulch pile.
  - 3) There is a pile of tree debris that is too large for shredder that is going to be donated to Bio Char.
    - a) This would give points toward 2025 Growth Award.
  - 4) Forestry crew are mulching the trees along Berthoud Parkway by Waggener Farm Rec.
  - 5) There continues to be an outcropping of Russian Olive trees that seem to defy all attempts at removal. The crew continues to chase this nuisance.
  - 6) Snow removal on town property is an ongoing task.

**6. Adjourn:**

- Kathy adjourned the meeting at 6:40 P.M. on the 27<sup>th</sup> day of January 2025.

Next meeting is scheduled for Monday, February 24<sup>th</sup>, 2025, at 5:30 pm

---

Signature:

  
for BTAC 3/25/25