Historic Preservation Advisory Committee Agenda
Monday, April 10, 2023, at 5:30 pm

1. Roll Call
2. Approval Of Minutes
   2.1. February 13, 2023 Minutes

Documents:

2.13.23 MINUTES.PDF

3. Public Comment Period
4. Elect Vice-Chair
5. Discussion Items
   A. Minor alterations application for 631 5th Street
   B. Exceptional landmark selections
   C. Walking Tour
   D. Update to Town Board in June
   E. Take new photos of historic homes/buildings
   F. Ash tree treatments on historic properties
   G. Historic tree
   H. Reminders
      1. Small Town Preservation Workshop hosted by Historic Larimer County
      2. Lindsey Flewelling and Sara Kappel from History Colorado

I. Other Business

6. Adjourn
Berthoud Historic Preservation Advisory Committee
Minutes of Meeting, Monday, February 13, 2023, at 5:30 PM
Berthoud Town Hall (807 Mountain Ave.)

I. ROLL CALL
Committee members present included: Todd Duval (Chair), Cheryl Szydlo (Secretary), James Massie, and Leslie Moore. Town of Berthoud: Brian Dubois (Staff Liaison) and Tim Hardy (Board Liaison) The meeting was held in person.
A. Todd Duval (Chair) called the HPAC meeting to order at 5:39pm. A roll call attendance was taken.

II. MINUTES
Minutes from the December 12, 2022 meeting were reviewed, a motion to approve the Minutes was made and seconded. Minutes were approved unanimously.

III. PUBLIC COMMENT PERIOD
There were no public comments presented.

IV. ELECT CHAIR, VICE-CHAIR AND SECRETARY
Todd Duvall volunteered to serve another term as the Chair
  • Motion to nominate made by Cheryl Szydlo, 2nd by James Massie
  • With all in favor, the motion carried
Cheryl Szydlo volunteered to serve another term as the Secretary
  • Motion to nominate made by James Massie, 2nd by Todd Duval
  • With all in favor, the motion carried
Kathy Karpiel, current Vice-Chair was not in attendance. The committee members agreed to table the Vice-Chair election until the next meeting.

V. DISCUSSION ITEMS
A. Exceptional Landmark Nominees:
  • Home and Business for Q1
      • 3 Home properties were nominated for consideration:
          1. August Johnson House
          2. McCormick Bruner Cottage
          3. Stepp House
              ▪ A vote was taken and the Stepp House is the winner of the Award for this 3-month period.
              ▪ Brian Dubois will contact the owner and caretaker to congratulate and gain approval to display the Award sign.
          • 3 Business properties were nominated for consideration:
              1. 429/435 3rd Street
              2. Dunbar and Dunbar Variety Store
              3. Munson and Hubbell Mercantile
                  ▪ A vote was taken and 429/435 3rd Street is the winner of the Award for this 6-month period.
                  ▪ Brian Dubois will contact the owner to congratulate and gain approval to display the Award sign.

B. Saving Places Conference
  • Leslie Moore reported on her experience at the Conference
    o State Tax Credits
      ▪ Renovations and rehabilitations that are completed with historic consideration are eligible
    o CLG - Community Led Government
      ▪ The Town of Berthoud falls under this category.
      ▪ Preservation opportunities and challenges for CLG’s:
a. There are opportunities to share ideas and collaborate with other CLG’s
   i. Lindsay is the proper liaison at History Colorado for CLG’s
      1. There are Grants available for towns in this category
      2. There may be a monthly meet-up in the future to share
         connections and challenges
b. History Colorado has training opportunities
   i. Sarah is the proper liaison at History Colorado for a session on Tax
      Credits.
      1. Leslie will reach out to her to schedule this at a future meeting
   o Notes of interest and ideas: currently in place, may already have in process or we can consider:
   a. Consistency of vocabulary: our heritage, character & historic preservation.
      i. The Town has done a good job of using this or similar in media and
         print content about Berthoud.
b. Public Outreach Opportunities
   i. Walking tours: in process and can be added at the website for mobile
      device access
   ii. Coloring book
   iii. Continued outreach to home and commercial property owners re: historic
        status and opportunity for their property
c. Website with a good platform for walking tours: https://www.theclio.com/
d. HPAC could be notified of design standards conversations conducted through
   the Planning Commission or Town Board
   i. Todd will ask Christian Samora, Town Clerk, to loop us into future
      discussions

C. Other Business
   • Leslie has identified/mapped on google maps walking tour routes for a brochure and virtual access via
     clio, to be continued as agenda item at next meeting.
   • The City of Brighton has set a good example of recognizing historic farm buildings/properties
      o Discussion ensued about our pursuit of this type of listing and whether there may be a grant
        available to survey the area for potential sites.
   • Changes in staffing at the Town of Berthoud and the permanent liaison for HPAC is TBD.

V. Adjourn
   Todd Duval called for the meeting to be adjourned at 7:12pm.

Respectfully submitted,
Cheryl Szydlo, Berthoud HPAC Secretary