



**Garden  
Spot of  
Colorado**

Historic Preservation Advisory Committee Agenda  
Monday, April 10, 2023, at 5:30 pm

1. Roll Call

2. Approval Of Minutes

2.I. February 13, 2023 Minutes

Documents:

[2.13.23 MINUTES.PDF](#)

3. Public Comment Period

4. Elect Vice-Chair

5. Discussion Items

- A. Minor alterations application for 631 5th Street
- B. Exceptional landmark selections
- C. Walking Tour
- D. Update to Town Board in June
- E. Take new photos of historic homes/buildings
- F. Ash tree treatments on historic properties
- G. Historic tree
- H. Reminders

- 1. Small Town Preservation Workshop hosted by Historic Larimer County
- 2. Lindsey Flewelling and Sara Kappel from History Colorado

I. Other Business

6. Adjourn

**Berthoud Historic Preservation Advisory Committee**  
Minutes of Meeting, Monday, February 13, 2023, at 5:30 PM  
Berthoud Town Hall (807 Mountain Ave.)

**I. ROLL CALL**

Committee members present included: Todd Duval (Chair), Cheryl Szydlo (Secretary), James Massie, and Leslie Moore. Town of Berthoud: Brian Dubois (Staff Liaison) and Tim Hardy (Board Liaison) The meeting was held in person.

A. Todd Duval (Chair) called the HPAC meeting to order at 5:39pm. A roll call attendance was taken.

**II. MINUTES**

Minutes from the December 12, 2022 meeting were reviewed, a motion to approve the Minutes was made and seconded. Minutes were approved unanimously.

**III. PUBLIC COMMENT PERIOD**

There were no public comments presented.

**IV. ELECT CHAIR, VICE-CHAIR AND SECRETARY**

Todd Duvall volunteered to serve another term as the Chair

- Motion to nominate made by Cheryl Szydlo, 2<sup>nd</sup> by James Massie
- With all in favor, the motion carried

Cheryl Szydlo volunteered to serve another term as the Secretary

- Motion to nominate made by James Massie, 2<sup>nd</sup> by Todd Duval
- With all in favor, the motion carried

Kathy Karpiel, current Vice-Chair was not in attendance. The committee members agreed to table the Vice-Chair election until the next meeting.

**V. DISCUSSION ITEMS**

A. Exceptional Landmark Nominees:

- Home and Business for Q1
  - 3 Home properties were nominated for consideration:
    1. August Johnson House
    2. McCormick Bruner Cottage
    3. Stepp House
    - A vote was taken and the Stepp House is the winner of the Award for this 3-month period.
    - Brian Dubois will contact the owner and caretaker to congratulate and gain approval to display the Award sign.
  - 3 Business properties were nominated for consideration:
    1. 429/435 3<sup>rd</sup> Street
    2. Dunbar and Dunbar Variety Store
    3. Munson and Hubbell Mercantile
    - A vote was taken and 429/435 3<sup>rd</sup> Street is the winner of the Award for this 6-month period.
    - Brian Dubois will contact the owner to congratulate and gain approval to display the Award sign.

B. Saving Places Conference

- Leslie Moore reported on her experience at the Conference
  - State Tax Credits
    - Renovations and rehabilitations that are completed with historic consideration are eligible
  - CLG - Community Led Government
    - The Town of Berthoud falls under this category.
    - Preservation opportunities and challenges for CLG's:

- a. There are opportunities to share ideas and collaborate with other CLG's
    - i. Lindsay is the proper liaison at History Colorado for CLG's
      - 1. There are Grants available for towns in this category
      - 2. There may be a monthly meet-up in the future to share connections and challenges
  - b. History Colorado has training opportunities
    - i. Sarah is the proper liaison at History Colorado for a session on Tax Credits.
      - 1. Leslie will reach out to her to schedule this at a future meeting
- o Notes of interest and ideas: currently in place, may already have in process or we can consider:
    - a. Consistency of vocabulary: our heritage, character & historic preservation.
      - i. The Town has done a good job of using this or similar in media and print content about Berthoud.
    - b. Public Outreach Opportunities
      - i. Walking tours: in process and can be added at the website for mobile device access
      - ii. Coloring book
      - iii. Continued outreach to home and commercial property owners re: historic status and opportunity for their property
    - c. Website with a good platform for walking tours: <https://www.theclio.com/>
    - d. HPAC could be notified of design standards conversations conducted through the Planning Commission or Town Board
      - i. Todd will ask Christian Samora, Town Clerk, to loop us into future discussions

**C. Other Business**

- Leslie has identified/mapped on google maps walking tour routes for a brochure and virtual access via clio, to be continued as agenda item at next meeting.
- The City of Brighton has set a good example of recognizing historic farm buildings/properties
  - o Discussion ensued about our pursuit of this type of listing and whether there may be a grant available to survey the area for potential sites.
- Changes in staffing at the Town of Berthoud and the permanent liaison for HPAC is TBD.

**V. Adjourn**

Todd Duval called for the meeting to be adjourned at 7:12pm.

Respectfully submitted,  
Cheryl Szydlo, Berthoud HPAC Secretary