



**Garden
Spot of
Colorado**

Historic Preservation Advisory Committee Agenda
Monday, September 11, 2023, at 5:30 pm

1. Roll Call

- Todd Duval, Chair
- Cheryl Szydlo, Secretary
- James Massie
- Earl Fashbaugh
- Leslie Moore
- Tim Hardy, Board Liason
- Brian Dubois, Staff Representative

2. Approval Of Minutes

Documents:

[MINUTES. 08_14_23.PDF](#)

3. Public Comment Period

4. Discussion Items

1. Discuss proposed changes to alteration application review process
2. Committee yearly update to Town Board
3. Discuss and select Outstanding Landmark Home & Business
4. Discuss idea of creating grant program for alterations to historic properties
5. Other Business

5. Adjourn

Berthoud Historic Preservation Advisory Committee
Minutes of Meeting, Monday, August 14, 2023, at 5:30 PM
Berthoud Town Hall (807 Mountain Ave.)

1. ROLL CALL

Committee members present included: Cheryl Szydlo (Secretary), James Massie, Earl Fashbaugh and Leslie Moore. Town of Berthoud: Brian Dubois (Staff Liaison) and Tim Hardy (Board Liaison). The meeting was held in person.

A. The meeting was called to order at 5:51pm. A roll call attendance was taken.

2. MINUTES

Minutes from the July 10, 2023 meeting were reviewed, a motion to approve the Minutes was made by Earl Fashbaugh and seconded by James Massie. Minutes were approved unanimously.

3. PUBLIC COMMENT PERIOD

There were no public comments presented.

4. DISCUSSION ITEMS

1. 348 Massachusetts Ave update and special request

- Beth Foster, property owner, submitted a letter to the committee and Town Board asking for us to reconsider the door choice for the building renovation, citing the doors were custom-made and replacing them would be an immense cost.
 - We discussed what an extensive project the renovation of this building has been and concluded that we don't want to cause financial hardship. We also wouldn't want to discourage other historic property owners from taking on renovations or staying on the register.
- Leslie Moore motioned to recommend to the Town Board that the doors can be installed as planned. James Massie seconded the motion and it was approved unanimously.

2. Committee yearly update to Town Board – August 22nd

- Brian will ask for this to be rescheduled at a later date to allow for more preparation time.

3. 400 Mountain Ave – Revocation Request

- Brian Dubois has been told the owners of the property and Cocina Cantina business may ask for the building to be removed from the historic register. A letter hasn't been received yet.

4. Other Business

- Leslie has drafted the yearly reminder letter to be sent to historic property owners and will send it via email for review by Brian and committee members.
- Leslie was in Loveland recently and saw coasters with photos and information about historic buildings being used at businesses. These were made and distributed by the Loveland Historic Commission. We all agreed this is a good idea and we will look into doing the same.

V. Adjourn

Leslie Moore motioned to adjourn, Cheryl Szydlo seconded, the meeting adjourned at 6:40pm.

Respectfully submitted,
Cheryl Szydlo
Berthoud HPAC Secretary