



## EMPLOYMENT APPLICATION

**Town of Berthoud**  
**328 Massachusetts Avenue**  
**PO Box 1229**  
**Berthoud, Colorado 80513**  
**970.532.2643**  
**970.532.0640 fax**

**NOTICE:** The Town of Berthoud may perform drug tests on all new hires. If you are hired, and are required by law to maintain a Commercial Drivers License, or are in a position the Town has designated as Safety Sensitive, you may be required to participate in random drug and alcohol testing.

The Town of Berthoud provides equal access to programs, services and employment to all persons. Applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the Human Resources Department.

**Position applied for:** \_\_\_\_\_ **Date of application:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone # ( )** \_\_\_\_\_ **Cell/Message # ( )** \_\_\_\_\_ **E-mail** \_\_\_\_\_

### EDUCATION:

High School (Name/Location)	From	To	Diploma Received	Course(s)
Business/Trade (Name/Location)			Certificate Received	Type
College (Name/Location)			Degree Received	Major
Other (Name/Location)			Degree Received	Major/Type

### EMPLOYMENT HISTORY: (list present job first)

Employer:	Job title:
Address:	Job Duties:
City, State Zip	
Phone Number:	
Employed From: (Mo/Yr)	To: (Mo/Yr)
Salary \$	Hr/Wk/Mo/Yr
Supervisor Name:	
Supervisor Title:	
Reason for Leaving:	
Employer:	Job title:
Address:	Job Duties:
City, State Zip	
Phone Number:	
Employed From: (Mo/Yr)	To: (Mo/Yr)
Salary \$	Hr/Wk/Mo/Yr
Supervisor Name:	
Supervisor Title:	
Reason for Leaving:	

