

Berthoud Board Update

December 2025



HOLIDAY LIGHTS CONTEST WINNERS

PEOPLE'S CHOICE



BEST TRADITIONAL



BEST USE OF INFLATABLES



MOST MAGNIFICENT MINIATURE



BRIGHTEST BERTHOUD BUSINESS



PROJECTS

Submitted By Daniel Buendia, Project Engineer and
Keith Knoll, Public Works Operations Manager

In November, Projects teams continued to work on drainage projects, including those in Heron Pointe and Waggener Farm Park. Town staff discovered existing infrastructure that was protected from water at the time of installation, but after competition, had been impacted. Staff removed the barriers and allowed the water levels to settle, and it is now operating as intended. Befus Farms was experiencing some erosive issues prior to the Town's purchase. Town staff installed protection measures to keep water flowing and clear for all users. Berthoud was selected as a panelist for the NoCO Bike and Ped group to demonstrate the work done to enhance connectivity for pedestrians and cyclists as the town grows. Staff have begun preparing for 2026 projects.



Staff installed mitigation efforts to reduce groundwater impacts in Waggener Farm Park.



Staff continue to work on drainage in Heron Pointe.



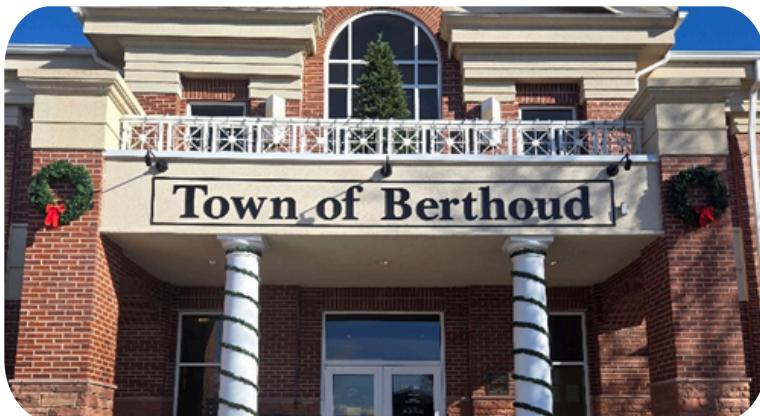
Contractors installed a new control unit on the fire pit in Town Park and increased insulation surrounding the unit. Town staff are currently testing the fire pit with plans for public use in 2026.



FORESTRY / OPEN SPACE

Submitted By Paul Furnas, Town Forester

The Forestry and Open Space departments began their winter season in November, which also marked the start of their holiday lights season. With the nice weather continuing throughout November, staff were able to continue some warm-season tasks. Open Space did some repairs in the Berthoud Bike Park and set out native grass mix. Both departments came together to wrap up ornamental cutbacks in town. With freezing temperatures coming at the end of the month, Forestry staff took the Main Street bulb pots out and returned them to storage, where they will go dormant. Forestry staff also took down the flags on Main Street and put up holiday lights and decorations on all the street lamp poles. Towards the end of November, most of the town parks had their seasonal decorations put up.



Both departments helped with fall cutbacks.





With warm weather lasting through October and November, ornamental plants took longer to go dormant. Both departments, with help from Parks staff, helped in removing the dormant plants and putting them into storage. Beds at Waggener Farm Park also received a new layer of mulch.

Both departments worked to set up holiday decorations in town parks and along Main Street.



Forestry staff put bulb pots to bed for the winter



Open Space staff set out seeds on the north side of the Waggener Recreation Center.



STREETS DEPARTMENT

Submitted By Brandon Keegan, Streets Supervisor

The Streets department spent most of November street sweeping the remaining fall leaves. Staff also began cleaning storm inlets around town to prevent clogging. The team picked up multiple side projects throughout the month. This included installing signage at the Berthoud Parkway crossing signal, cleaning storm drain outfalls and performing equipment maintenance.



Staff spent early mornings street sweeping.



The Streets crew came up with the idea to use the skid steer with a broom attachment to assist with cleanup after the sweeper passes through.

This approach has significantly improved cleanup efficiency throughout town.



The team installed signage at the pedestrian signal on Berthoud Parkway. This will help improve pedestrian safety.

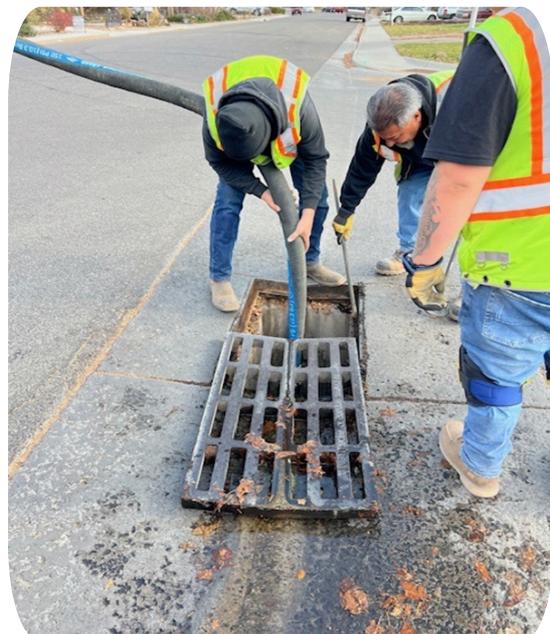




Streets crew mowed the weeds around the storm drain run off at Nebraska Avenue and Southeast 4th Street. This will allow for better run off.



Streets crew cut a swale to help with water erosion and cleaned out the irrigation ditch on the Befus property.



Streets crew cleaned all storm drain catch basins to remove sediment and prevent blockages.



RECREATION

Submitted By Amanda Gustafson, Director of Recreation | Cultural Services

Operations, Memberships & Marketing

During November, the operations team made strong progress across operations, membership services, community programs, and administrative work. Staff improved storage planning in the pickleball shed, updated holiday decorations, hosted a member appreciation day, and updated schedules. The marketing team worked to get sponsors for the A Very Merry Berthoud event and the Winter Craft Fair, including a \$8,000 sponsorship from SouthState Bank. Staff also did a photo and video shoot for aquatics and explored new design tools.



One of the volunteer coaches, Justin Broady talking with his 1st and 2nd grade basketball team. Justin has coached multiple sports for the Recreation department.

The Sports crew spent November planning for 2026 and worked on strengthening current programs. The Futsal program launched, with great success. Each week has a skills night and game night, with excitement for a potential six-week league next winter.



Futsal league is coached by a Recreation Center staff, Kylie Westbrook. Kylie has been a great coach and parents appreciate her work.

The Sports Coordinators made a silly video to promote the Holidaycation event. This event will have holiday themed activities for kids to partake in, so parents have some extra free time closer to the holidays. You can view the video

[Here.](#)



Aquatics



The aquatics team had a busy month. The team held a training focused on clear communication and teamwork during CPR and reinforced leadership and response skills for both head lifeguards. Five participants earned babysitter certifications, twelve new lifeguards were certified, and nine lifeguards joined Recreation staff.



New swim lesson teaching mats, which were a huge hit.



CARA Swim Coach and her team.

Active Adults (50+)

Active Adult Women's Pickleball league ended their season in November, with Dink About It being crowned tournament champions. The drop-in volleyball players hope to gain more players so they can join a statewide league next year.



