

Board Members Present:

Mayor Tom Patterson  
Mayor Pro-Tem David Gregg  
Trustee John Bauer  
Trustee Jeff Hindman  
Trustee Thomas Jones  
Trustee Dick Shepard  
Trustee David Skiles

Staff Members Present:

Town Administrator Mike Hart  
Town Clerk Mary Cowdin  
Town Planner Tim Katers  
Public Works Director Stephanie  
Brothers  
Deputy Town Clerk Linda Higuera

Mayor Patterson called the meeting to order at 7:00 p.m.

#### **Pledge of Allegiance**

Mayor Patterson led the Pledge of Allegiance.

#### **Reports**

Dorian Ryan addressed the Board regarding Art in the Garden. The event will be held on June 26, 2010 at the Waggoner home. All area artists are invited. There is no registration fee but artists are asked to donate 10% of sales to the Berthoud Arts and Humanities Alliance. Entrance fees are going to Citizens First.

#### **Reports**

Trustee Skiles suggested participation by students in the Town Board meetings. He detailed a program for the board. There was a consensus of the Board to have Trustee Skiles organize the program.

Trustee Shepard attended the Planning and Zoning Commission meeting. He commended both Planner Katers and the Planning Commission on the work done on revising the development code. Trustee Shepard asked about the Towns involvement with Berthoud Day event. Town Administrator Hart distributed a breakdown of the Town's participation, including staff and support. Don Dana, Chamber of Commerce, thanked the staff and management of the Town for their support of Berthoud Day.

Trustee Hindman thanked the Chamber for organizing the Berthoud Day celebration. He reminded everyone about the rescheduled Arbor Day events.

Trustee Bauer attended the Berthoud by the Book event. The Library District collected almost \$500 from a "penny dunk." This money will be sent to Pakistan for children's education.

Trustee Jones expressed support for Berthoud Days.

Administrator Hart distributed a report from NCEDC on economic development activities. Upstate Colorado announced that Vice President Joe Biden will be in the northern Colorado area. Trustees are invited.

Administrator Hart has begun the process of evaluating surrounding communities Special Event Permitting process. Larimer County has offered to allow Berthoud to tie into the current review process.

Administrator Hart has compiled an inventory of all available development properties in Berthoud. This inventory will be shared with NCEDC and will be incorporated into the website.

The Historical Society invitation was shared with the Board.

Administrator Hart distributed a recommendation from Berthoud Economic Development Committee on the new Business Directory. Trustee Hindman asked for direction on the directory listing. Mayor Pro-Tem Gregg recommended only incorporated areas. Trustee Hindman recommended the 80513 zip code. There was consensus to limit participation to the 80513 zip code, Growth Management Area or member of Berthoud Chamber of Commerce.

#### **Consent Agenda**

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|-----|---|----------------|
| 6a. | Minutes   | April 13, 2010 |
| 6b. | Bills Allowed   | April, 2010    |
| 6c. | Financial Statement   | February, 2010 |
| 6d. | Special Event Liquor License Chamber of Commerce-Berthoud Day |                |

Motion to approve the consent agenda by Trustee Bauer, seconded by Trustee Shepard. Motion passed unanimously.

#### **R2J School District Strategic Plan**

The Mayor introduced Dr Judy Skupa, Assistant Superintendent for Thompson school district. She detailed the Strategic Plan for 2020 for the school district and introduced the survey currently in process.

#### **Award Bid-Mountain Avenue Phase 3**

Public Works Director Stephanie Brothers presented an update on the Phase 3 bid process. Coulson, Asphalt Specialties, and Premier Paving were the three low bidders. There is also leftover funding from DOLA and CDOT. Ms. Brothers is recommending the bid be awarded to Coulson. Motion to award bid by Trustee Shepard, seconded by Trustee Bauer. Trustee Skiles asked about cost contingencies. There is only a small margin for change orders. Motion passed unanimously.

Ms. Brothers distributed an update on the capital improvement projects. The estimate for beginning paving at the roundabout is no later than the week of May 10<sup>th</sup>. The Mayor suggested a change in the cap??

The Mountain Avenue tree irrigation system is fully functional. There are some minor modifications still to be completed.

Relining Loveland Lake and Ditch from 6<sup>th</sup> to 8<sup>th</sup> Street will be completed in advance of Mountain Avenue Phase 3.

Trustee Shepard asked about the intersection of 4<sup>th</sup> and Mountain. CDOT is currently advertising for the project. Projected start date is end of May or early June. Trustee Shepard requested that the project not begin until after Berthoud Day.

#### **Review Ordinance 1104-Building Permit Incentives**

Planner Katers presented this item. He summarized the information presented in the spreadsheets. Staff is recommending shifting the Use tax collection back to issuance of permit. Administrator Hart is currently having all impact fees reviewed and will bring further information to the Board. Mayor Pro-Tem Gregg and Trustee Hindman expressed that the reduction in fees spurring two permits was worth the loss in revenue.

#### **Appointments to Volunteer Commissions**

Ian Tinney's term on the Historic Preservation Commission has expired. He has requested reappointment. Motion to appoint Mr. Tinney to the Historic Preservation Commission upon verification of residency with a term ending August 31, 2012 by Trustee Hindman, seconded by Trustee Jones. Motion passed unanimously.

The Mayor adjourned the meeting at 8:45p.m.

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Tom Patterson, Mayor

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Linda Higuera  
Deputy Town Clerk