



**Garden  
Spot of  
Colorado**

TREE ADVISORY COMMITTEE MEETING  
Town Board Room 807 Mountain Avenue  
Town of Berthoud, Colorado  
Monday, February 27th, 2023, 5:00 p.m.

This is an IN-PERSON meeting at the location and time noted above

You may also join Virtually using Zoom:

Phone: 1-346-248-7799 or 301-715-8592 Web: [www.zoom.us/join](http://www.zoom.us/join)

Use this Meeting ID: 983 268 8481

1. Call To Order

2. Roll Call

Roll Call

- Toni Baker-Chair
- Amy Lentz-Vice Chair
- Randy Niece-Secretary
- Kathy Mitchell
- Hannah Daniels
- Joe Nesvara
- Lynn Larsen
- Sean Murph-Town Trustee Liaison
- Paul Furnas-**Staff**  
Representative

3. Approval Of Minutes

3.I. Minutes From The January 2023 Meeting

Documents:

[2023.01.30 TREE ADVISORY MEETING MINUTES DRAFT.PDF](#)

4. Public Comment

5. Discussion Items

- Review Berthoud Recommended/Prohibited Street Tree List

- Review and Confirm Details About Arbor Day 2023

6. Staff Report

7. Adjourn

# BERTHOUD TREE ADVISORY COMMITTEE

## January 2023 Meeting Minutes

### 1. Call to order:

Toni Baker called the meeting to order at 5:06 P.M. on Monday, January 30th, 2023.

### 2. Roll Call:

1. Toni Baker – Chair – via Zoom
  2. Amy Lentz – Vice Chair – via Zoom
  3. Randy Niece – Secretary – present
  4. Joe Nesvara – absent.
  5. Lynn Larsen – present
  6. Kathy Mitchell – present
  7. Hannah Daniels – via Zoom
- Quorum 6/7 in attendance
- Sean Murphy – Town Liaison – absent.
  - Paul Furnas – Town Forester Manager – present
  - Keith Knoll – Public Works Operational Manager - present

### 3. Approval of Minutes from December 2022 Meeting:

- Motion for approval made by Lynn; seconded by Kathy. Approved without edits.

### 4. Public Comment – Non agenda items:

- a. Audience member Jane Valeria (Waggener) participated in the discussion on Arboretum.
- b. Lynn Larsen asked if members could review his list of neighborhood contacts and provide comment.

### 5. Discussion Items:

- a. Approval of Social Media Posts
  - 1) Jan 2023 – Checking trees for pruning requirements.
  - 2) Feb 2023 – Pruning requirements. Young Trees
  - 3) Mar 2023 – Street Tree Work Permit information
  - 4) April 2023 – Arbor Day Celebration
  - 5) Kathy moved to approve; Randy provided 2<sup>nd</sup>. All in favor voted aye.
  - 6) Toni gave instruction to Paul to post as he see's fit and could include the April information in the March media post.
  - 7) Question asked of Paul if responses to posts are checked. Answer is yes, Stephanie looks at posts and forwards to Paul for comment or response if deemed necessary.
- b. New Arboretum proposal for portion of the Waggener Farm Park (SW corner)
  - 1) Paul gave slide presentation on the schedule and major points of discussion
    - a) Berthoud Heritage.
    - b) Natural vs Organized.
    - c) Non-Botanical Interests (Hardscapes/Amenities)
    - d) Plant Spacing
    - e) Trails (Movement through Park)
    - f) Focal Point of the Park
    - g) Pond
    - h) Farming

- i) Water Conservation
- j) Pollinator Friendly Gardens/Apiaries

2) Arboretum Schedule:

1. January 1-23, 2023 - Staff organizes Arboretum presentation for committees
2. January 30, 2023 – TAC Meeting – Arboretum presentation
3. February 1, 2023 – PORT Meeting – Arboretum presentation
4. February 6 – May 12 – Staff begins work with WENK on conceptual design
5. Tentative June 26 – Joint Committee Meeting with WENK to review 1<sup>st</sup> Draft.
6. June 27 – August 14 – Staff works with WENK on 2<sup>nd</sup> Draft
7. August 21, 2023 – TAC meeting – Review of 2<sup>nd</sup> Draft
8. September 6, 2023 – PORT meeting – Review of 2<sup>nd</sup> Draft
9. September 7 - November 13 – Staff works with WENK on final Draft
10. November 20 – TAC review final draft
11. December 6 – PORT review final draft

- 3) Discussion of major points ensued; the following constitute highlights.
  - a) Jane stated the family’s idea of arboretum as a memorial to Mike.
  - b) Water rights (2 shares) are dedicated to irrigation of the area.
  - c) The area is held under a conservation easement, limiting what can be done.
  - d) Deed managed by Colorado Open Lands; document may be available on website.
  - e) Lynn suggested design emulate “backyard” of Northern Water office.
  - f) Amy said Treasure Island of Windsor is good example.
  - g) Access and walkways need to be considerate of accessibility requirements. Loop suggested.
  - h) Focal point suggestion of Longs Peak view.
  - i) Amy divided into three areas 1)arboretum 2)water conservation 3)farming
  - j) Pollinator friendly gardens and apiary suggested; would require personnel to manage.
  - k) Orchard was suggested but others felt too many negatives to having fruit trees.
  - l) Pond idea presented; there will be both Legal and Engineering challenges involved.
  - m) Garden or farm component should involve “Berthoud Local” group to manage.
- c. June 2023 meeting adjustment for holiday
  - 1) Juneteenth holiday on same day as normally scheduled meeting date (June 19<sup>th</sup>).
  - 2) Agree to move to June 26<sup>th</sup>. TAC to meet 5:00pm to 6:00pm to conduct normal business. At 6:00pm, we will combine with the PORT committee meeting to review and discuss details of the Arboretum design. Randy moved to change the date; Lynn provided 2<sup>nd</sup>. All approved.

6. Staff Report:

- a. Paul update:
  - 1) Forestry dept. has received bids for Fickel Park and cemetery pruning. Will attempt to complete this work during the winter months when ground is frozen, allowing equipment on the grass.

7. Adjourn:

- Toni Baker adjourned the meeting at 6:59 P.M. on the 30<sup>th</sup> day of January 2023.

Next meeting is scheduled for **Monday, February 27th, 2023, at 5:00pm.**

---

Signature: