



**Garden
Spot of
Colorado**

Historic Preservation Advisory Committee Agenda
Monday, August 14, 2023, at 5:30 pm

1. Roll Call

- Todd Duval, Chair
- Cheryl Szydlo, Secretary
- James Massie
- Earl Fashbaugh
- Leslie Moore
- Tim Hardy, Board Liason
- Brian Dubois, Staff Representative

2. Approval Of Minutes

Documents:

[MINUTES. 07_10_23.PDF](#)

3. Public Comment Period

4. Discussion Items

1. 348 Massachusetts Ave update and special request
2. Committee yearly update to Town Board - August 22
3. 400 Mountain Ave - Revocation Request
4. Other Business

5. Adjourn

Berthoud Historic Preservation Advisory Committee
Minutes of Meeting, Monday, July 10, 2023, at 5:30 PM
Berthoud Town Hall (807 Mountain Ave.)

1. ROLL CALL

Committee members present included: Todd Duval (Chair), Cheryl Szydlo (Secretary), James Massie, and Leslie Moore. Town of Berthoud: Brian Dubois (Staff Liaison) and Tim Hardy (Board Liaison). The meeting was held in person.

A. The meeting was called to order at 5:41pm. A roll call attendance was taken.

2. MINUTES

Minutes from the May 8, 2023 meeting were reviewed, a motion to approve the Minutes was made by James Massie and seconded by Leslie Moore. Minutes were approved unanimously.

3. PUBLIC COMMENT PERIOD

There were no public comments presented.

4. DISCUSSION ITEMS

1. Review 348 Massachusetts Ave alteration application

- The committee discussed how choices for the foundation treatment and door replacement could better reflect the period the building was built.
 - They find the proposed doors are drastically different than the originals and contemporary in style. The recommendation is to use doors that are similar to the original doors still in place on the back side of the building.
 - The free form style of stone veneer in the application doesn't match stone used during the period, evident on numerous other buildings in old town Berthoud. The recommendation is to use squared veneer "stones" or replace the concrete that was taken out.
 - Cheryl Szydlo made a motion that the Town Board approve the alterations with recommendations, seconded by Todd Duval, it was unanimously approved.

2. Committee yearly update to Town Board

- Todd Duval (Chair) will be the proper committee member to present the update to the Board. It is not yet on the agenda for upcoming Town Board meetings.

3. Minor alterations review process - update

- Brian Dubois has researched code ordinance examples. The next step is for Brian and Anne Johnson, Community Development, to meet and work on rewriting the current code together.

4. Update photos of historic properties

- Upon discussion the committee agrees this is a good idea and the photos should be taken after deciduous trees and shrubs are not in leaf to show each building to its best.

5. Yearly reminder letter to historic property owners

- Leslie Moore volunteered to draft the letter and will provide it the committee for review via email or at the next meeting.

6. Other Business

- Recruitment of new members is always needed to fill vacant seats.
 - In particular, we will reach out to Chris Gage who may have an interest in being a committee member.
 - Other avenues to get the word out is a post on the Berthoud Community page and the Berthoud Historical Society website.
- A couple ideas to look into: Is it possible to revise the seat requirement to 5 members or have the flexibility to declare a quorum based on the number of filled seats?

V. Adjourn

Todd Duval motioned to adjourn, Cheryl Szydlo seconded, the meeting adjourned at 7:15pm.

Respectfully submitted,
Cheryl Szydlo
Berthoud HPAC Secretary