COMMUNITY DEVELOPMENT

Submitted By Anne Johnson, Planning Director

Building Division data for November 2025



New Residential

- November 2025: 7
- Year to Date: 136



New Commercial

- November 2025: 1
- Year to Date: 21



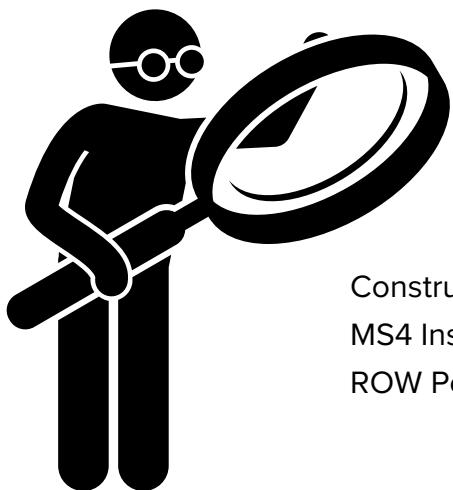
Total Number of Permits

- November 2025: 55



Total Valuation

\$9,436,197.25 - November



Engineering

Construction Site Inspections: 68

MS4 Inspections: 5

ROW Permits Processed: 11

Planning



Public Assistance

Emails : 5,348

Phone calls : 58

Site Visits : 3



Pre-Application meetings : 4

Public Hearings/Applications presented: 2

Codes/Comp Plan Action Items in-process: 7

Applications in Process: 35



PARKS / CEMETERY

Submitted By Sami Kouns, Parks Supervisor

Parks/Cemetery

In November, Parks and Cemetery staff completed weekly playground and facility checks, making small repairs and preparing everything for the winter season. At Pioneer Park, the former bocce ball pit and horseshoe games were replaced with a new ADA-accessible Gaga Ball Pit. At the Waggener Pickleball court, safety toppers were added to the fences to create a cleaner and safer space. Crews stayed busy cleaning leaves throughout parks and the cemetery and began installing lights throughout town.



Staff conducted weekly checks to ensure playgrounds, bathrooms, and pavilions were ready for the winter season. Staff reconnected downspouts before the snow came, raked surface material, and checked the integrity of slides and swings.



Staff removed the bocce ball and horseshoe area in Pioneer Park and installed a Gaga Ball Pit. This game has become increasingly popular among elementary-aged children.



A new fence topper was added to the pickleball courts at Waggener Farm Park.





Parks staff put up holiday decorations around town. Every year lights and decorations get hung at: Town Hall, Fickel Park, Railroad Park, the Downtown Skate Park, Roundabout, Pioneer Park, Town Park, the Berthoud Reservoir, Heron Pointe Roundabout, Fickel Farm Park, Bein Park, the Dog Park, down Mountain Avenue, at Waggener Farm Park Recreation Center, and at the Greenlawn Cemetery.



Parks staff assisted with the tree lighting ceremony by flipping the breakers during the countdown.



WATER / WASTEWATER

Submitted By Marie Mitchell, Administrative Tech Water

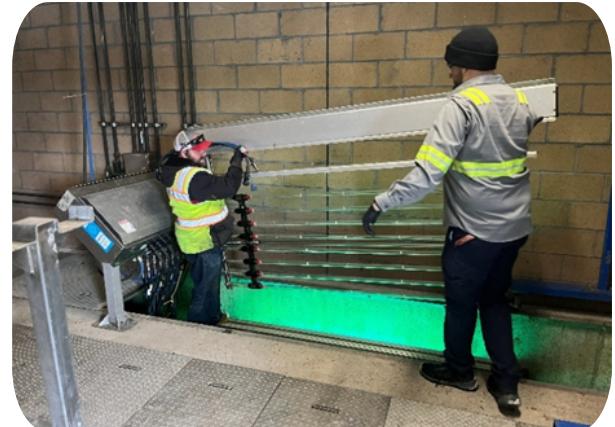
In November, the Water/Wastewater Operations Department continued to perform system maintenance and provide services to keep Berthoud's water clean and efficient.

- Water Operations staff responded to a sewer backup on South Taft and water service damage at Danzante Bay.
- The team achieved 100% compliance with the Backflow Prevention Program in 2025. This is the third consecutive year of full compliance.

The team uncovered buried Water Valve Boxes at various locations. They also cleaned up after a Campion Lift Station force main break. Staff also performed field research to confirm that the GIS data was accurate to the sewer lines across town.



Campion Lift Station force main break clean up.



Staffed cleaned the UV modules that are used in water treatment.



