

TOWN OF BERTHOUD  
BOARD OF TRUSTEES  
SPECIAL MEETING  
AUGUST 5, 2008  
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The Board of Trustees for the Town of Berthoud met for a special meeting on Tuesday, August 5, 2008, in the Board Room at Town Hall. Mayor Patterson called the meeting to order at 7:05 p.m.

MEMBERS PRESENT: Mayor Tom Patterson  
Trustee Michael Patrick  
Trustee Glen Buckingham  
Trustee John Bauer  
Trustee Jeff Hindman

MEMBERS ABSENT: Mayor Pro-Tem David Gregg  
Trustee Dick Shepard

STAFF PRESENT: Town Administrator Jim White  
Town Clerk Mary Cowdin  
Interim Planner Tim Katers  
Deputy Town Clerk Charlene Reed

**SPECIAL EVENT LIQUOR LICENSE REQUEST  
FOR WILDFIRE COMMUNITY ARTS CENTER**

Town Clerk Cowdin noted this is a request from Wildfire Community Arts Center to hold their annual street dance on August 23, 2008. All paperwork was submitted and the property was posted per state statute. All fees have been paid and Chief Johnson has approved the layout for the street closure.

**Mayor Patterson moved to approve the special event liquor license application for Wildfire Community Arts Center for August 23, 2008. Second by Trustee Bauer. Trustee Patrick abstained and all other members voted to approve the motion.**

**PARKWAY PLAZA – PRELIMINARY DEVELOPMENT  
PLAN AND PRELIMINARY PLAT**

Planner Katers noted the preliminary development plan and preliminary plat consists of a proposed commercial/retail/residential Mixed Use Planned Unit Development (PUD) of approximately 38.3 acres which was amended to add a residential component for potential mixed-use development of 100 dwelling units. This property is located on the northwest corner of the 287 Parkway and Highway 56, adjacent to the Estates at Matthews Farm Subdivision.

It was noted during discussion that the Board asked that the residential component of this project be removed. The applicant explained that it was added back into the project at the request of Town Staff and they did not object to having it removed.

**Trustee Buckingham moved to approve the Berthoud Parkway Plaza Preliminary Development Plan without the residential element, finding that the request is substantially consistent with the Town's Development Code, Comprehensive and Land Use Plan(s). Second by Trustee Patrick. The motion passed unanimously.**

**Trustee Patrick moved to approve the Berthoud Parkway Plaza Preliminary Plat without the residential element, finding that the request is substantially consistent with the Town's criteria for preliminary plats. Second by Trustee Bauer. The motion passed unanimously.**

**ACCEPT ANNEXATION PETITION & RESOLUTION TO SET  
PUBLIC HEARING FOR SEVY ANNEXATION & REZONE**

Planner Katers noted that Pete Sevy, property owner and operator of Apple Leaf Assisted Living has submitted a petition for annexation for his property located at 1328 N. Highway 287.

**Trustee Patrick moved to accept the Sevy Annexation Petition and pass Resolution 15-08, setting a public hearing date for September 23, 2008. Second by Trustee Bauer. The motion passed unanimously.**

**Trustee Buckingham moved to accept the application for rezoning and set a public hearing date for September 23, 2008. Second by Trustee Patrick. The motion passed unanimously.**

**ACCEPT ANNEXATION PETITION & RESOLUTION TO SET PUBLIC  
HEARING FOR O'MALLEY GLEN 2<sup>ND</sup> ANNEXATION & REZONE**

Planner Katers noted that Larry Bebo has submitted a petition for annexation of property located at 619 East Highway 56, and requesting rezoning of the property to C-2, Commercial.

**Trustee Buckingham moved to accept the O'Malley Glen Second Annexation Petition and pass Resolution 16-08, setting a public hearing date for September 23, 2008. Second by Trustee Patrick. The motion passed unanimously.**

**Trustee Bauer moved to accept the application for the O'Malley Glen Second rezoning and set a public hearing date for September 23, 2008. Second by Trustee Patrick. The motion passed unanimously.**

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**SET PUBLIC HEARING – ORDINANCE CREATING  
AN ECONOMIC DEVELOPMENT COMMITTEE**

Administrator White noted during the last meeting, the Board requested that the Town Attorney draft a proposed ordinance for the Economic Development Committee. He noted the proposed ordinance was included in the packet, and asked the Board to set a public hearing to consider the ordinance.

**Trustee Patrick moved to set the Public Hearing regarding the ordinance creating an Economic Development Committee for the Town of Berthoud. Second by Trustee Buckingham. The motion passed unanimously.**

With no further business before the Board, the meeting adjourned at 8:05 p.m.

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Mayor Tom Patterson

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Deputy Town Clerk Charlene Reed