Both the Main and Regional Water Reclamation Facilities operated smoothly this month and stayed in full compliance with state requirements. Staff completed routine sampling, preventive maintenance, and minor repairs, including servicing pumps and blowers, cleaning filtration and UV systems, and upgrading key equipment. The Regional WRF also received a lime delivery to support treatment.



The Amiad filter was cleaned to protect downstream equipment from clogs and damage.

The Water Treatment Plant operated smoothly this month, completing all required state sampling and maintaining strong regulatory readiness. Staff carried out routine preventive maintenance on key treatment equipment, replaced several sample lines to improve monitoring accuracy, and updated facility signage. The team also completed cleaning and repainting of polymer tanks as part of preparations for the upcoming state sanitary survey.



ADMINISTRATION

Submitted By Jeremy Olinger, Deputy Town Administrator

Arboretum and Historical Society Collaboration Update

Built in the early 1900s, by Germans from Russia, this small house served as a summer residence for workers hired to maintain beet fields on the farm that later became the Malchow farm.

The Malchow family acquired the farm property in 1952. Until 1963, the beet house was used each summer by two braceros who lived there for the summer. As mechanization improved in the late 1900s, tractor-driven thinners and weeders replaced workers. When beet workers no longer needed summer housing, the house became a place for storage.

Beet houses were an important part of farms in the Berthoud-area. At one time, nearly every farm in Berthoud had a temporary house for workers, but many have been removed or destroyed. In 2013, the Malchow family partnership offered to donate the house to the Berthoud Historical Society, with the understanding that the building would eventually be moved to another site where it could serve as an educational tool for Berthoud's agricultural history.

In November, Town staff visited the "Beet House". The intent is to move the structure to a dedicated spot in the Arboretum at Waggener Farm Park at the end of the project in April of 2027 if construction of the Arboretum is approved.



ADMINISTRATION

Submitted By Stephanie Horvath, Community Engagement Manager

Berthoud High School STEM Senior Research Projects

The Town of Berthoud is proud to have partnered with Berthoud High School's STEM program since 2023.

This year, we were fortunate to have seven young adults work with the Town in various capacities.

- Dylan Mills, Jack Clark, Aidan Malherbe, Eric Mellott, and Corban Hymel worked with Dark Sky Program Volunteer, Patrick O'Dea, and Economic Sustainability Manager, Brian Dubois, to learn about and assist in the Public Assessment for the Berthoud Dark Sky Certification.
- Sadie Miller worked with Ramey Environmental Compliance (REC) staff at the Water Treatment Plant to learn about various water filter designs.
- Landry Simon also worked with the Water Treatment Plant staff to learn about Water Treatment and Testing in the Berthoud Water Treatment Facility.

We are proud of their accomplishments and look forward to seeing their successes after graduation.



At the recent all-employee meeting, three awards for outstanding performance were presented to deserving employees. Town staff were given the opportunity to nominate their coworkers in one of three categories: Part-time, Full-time, and Team. The Town's leadership team then voted on the entries. While we are fortunate to be brimming with a talented, dedicated, and hardworking staff, there can be only one winner per category.

These are those winners:

Part-Time: Christi Bova - Among her other qualities, Christi consistently helps to resolve issues with empathy and professionalism. She assists staff and customers with a genuine smile and deep commitment to the whole team.



Full-Time: Christian Samora - Year after year, he models a high-level employee and co-worker, demonstrating positive, invested qualities every day for the Town. He also consistently displays a high level of professionalism and a willingness to help in any situation.



Team: Wende Moore & Ethan Clemens

With a co-worker taking maternity leave, Wende and Ethan have stepped up to fill her role in managing and even streamlining Municipal Court, citations, and the business license application processes.



Whether they were nominated or not, the Town staff is made up of hard-working people, and we are honored to work alongside so many dedicated public servants.



Welcome



Water Operations welcomed a new team member in November. Tyler Thompson was brought on as a Level 2 Operator and is excited to be part of the Town.

Tyler was born and raised in Colorado and enjoys camping, being outdoors, and spending time with his family. He came to Water Operations with a background in construction and electrical work. The Water Operations department is excited to have him on the team!

